Projects and Products Portal for Leonardo da Vinci

Fahrplan zur Qualitätsentwicklung für die Aus- und Weiterbildung im Bereich Finanzdienstleistungen

526749-LLP-1-2012-PT-LEONARDO-LMP

http://www.adam-europe.eu/adam/project/view.htm?prj=9956

Projektinformation

Titel:	Fahrplan zur Qualitätsentwicklung für die Aus- und Weiterbildung im Bereich Finanzdienstleistungen
Projektnummer:	526749-LLP-1-2012-PT-LEONARDO-LMP
Jahr:	2012
Projekttyp:	Innovationsentwicklung
Status:	abgeschlossen
Land:	EU-Zentralisierte Projekte
Marketing Text:	Das Projekt QUADRO zielt darauf ab, die vorhandenen Ansätze zur Qualitätssicherung in der Aus- und Weiterbildung im Finanzdienstleistungsbereich zu verbreiten und durch die Entwicklung ergänzender Werkzeuge zu verbessern: Es soll das ganze Spektrum der Qualitätssicherung von der Erfassung der Lernbedürfnisse bis hin zu den Wirkungen der Aus- und Weiterbildung abgedeckt und der Zusammenhang zum Europäischen Bezugsrahmen für die Qualitätssicherung in der beruflichen Aus- und Weiterbildung hergestellt werden.
Zusammenfassung:	The QUADRO Project aims to support and promote the improvement of the Quality Assurance (QA) approaches for VET in the Financial Services Sector (FSS) in coherence with the European Quality Assurance Reference Framework for Vocational Education and Training. Project Results: 1.Analyse the status of the implementation of quality assurance and the related instruments within the FSS, across Europe. 2. Enhanced “tools” supply for improving the quality assurance in VET within the FSS. The project addresses a particular need of common Quality Assurance instruments by providing a HANDBOOK FOR QUALITY ASSURANCE OF EDUCATION AND TRAINING IN THE FINANCIAL SERVICES SECTOR. The HANDBOOK includes comprehensive and ready -to-use guidelines, tools and instruments for the establishment of internal management approaches building on practical examples and illustrations stemming from the case studies have been enacted in the QUADRO Project. The HANDBOOK will contribute to the development of National Quality Assurance Frameworks, increase understanding of Qualification Systems in the Financial Services Sector and enhance their transparency. 3.Practical piloting experience regarding the EQAVET Handbook for the FSS in the Partner countries. 4.Raising awareness on the European recommendations regarding Quality Assurance in VET within the FSS. By involving various VET stakeholders, including Trade Unions in the consultation and dissemination events, the Consortium promoted the EQAVET requirements, the current state of art of its implementation in various European countries, with a focus on its benefits for the qualification systems. Furthermore, the Consortium promoted a culture of quality assurance both at sectoral level and at organisational level within the banks and financial institutions. Furthermore, the project outcomes will contribute to the setting up of future National QA Frameworks.
Beschreibung:	The project QUADRO aims to spread the existing approaches to quality assurance in education and training in the financial services sector and to improve through the development of complementary tools: there is a full spectrum of quality assurance to be covered, since capturing the learning needs, to the effects of education, and training.
Themen:	*** Qualität *** Lebenslanges Lernen
Sektoren:	*** Erbringung von Finanz- und Versicherungsdienstleistungen *** Erziehung und Unterricht
Produkt Typen:	Homepage Film Verfahren zur Analyse und Prognose des Berufsbildungsbedarfes

Projektinformation

andere
Evaluierungsmethoden

Produktinformation: The Public Part of the Project's Final Report provides a general overview and informs about the products available for download. The QUADRO EQAVET Handbook for the FSS is the main product of the Project. The Handbook includes comprehensive and ready-to-use guidelines, tools
and instruments for the establishment of internal management approaches, building on practical examples and illustrations stemming from the case
studies that have been analyzed in the QUADRO Project.The Handbook is translated to Italian and a summary is available in Portuguese. Some of the tools are available in German, Italian, Portuguese, and Slovak.

Projektwebseite: www.quadroproject.eu

Vertragnehmer

Name:	IFB - Instituto de Formação Bancária / The Portuguese Bank Training Institute
Stadt:	Lisbon
Land/Region:	Lisboa
Land:	PT-Portugal
Organisationstyp:	Verband/nicht regierungsgebundene Organisation
Homepage:	http://www.ifb.pt

Kontaktperson

Name:	Luís Vilhena da Cunha
Adresse:	Av. 5 de Outubro, 164
Stadt:	Lisbon
Land:	PT-Portugal
Telefon:	00351 217916228
Fax:	00351 217916205
E-Mail:	LVC@IFB.PT
Homepage:	http://www.ifb.pt

Koordinator

Name:	Finance & Banking Organisatinal & HR Development Association
Stadt:	Rome
Land/Region:	Lazio
Land:	IT-Italien
Organisationstyp:	Verband/nicht regierungsgebundene Organisation
Homepage:	http://www.asseffebi.eu

Kontaktperson

Name:	Mario Spatafora
Adresse:	Via dell'Oca, 27
Stadt:	Rome
Land:	IT-Italien
Telefon:	0039 0636004207
Fax:	0039 0636790558
E-Mail:	assfb@tin.it
Homepage:	http://www.asseffebi.eu

Partner

Partner 1

Name:	Mediterranean Bank Network (MBN)
Stadt:	Valletta
Land/Region:	Malta
Land:	MT-Malta
Organisationstyp:	Verband/nicht regierungsgebundene Organisation
Homepage:	http://www.medbanknet.com

Partner 2

Name:	European Banking & Financial Services Training Association, asbl
Stadt:	Luxembourg
Land/Region:	Luxembourg (Grand Duché)
Land:	LU-Luxemburg
Organisationstyp:	Verband/nicht regierungsgebundene Organisation
Homepage:	http://www.ebtn.eu

Partner 3

Name:	Institute of Banking Education of NBS n.o.
Stadt:	Bratislava
Land/Region:	Bratislavsky Kraj
Land:	SK-Slowakei
Organisationstyp:	National Agency
Homepage:	http://www.ibv-nbs.sk

Partner 4

Name:	Scienter España S.L.
Stadt:	Granada
Land/Region:	Andalucia
Land:	ES-Spanien
Organisationstyp:	Forschungseinrichtung
Homepage:	http://www.scienter.es

Partner

Partner 5

Name:	Berlin School of Economics and Law (BSEL)
Stadt:	Berlin
Land/Region:	Berlin
Land:	DE-Deutschland
Organisationstyp:	Universität/Fachhochschule/Akademie
Homepage:	http://hwr-berlin.de

Partner 6

Name:	Sofia University St. KlimentOhridski Scientific Research Department
Stadt:	Sofia
Land/Region:	Yugozapaden
Land:	BG-Bulgarien
Organisationstyp:	Universität/Fachhochschule/Akademie
Homepage:	http://www.uin-sofia.bg

Projektdateien

2012_3306_FR_QUADRO_pub.pdf

http://www.adam-europe.eu/prj/9956/prj/2012_3306_FR_QUADRO_pub.pdf

Final Report - Public Part

2012_3306_PR_QUADRO_2.3.1. QUADRO - Deutschland Report.pdf

http://www.adam-europe.eu/prj/9956/prj/2012_3306_PR_QUADRO_2.3.1.%20QUADRO%20-%20Deutschland%20Report.pdf

Quality assurance practices and gaps.
National report from the German Partner.

2012_3306_PR_QUADRO_2.3.2. National report final version ITA.pdf

http://www.adam-europe.eu/prj/9956/prj/2012_3306_PR_QUADRO_2.3.2.%20National%20report%20final%20version%20ITA.pdf

Quality assurance practices and gaps.
National report from the Italian Partner.

2012_3306_PR_QUADRO_2.3.3. Malta report.pdf

http://www.adam-europe.eu/prj/9956/prj/2012_3306_PR_QUADRO_2.3.3.%20Malta%20report.pdf

Quality assurance practices and gaps.
National report from the Maltese Partner.

2012_3306_PR_QUADRO_2.3.4. IFB-QUADRO-National_Report.pdf

http://www.adam-europe.eu/prj/9956/prj/2012_3306_PR_QUADRO_2.3.4.%20IFB-QUADRO-National_Report.pdf

Quality assurance practices and gaps.
National report from the Portuguese Partner.

2012_3306_PR_QUADRO_2.3.5. National Report Slovakia.pdf

http://www.adam-europe.eu/prj/9956/prj/2012_3306_PR_QUADRO_2.3.5.%20National%20Report%20Slovakia.pdf

Quality assurance practices and gaps.
National report from the Slovakian Partner.

2012_3306_PR_QUADRO_2.4. Report on the Quality Development Gap in VET.pdf

http://www.adam-europe.eu/prj/9956/prj/2012_3306_PR_QUADRO_2.4.%20Report%20on%20the%20Quality%20Development%20Gap%20in%20VET.pdf

Report on the Quality Development Gap in VET provides the summary of National Reports, identifying the Quality Assurance gaps and needs for further development.

2012_3306_PR_QUADRO_2.5. Roadmap for Quality development in line with EQAVET.pdf

http://www.adam-europe.eu/prj/9956/prj/2012_3306_PR_QUADRO_2.5.%20Roadmap%20for%20Quality%20development%20in%20line%20with%20EQAVET.p

The Roadmap provides information regarding the next steps of project QUADRO to enhance the Quality Assurance tool's supply for training within the Financial Services Sector.

2012_3306_PR_QUADRO_3.1. QUADRO_Toolkit_final version.pdf

http://www.adam-europe.eu/prj/9956/prj/2012_3306_PR_QUADRO_3.1.%20QUADRO_Toolkit_final%20version.pdf

The Toolkit proposes the framework for Quality Assurance and a set of tools and instruments ready-to-use.

2012_3306_PR_QUADRO_pub.pdf

http://www.adam-europe.eu/prj/9956/prj/2012_3306_PR_QUADRO_pub.pdf

Progess Report - public part

Projektdateien

Guidelines_for_Piloting_DRAFT_V3_IFB_Jan14.pdf

http://www.adam-europe.eu/prj/9956/prj/Guidelines_for_Piloting_DRAFT_V3_IFB_Jan14.pdf

The Guidelines for Piloting the Toolkit provide the orientation for testing the tools and organizing stakeholders' consultation.

Leaflet_Projet QUADRO.pdf

http://www.adam-europe.eu/prj/9956/prj/Leaflet_Projet%20QUADRO.pdf

The Leaflet provides the summary information regarding the project QUADRO.

Produkte

1 Project Management Plan

2 Analysis Methodology

3 European Consultation Seminar

4 National Reports on QA tools

5 Report on the Quality Development Gap in VET

6 Roadmap for Quality Development

7 Toolkit of Quality Assurance

8 EQAVET Handbook for the FSS

9 Guidelines for the Implementation of the EQAVET Handbook for the FSS

10 Guidelines for Piloting the QA Toolkit

11 National/Regional Consultation Workshops with the FSS Stakeholders

12 European Validation Seminar with the FSS Stakeholders

13 Piloting Report

14 Dissemination Plan

15 Quadro Website

16 European Dissemination Seminar

17 Quadro Booklet

18 Final Dissemination Conference

19 Quadro's Evaluation and Quality Plan

20 Final Evaluation Report

21 Exploitation & Valorisation Plan

22 Intellectual Property Rights Agreement

23 Progress Report (Public Part)

24 Final Report (Public Part)

Produkt 'Project Management Plan'

Titel:	Project Management Plan
Produkttyp:	andere
Marketing Text:	
Beschreibung:	The plan presents a detailed description of the procedures which will be adopted to assure a cost-effective management and monitoring of all project's activities, as well as the strategy to assure an efficient, relevant and appropriate communication flow amongst the Partners and the stakeholders.
Zielgruppe:	Partners
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

Produkt 'Analysis Methodology'

Titel:	Analysis Methodology
Produkttyp:	Evaluierungsmethoden
Marketing Text:	
Beschreibung:	Set of specific tools, design by the Methodological Coordinator (P3) with the support of the Partners. The tools will be used for conducting a survey (collecting and processing the information). These will include questionnaires, structured interviews, and templates for the National Reports. The content of the tools will be designed in direct relation with the EQAVET, to identify good practices and, eventually, existing gaps. For ensuring their efficiency, some of these tools will be translated into national language.
Zielgruppe:	Partners
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Portugiesisch Italienisch Slowakisch Englisch Deutsch Bulgarisch

product files

Analysis Methodology

analysis methodology adam.rar

http://www.adam-europe.eu/prj/9956/prd/2/2/analysis%20methodology%20adam.rar

Produkt 'European Consultation Seminar'

Titel:	European Consultation Seminar
Produkttyp:	andere
Marketing Text:	
Beschreibung:	As part of the analysis on the implementation of Quality Assurance in European VET, the Partners will organise an European Consultation Seminar to collect feedback and information. The Seminar will represent also an opportunity to discuss some findings of the previous survey, and to validate some of the information collected by using other analysis tools.
Zielgruppe:	Financial Services Sector stakeholders, Vocational Education and Training stakeholders, Other European stakeholders, including EQAVET representatives.
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Slowakisch Englisch

product files

European Consultation Seminar_Agenda

Appendix2_Agenda_Final.pdf

http://www.adam-europe.eu/prj/9956/prd/3/2/Appendix2_Agenda_Final.pdf

European Consultation Seminar_PPT

PPT WEBSITE.rar

http://www.adam-europe.eu/prj/9956/prd/3/3/PPT%20WEBSITE.rar

Produkt 'National Reports on QA tools'

Titel:	National Reports on QA tools
Produkttyp:	andere
Marketing Text:	
Beschreibung:	National reports, with a common structure, gathering all the information collected by survey, experts interviews and consultation events. The reports will include some case studies. The reports will be written in english with an executive summary in national languages.
Zielgruppe:	Partners, Financial Services Sector stakeholders, VET stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

product files

QUADRO_Report_QA_Tools_Germany.pdf

http://www.adam-europe.eu/prj/9956/prd/4/1/QUADRO_Report_QA_Tools_Germany.pdf
National Report on Quality Assurance tools in Germany.
The country scorecard gives a general overview of the quality assurance of vocational education and training (VET) in the German Financial Services Sector (FSS).

QUADRO_Report_QA_Tools_Italy.pdf

http://www.adam-europe.eu/prj/9956/prd/4/1/QUADRO_Report_QA_Tools_Italy.pdf
National Report on Quality Assurance tools in Italy.
The country scorecard gives a general overview of the quality assurance of vocational education and training (VET) in the Italian Financial Services Sector (FSS).

QUADRO_Report_QA_Tools_Malta.pdf

http://www.adam-europe.eu/prj/9956/prd/4/1/QUADRO_Report_QA_Tools_Malta.pdf
National Report on Quality Assurance tools in Malta.
The country scorecard gives a general overview of the quality assurance of vocational education and training (VET) in the Maltese Financial Services Sector (FSS).

QUADRO_Report_QA_Tools_Portugal.pdf

http://www.adam-europe.eu/prj/9956/prd/4/1/QUADRO_Report_QA_Tools_Portugal.pdf
National Report on Quality Assurance tools in Portugal.
The country scorecard gives a general overview of the quality assurance of vocational education and training (VET) in the Portuguese Financial Services Sector (FSS).

QUADRO_Report_QA_Tools_Slovakia.pdf

http://www.adam-europe.eu/prj/9956/prd/4/1/QUADRO_Report_QA_Tools_Slovakia.pdf
National Report on Quality Assurance tools in Slovakia.
The country scorecard gives a general overview of the quality assurance of vocational education and training (VET) in the Slovak Financial Services Sector (FSS).

Produkt 'Report on the Quality Development Gap in VET'

Titel:	Report on the Quality Development Gap in VET
Produkttyp:	andere
Marketing Text:	
Beschreibung:	Synthesis report comprising the conclusions of the National Reports, focusing also on concrete case studies.
Zielgruppe:	Partners, Financial Services Sector stakeholders, VET stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	

product files

2012_3306_PR_QUADRO_Report on the Quality Development Gap in VET.pdf

http://www.adam-europe.eu/prj/9956/prd/5/1/2012_3306_PR_QUADRO_Report%20on%20the%20Quality%20Development%20Gap%20in%20VET.pdf
The report on the Quality Assurance Development GAP in VET provides the results of the surveys conducted by QUADRO project partners in Germany, Italy, Malta, Portugal and Slovakia.

Produkt 'Roadmap for Quality Development'

Titel:	Roadmap for Quality Development
Produkttyp:	Verfahren zur Analyse und Prognose des Berufsbildungsbedarfes
Marketing Text:	
Beschreibung:	Roadmap for addressing the identified instruments' gap. This will include concrete actions to be taken for filling in the gaps in accordance to the interest of the VET actors, and in line with EQAVET.
Zielgruppe:	Partners, Financial Services Sector stakeholders, VET stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

product files

2012_3306_PR_QUADRO_Roadmap for Quality development in line with EQAVET.pdf

http://www.adam-europe.eu/prj/9956/prd/6/1/2012_3306_PR_QUADRO_Roadmap%20for%20Quality%20development%20in%20line%20with%20EQAVET.pdf
The roadmap briefly informs about the current status of VET in the Financial Services Sector and provides recommended actions regarding the EQAVET indicators.

Produkt 'Toolkit of Quality Assurance'

Titel: Toolkit of Quality Assurance

Produkttyp: Evaluierungsmethoden

Marketing Text:

Beschreibung: Toolbox of quality assurance instruments adapted to the needs of the Financial Services Sector, encompassing:
- EQF translator;
- Guidelines and criteria for recognition of prior learning;
- Feedback Questionnaires used by staff, students, employers, and other stakeholders
- Quality assessment of teaching and learning
- Staff learning and development plans
- Cause-effect charts
- Improvement plans.

Zielgruppe: Partners,
Financial Services Sector stakeholders,
VET stakeholders

Resultat:

Anwendungsbereich:

Homepage:

Produktsprachen: Englisch

product files

2012_3306_FR_QUADRO_tool_n. 10.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2010.pdf
Qualification Profile for Expert Adult Trainer (EAT) and Adult Learning Professional (ALP).
Developed during EU-funded LLL-Project QUADULTRAINERS (142592-LLP-1-2008-1-NL-Leonardo-LMP)
Phase - Input
Category of quality - Quality of trainers
Criteria - Assurance of the pedagogical and professional quality of trainers

There is a brief description available in Portuguese.

2012_3306_FR_QUADRO_tool_n. 11.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2011.pdf
Feedback form Students on the Training Institution.
Developed by Anniesland College, Glasgow, Scotland (UK).
Phase - Input
Category of quality - Quality of infrastructure
Criteria - Building, media, teaching material, library

2012_3306_FR_QUADRO_tool_n. 16.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2016.pdf
Student time.
Developed during Project LLP-LDV-TOI-09-IT-0448 "ValeRIA" - Valutare la relazione tra insegnamenti e apprendimenti.
Phase - Process
Category of quality - Quality of support for teaching and learning
Criteria - Support for learners (motivation)

2012_3306_FR_QUADRO_tool_n. 19.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2019.pdf
Survey to learning climate.
INTERACTIONS and RELATIONSHIPS (indicator School climate).
Developed by Konczorcij Solskih Centrov (SI).

product files

Phase - Process
Category of quality - Quality of Mananagement during realization
Criteria - Course/Teaching quality

Tool also available in Portuguese (two questionnaires: for students and for teachers).

2012_3306_FR_QUADRO_tool_n. 1.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%201.pdf
Cooperation Agreements (partnership agreement).
Developed during QUADRO by BSEL (DE).
Phase - Input
Category of quality - Structure of the course
Criteria - Coordination theory/praxis

2012_3306_FR_QUADRO_tool_n. 21.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2021.pdf
Evaluation of Teaching and Learning.
Developed by Anniesland College, Glasgow, Scotland (UK) - adapted by BSEL (DE).
Phase - Output
Category of quality - Quality of management after realization
Criteria - Quality of the course/teaching

Available translation to Slovak.

2012_3306_FR_QUADRO_tool_n. 22.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2022.pdf
Assessment of the Training by the Trainee.
Evaluation sheet - developed by the work group "Evaluation of Training" GRETA of 19/01/2007.
Phase - Output
Category of quality - Quality of management after realization
Criteria - Quality of the course / teaching

2012_3306_FR_QUADRO_tool_n. 23.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2023.pdf
Training Evaluation Questionnaire.
Developed by IFB, The Portuguese Bank Training Institute (PT).
Phase - Output
Category of quality - Quality of management after realization
Criteria - Quality of the course/teaching

Available translation to Portuguese.

2012_3306_FR_QUADRO_tool_n. 24.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2024.pdf
Evaluation of the Education.
Developed by Institute of Banking Educations NBS, n.o. (SK).
Phase - Output
Category of quality - Quality of management after realization
Criteria - Quality of the course/teaching

Available translation to Slovak.

2012_3306_FR_QUADRO_tool_n. 25.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2025.pdf
Assessment Plan & Survey Guideline.
Developed by Solski Center Velenje (SI).
Phase - Output
Category of quality - Quality of management after realization
Criteria - Quality of the course/teaching

2012_3306_FR_QUADRO_tool_n. 26.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2026.pdf
Themes for Common Reflections of Teachers and Learners (for example, in Focus Group).
Developed by Anniesland College, Glasgow, Scotland (UK).
Phase - Output
Category of quality - Quality of management after realization
Criteria - Quality of the course/teaching

Available translation to Portuguese.

2012_3306_FR_QUADRO_tool_n. 27.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2027.pdf
Teaching Reflection and Assessment.
Developed by Project LLP-LDV-TOI-09-IT-0448 "ValeRIA" - Valutare la relazione tra insegnamenti e apprendimenti.

product files

Phase - Output
Category of quality - Quality of management after realization
Criteria - Quality of the course/teaching

2012_3306_FR_QUADRO_tool_n. 28.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2028.pdf
Teacher/Trainer in the Student's eyes.
Developed by Project LLP-LDV-TOI-09-IT-0448 "ValeRIA" - Valutare la relazione tra insegnamenti e apprendimenti.
Phase - Output
Category of quality - Quality of management after realization
Criteria - Quality of the course/teaching

2012_3306_FR_QUADRO_tool_n. 29.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2029.pdf
Evaluation of Work-Based-Learning.
Evaluation sheet - Work group "Evaluation Training" GRETA of 19-01-2007.
Phase - Output
Category of quality - Quality of management after realization
Criteria - Quality of the course/teaching

2012_3306_FR_QUADRO_tool_n. 30.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2030.pdf
Evaluation of E-Learning Modules.
Developed by IFB - The Portuguese Bank Training Institute (PT).
Phase - Output
Category of quality - Quality of management after realization
Criteria - Quality of the course/teaching

Available translation to Portuguese.

2012_3306_FR_QUADRO_tool_n. 31.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2031.pdf
Evaluation of Teaching and Learning.
Developed by Project LLP-LDV-TOI-09-IT-0448 "ValeRIA" - Valutare la relazione tra insegnamenti e apprendimenti.
Phase - Output
Category of quality - Results of learning
Criteria - Self assessment

2012_3306_FR_QUADRO_tool_n. 32.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2032.pdf

2012_3306_FR_QUADRO_tool_n. 36.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%2036.pdf

2012_3306_FR_QUADRO_tool_n. 3.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%203.pdf
FSS EQF Translator
Developed during EU-funded LLL-Project FIRST (167148-LLP-1-2009-1-LU-KA1-KA1EQF).
Phase - Input
Category of quality - Structure of hte course
Criteria -EQF-description of the modules

2012_3306_FR_QUADRO_tool_n. 4.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%204.pdf
Workload-Inquiry.
Only available in German.
Developed by BSEL/ Department of Cooperative Studies (DE).
Phase - Input
Category of quality - Structure of the course
Criteria - Workload

2012_3306_FR_QUADRO_tool_n. 6.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%206.pdf
Pre-event Questionnaire.
Developed by Institute of Banking Education NBS, n.o. (SK).
Phase - Input
Category of quality - Content of the course
Criteria - Along the course

Available translations to Portuguese and Slovak.

product files

2012_3306_FR_QUADRO_tool_n. 8.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_tool_n.%208.pdf
Standard Training Plan for the praxis / practical phases of education.
The tool describes a standard training plan for the work-based phases of education.
Developed by BSEL/ Department of Cooperative Studies (DE).
Phase - Input
Category of quality - Content of the course
Criteria - In theory/praxis

2012_3306_FR_QUADRO_WP3_TOOLS_19a_PT.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_WP3_TOOLS_19a_PT.pdf

2012_3306_FR_QUADRO_WP3_TOOLS_19b_PT.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_WP3_TOOLS_19b_PT.pdf
Survey to learning climate.
INTERACTIONS and RELATIONSHIPS (indicator School climate).
Portuguese version - Questionnaire B (for Trainers/Teachers).
Developed by Konczorcij Solskih Centrov (SI).
Phase - Process
Category of quality - Quality of Mananagement during realization
Criteria - Course/Teaching quality

2012_3306_FR_QUADRO_WP3_TOOLS_21_SK.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_WP3_TOOLS_21_SK.pdf
Evaluation of Teaching and Learning.
Slovak version.
Developed by Anniesland College, Glasgow, Scotland (UK) - adapted by BSEL (DE).
Phase - Output
Category of quality - Quality of management after realization
Criteria - Quality of the course/teaching

2012_3306_FR_QUADRO_WP3_TOOLS_23_PT.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_WP3_TOOLS_23_PT.pdf
Training Evaluation Questionnaire.
Portuguese version.
Developed by IFB, The Portuguese Bank Training Institute (PT).
Phase - Output
Category of quality - Quality of management after realization
Criteria - Quality of the course/teaching

2012_3306_FR_QUADRO_WP3_TOOLS_26_PT.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_WP3_TOOLS_26_PT.pdf

2012_3306_FR_QUADRO_WP3_TOOLS_30_PT.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_WP3_TOOLS_30_PT.pdf
Evaluation of E-Learning Modules.
Portuguese version.
Developed by IFB - The Portuguese Bank Training Institute (PT).
Phase - Output
Category of quality - Quality of management after realization
Criteria - Quality of the course/teaching

2012_3306_FR_QUADRO_WP3_TOOLS_6_PT.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_WP3_TOOLS_6_PT.pdf
Pre-event Questionnaire.
Portuguese version.
Developed by Institute of Banking Education NBS, n.o. (SK).
Phase - Input
Category of quality - Content of the course
Criteria - Along the course

Available translation to Slovak.

2012_3306_FR_QUADRO_WP3_TOOLS_6_SK.pdf

http://www.adam-europe.eu/prj/9956/prd/7/1/2012_3306_FR_QUADRO_WP3_TOOLS_6_SK.pdf
Pre-event Questionnaire.
Slovak version.
Developed by Institute of Banking Education NBS, n.o. (SK).
Phase - Input
Category of quality - Content of the course
Criteria - Along the course

product files

Available translation to Portuguese.

Produkt 'EQAVET Handbook for the FSS'

Titel:	EQAVET Handbook for the FSS
Produkttyp:	andere
Marketing Text:	
Beschreibung:	Handbook for training organisations that are active in the Financial Services Sector (FSS). It will include: - Tools and instruments for the establishment of internal quality management approach - Practical examples - Illustrations stemming from case studies and other sources - Linking with the European LLL policies in the FSS - Promotion of the quality criteria and the set of indicators included in the EQAVET reccomendation.
Zielgruppe:	Partners, Financial Services Sector stakeholders, VET stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	

product files

2012_3306_FR_QUADRO_Handbook - ENG.pdf

http://www.adam-europe.eu/prj/9956/prd/8/1/2012_3306_FR_QUADRO_Handbook%20-%20ENG.pdf
The QUADRO Handbook is designed for VET providers in the FSS (private and public VET providers, Universities, education departments in FSS and
others) which intend to implement or to improve their QA activities in line with EQAVET. The Handbook starts by answering the question why QA is important for VET providers in the FSS and visualizing the EQAVET framework. Based on the requirements of these standards, the QUADRO Project
formed a process of creating an internal QA System in line with EQAVET which is described in the Handbook as well. The Handbook furthermore includes comprehensive and ready-to-use guidelines, tools and instruments for ensuring the quality of the learning
process of VET programs in the FSS.

2012_3306_FR_QUADRO_Handbook_IT.pdf

http://www.adam-europe.eu/prj/9956/prd/8/1/2012_3306_FR_QUADRO_Handbook_IT.pdf
Italian translation of the Handbook.

Produkt 'Guidelines for the Implementation of the EQAVET Handbook for the FSS'

Titel:	Guidelines for the Implementation of the EQAVET Handbook for the FSS
Produkttyp:	andere
Marketing Text:	
Beschreibung:	Set of guidelines for implementing the tools, to ensure their practical application within the sector, and the achievement of expected results regarding the quality of VET programmes. The guidelines will include instruments for: - Motivating leadership - Participation of teachers, trainers, students, and other staff - Stakeholders engagement.
Zielgruppe:	Partners, Financial Services Sector stakeholders, VET stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

Produkt 'Guidelines for Piloting the QA Toolkit'

Titel:	Guidelines for Piloting the QA Toolkit
Produkttyp:	andere
Marketing Text:	
Beschreibung:	Guidelines for the Project's piloting phase. These include information about the objectives of the piloting, the indicators the stakeholders to be involved, how to approach the stakeholders. It will also provide practical tools to be used by the Partners, such as: questionnaires, structured interviews, and templates for reporting.
Zielgruppe:	Partners
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

product files

2012-3306_QUADRO_Guidelines_for_Piloting.pdf

http://www.adam-europe.eu/prj/9956/prd/10/1/2012-3306_QUADRO_Guidelines_for_Piloting.pdf
Guidelines for the Piloting Phase.
It provides information related to the piloting activities foreseen, the stakeholders to be involved, and the information to be collected.

Produkt 'National/Regional Consultation Workshops with the FSS Stakeholders'

Titel:	National/Regional Consultation Workshops with the FSS Stakeholders
Produkttyp:	andere
Marketing Text:	
Beschreibung:	Workshops to involve the various stakeholders in the cosultation phase. The aim is to collect feedback from as many stakeholders as possible, in order to ensure a wider sense of ownership which can lead to a larger application of the Handbook.
Zielgruppe:	Partners, Financial Services Sector stakeholders, VET stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Slowakisch Portugiesisch Maltesisch Italienisch Deutsch Englisch Bulgarisch

product files

German National Consultation Workshop Report

Piloting Report_QUADRO_Germany-fin.pdf

http://www.adam-europe.eu/prj/9956/prd/11/2/Piloting%20Report_QUADRO_Germany-fin.pdf

Italian National Consultation Workshop Report

National report Italy_Final.pdf

http://www.adam-europe.eu/prj/9956/prd/11/3/National%20report%20Italy_Final.pdf

Malta National Consultation Workshop Report

Malta national consultation report april 2014.pdf

http://www.adam-europe.eu/prj/9956/prd/11/4/Malta%20national%20consultation%20report%20april%202014.pdf

Portuguese National Consultation Workshop Report

National_Report_Piloting_Phase_IFB_Final.pdf

http://www.adam-europe.eu/prj/9956/prd/11/5/National_Report_Piloting_Phase_IFB_Final.pdf

product files

Slovakian National Consultation Workshop Report

QUADRO National Report slovakia v1 09042014.pdf

http://www.adam-europe.eu/prj/9956/prd/11/6/QUADRO%20National%20Report%20slovakia%20v1%2009042014.pdf

Produkt 'European Validation Seminar with the FSS Stakeholders'

Titel:	European Validation Seminar with the FSS Stakeholders
Produkttyp:	andere
Marketing Text:	
Beschreibung:	European Consultation Seminar to be organised in Malta by the end of the piloting phase, in order to gather feedback from European Stakeholders, and to validate the achievements of the previous consultation activities.
Zielgruppe:	Partners, Financial Services Sector stakeholders, VET stakeholders, European stakeholders, including EQAVET representatives.
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

product files

European Validation Seminar with the FSS_Agenda

QUADRO_European Validation Seminar_11 April 2014.pdf

http://www.adam-europe.eu/prj/9956/prd/12/2/QUADRO_European%20Validation%20Seminar_11%20April%202014.pdf

European Validation Seminar with the FSS_PPT

European Seminar presentations.rar

http://www.adam-europe.eu/prj/9956/prd/12/3/European%20Seminar%20presentations.rar

Produkt 'Piloting Report'

Titel:	Piloting Report
Produkttyp:	andere
Marketing Text:	
Beschreibung:	Report on the feedback and suggestions collected during the various piloting activities, with practical recommendations for the definition of the final version of the EQAVET Handbook.
Zielgruppe:	Partners, Financial Services Sector stakeholders, VET stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

product files

2012_3306_FR_QUADRO_Piloting Report.pdf

http://www.adam-europe.eu/prj/9956/prd/13/1/2012_3306_FR_QUADRO_Piloting%20Report.pdf
Piloting Report.
It describes the different piloting activities carried out by the Partners and provides an analysis of the results achieved: stakeholders' consultation and tools' testing. It includes the national piloting reports as annexes.

Produkt 'Dissemination Plan'

Titel:	Dissemination Plan
Produkttyp:	andere
Marketing Text:	
Beschreibung:	Schedule for the Project's dissemination activities, at national and at European level. Includes a typology of the main target groups and stakeholders to be addressed, communication media (brochure, leaflets, articles, website), dissemination events (seminars, conference and workshops), and dissemination reports (Public part of the Progress and the Final Reports). It will be regularly updated up to the end of the Project.
Zielgruppe:	Partners, Financial Services Sector stakeholders, VET stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

product files

Dissemination Plan

QUADRO Dissemination Plan FINAL.pdf

http://www.adam-europe.eu/prj/9956/prd/14/2/QUADRO%20Dissemination%20Plan%20FINAL.pdf

Produkt 'Quadro Website'

Titel:	Quadro Website
Produkttyp:	Homepage
Marketing Text:	
Beschreibung:	Project's website, containing an overview of the Quadro Projec: aims, objectives, expected results, future activities, etc. It will be regularly updated up to the end of the Project. It will become a reference area for working and sharing documents. It also aims at facilitating the communication among the Partners.
Zielgruppe:	Partners, Financial Services Sector stakeholders, VET stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

Produkt 'European Dissemination Seminar'

Titel:	European Dissemination Seminar
Produkttyp:	andere
Marketing Text:	
Beschreibung:	The Partnership will organize a European Dissemination Seminar linked to the Interim Partners Meeting (in Rome). The aim is to promote the interim results of the Project and to collect feedback from the stakeholders.
Zielgruppe:	Partners, Financial Services Sector stakeholders, VET stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Italienisch Englisch

product files

European Dissemination Seminar_Agenda

Agenda European Seminar.pdf

http://www.adam-europe.eu/prj/9956/prd/16/2/Agenda%20European%20Seminar.pdf

European Dissemination Seminar_PPT

European Seminar.rar

http://www.adam-europe.eu/prj/9956/prd/16/3/European%20Seminar.rar

Produkt 'Quadro Booklet'

Titel:	Quadro Booklet
Produkttyp:	andere
Marketing Text:	
Beschreibung:	Quadro booklet will include the main outcomes of the Project and will ensure their dissemination across Europe an also internationally.
Zielgruppe:	Partners, Financial Services Sector stakeholders, VET stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

Produkt 'Final Dissemination Conference'

Titel:	Final Dissemination Conference
Produkttyp:	andere
Marketing Text:	
Beschreibung:	The final conference in Berlin aims at disseminating the Project's results at European level and at strengthening the cooperation on all aspects of training and quality assurance in VET, withim the FSS.
Zielgruppe:	Partners, Financial Services Sector stakeholders, VET stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch Deutsch

product files

2012_3306_FR_QUADRO_Short Film regarding QA.mov

http://www.adam-europe.eu/prj/9956/prd/18/1/2012_3306_FR_QUADRO_Short%20Film%20regarding%20QA.mov
Short film regarding Quality Assurance in Vocational Education and Training in the Financial Services Sector. The film was first presented in the Final Conference.

Final Dissemination Conference_Agenda

v.3.FinConf Draft Agenda_effebi_modific by EB.pdf

http://www.adam-europe.eu/prj/9956/prd/18/2/v.3.FinConf%20Draft%20Agenda_effebi_modific%20by%20EB.pdf

Produkt 'Quadro's Evaluation and Quality Plan'

Titel:	Quadro's Evaluation and Quality Plan
Produkttyp:	Evaluierungsmethoden
Marketing Text:	
Beschreibung:	The Evaluation and Quality Plan will outline the general approach to the Project's evaluation activities. It will deliver a set of evaluation tool. The plan will be strutured in different sections, containing the following elements: - The evaluation aims - The stakeholders analysis - The objects and the actors of the evaluation - The selection of appropriate methods and tools for evaluating the Project's phases - The main evaluation activities and corresponding schedule - The recommendations on the usage of the mais results for further improvement.
Zielgruppe:	Partners
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

Produkt 'Final Evaluation Report'

Titel:	Final Evaluation Report
Produkttyp:	andere
Marketing Text:	
Beschreibung:	Report on the main results of the evaluation activities carried out during the Project's lifecycle. It will include the feedback collected from the Associate Partners and other stakeholders involved.
Zielgruppe:	Partners
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

Produkt 'Exploitation & Valorisation Plan'

Titel:	Exploitation & Valorisation Plan
Produkttyp:	andere
Marketing Text:	
Beschreibung:	The Exploitation & Valorisation Plan informs about the activities that lead to the valorisation of the Project's outcomes and the guidance for integrating the Handbook in the National QA framework. It also includes a typology of the main target groups and stakeholders to be addressed and the schedule for the planned activities. It will be updated when necessary.
Zielgruppe:	Partners, Fss stakeholders, VET stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

product files

Exploitation & Valorisation Plan

Expl & Valor & Sust Plan.pdf

http://www.adam-europe.eu/prj/9956/prd/21/2/Expl%20%26%20Valor%20%26%20Sust%20Plan.pdf

Produkt 'Intellectual Property Rights Agreement'

Titel:	Intellectual Property Rights Agreement
Produkttyp:	andere
Marketing Text:	
Beschreibung:	The Intellectual Property Rights Agreement aims at defining and distributing the intellectual property rights between the Partners. This will represent the basis for the future exploitation and valorisation of the Project's outputs.
Zielgruppe:	Partners VET stakeholders FSS stakeholders
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

Produkt 'Progress Report (Public Part)'

Titel:	Progress Report (Public Part)
Produkttyp:	andere
Marketing Text:	
Beschreibung:	At month 12 an Interim Report will be prepared in order to provide evidence of the Project development and allow the European Commission to verify the quality and intermediate outputs and financial status.
Zielgruppe:	
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

Produkt 'Final Report (Public Part)'

Titel:	Final Report (Public Part)
Produkttyp:	andere
Marketing Text:	
Beschreibung:	At month 24 a Final Report will be prepared in order to provide evidence of the achievement of Project outputs and the correct management of administrative and financial resources.
Zielgruppe:	
Resultat:	
Anwendungsbereich:	
Homepage:	
Produktsprachen:	Englisch

product files

2012_3306_FR_QUADRO_pub.pdf

http://www.adam-europe.eu/prj/9956/prd/24/1/2012_3306_FR_QUADRO_pub.pdf
Public Part of the Final Report.
It provides general information regarding the Project, the Partnership and the products.

Veranstaltungen

Final Dissemination Conference

Datum	26.09.2014
Beschreibung	The Final Conference (Berlin) aims at disseminating the Project's results at European level and at strengthening the cooperation on all aspects of training and quality assurance in VET, within the FS Sector.
Zielgruppe	Partners VET Providers HEI FSS Institutions Policy makers
Öffentlich	Öffentliche Veranstaltung
Kontaktinformation	
Zeitpunkt und Ort	26th of September 2014, (9.00-13.00 a.m.) The Association of German Public Banks Berlin - DE

European validation Seminar

Datum	11.04.2014
Beschreibung	At the end of the piloting phase the partners organised a European consultation Seminar (Malta) in order to gather feedback also from European stakeholders and to validate the achievements of the previous consultation activities.
Zielgruppe	Partners VET Providers HEI FSS Institutions Policy makers Social Partners
Öffentlich	Öffentliche Veranstaltung
Kontaktinformation	MBN
Zeitpunkt und Ort	11th of April 2014

Veranstaltungen

Partners' Meeting

Datum	10.04.2014
Beschreibung	
Zielgruppe	Partners
Öffentlich	Geschlossene Veranstaltung
Kontaktinformation	MBN
Zeitpunkt und Ort	10-11 March 2014

European Dissemination Seminar

Datum	17.10.2013
Beschreibung	The Partnership organized a European dissemination Seminar linked to the Interim Partners Meeting (Rome). The aim was to promote the interim results of the Project and to collect feedback from the stakeholders. The results of these Seminars have been integrated in the final outcomes of the QUADRO Project.
Zielgruppe	Partners VET providers FSS Institutions HEI Social Partners Policy makers
Öffentlich	Öffentliche Veranstaltung
Kontaktinformation	Effebi Association
Zeitpunkt und Ort	17th of October 2013

Veranstaltungen

Partners' Meeting

Datum	16.10.2013
Beschreibung	
Zielgruppe	Partners
Öffentlich	Geschlossene Veranstaltung
Kontaktinformation	Effebi Association
Zeitpunkt und Ort	16 - 17 October 2013

European Consultation Seminar

Datum	26.03.2013
Beschreibung	As part of the Analysis (consisting mainly in direct interviews and questionnaires) the Partners organised also a European consultation Seminar (Bratislava) in order to collect feedback and information also from European stakeholders (e.g. EQAVET representatives). Furthermore, the seminar represented also an opportunity to discuss some of the findings of the survey and conducted to the validation of the information collected by using other analysis tools.
Zielgruppe	Partners VET providers FSS institutions Policy makers Social Partners HEI
Öffentlich	Öffentliche Veranstaltung
Kontaktinformation	Institute of Banking Education NBS, n.o. / Inštitút bankového vzdelávania NBS, n.o. Tomášikova 28/a 821 01 Bratislava Slovakia
Zeitpunkt und Ort	26th of March 2013

Veranstaltungen

Partners' Meeting

Datum	25.03.2013
Beschreibung	
Zielgruppe	Partners of the project
Öffentlich	Geschlossene Veranstaltung
Kontaktinformation	Institute of Banking Education NBS, n.o. / Inštitút bankového vzdelávania NBS, n.o. Tomášikova 28/a 821 01 Bratislava Slovakia
Zeitpunkt und Ort	25 - 26 March 2013

Kick-off Meeting

Datum	06.11.2012
Beschreibung	First Partners' meeting
Zielgruppe	Quadro's Partners
Öffentlich	Geschlossene Veranstaltung
Kontaktinformation	
Zeitpunkt und Ort	6th-7th November, 2012 Venue: IFB Av. 5 de Outubro, 164, 1069-198 Lisboa