



Restart 2 Transfer of Innovation Project

Training Pilot Questionnaire

Questionnaire on the training pilot delivery of the Restart programme by
Partners during WP4



Lifelong
Learning
Programme

Restart Training Pilot Report

This questionnaire concerns the delivery of the Restart training pilot (WP 4) and should be completed by the person co-ordinating the delivery of the Restart programme within your organisation and then returned to Caritas. Thank you for your co-operation.

A. Your organisation and local partners	
A1. Name of your organisation	
A2. Are you delivering Restart alone or in partnership?(if alone go to A8)	
A3. Who are your partners?	
A4. Which partners are involved in the recruitment or referral of beneficiaries?	
A5. Which partner is directly involved in training beneficiaries?	
A6. Which partner is responsible for organising work placements?	
A7. Do you consider your local partnership to have operated successfully during the pilot?	
A8. Any other comments?	
B: Beneficiary Profile	
B1. What was your target group?	
B2. How many did you recruit?	
B3. How many started?	
B4. How many completed?	
B5. How many a) Male b) Female Age: c) Under 18 d) 18-29 e) 30-40 f) 40+ Family: g) Always single h) Divorced	

<p>i) Separated j) Widowed</p> <p>Children: k) 1 child l) 2 children m) 3 or more children</p> <p>Education: n) No formal qualifications o) Primary education (1 . 4 years at school) p) Basic education (5 . 10 years at school) q) Secondary education (2 final years after basic education) r) Vocational education (adult) s) Higher education (university or coledge)</p> <p>Work experience: t) Have working experience (used to work) u) What was the work? v) No previous working experience</p> <p>Reasons for not working: w) Studies x) Maternity leave y) Caring for disabled person z) Caring for children aa)Lack of qualification bb)Lack of jobs cc) Refugees/ migrants</p>	
B6. What were the main obstacles to work identified?	
B7. Any other comments?	
C: Recruitment	
C1. What actions did you take (for example meetings with local partners, preparing or distributing recruitment materials etc)?	
C2. Did you select beneficiaries? If so, how?	
C3. Did you use any method of testing prior to either training/ employment placement?	

C4. Any other comments?	
D: Delivery location and schedule	
D1. Where was the training element of Restart delivered?	
D2. Start and end dates of training.	
D3. On which days did you deliver training and what were the hours of attendance?	
D4. How was the one to one mentoring delivered?	
D5. Where did beneficiaries undertake their work placements?	
D6. Start and end dates of work placements	
D7. On which days each week did beneficiaries attend their work placement, and for what hours?	
D8. Any other comments?	
E: Staffing, childcare, finance, outcomes	
E1. Did you recruit new staff or use existing staff?	
E2. What is the qualification of employees working in the project?	
E3. Did you provide any specific training for staff in delivering Restart?	
E4. Please describe what type of childcare was used? Did you receive any feedback about using childcare from the beneficiaries?	
E5. Besides the support available from your organisation through the project, were beneficiaries able to get access to any other financial support?	
E6. If so, where did this financial support come from?	
E7. What were beneficiaries' main expectations of Restart?	
E8. What were the main changes in beneficiaries during training?	
E9. Did any of the beneficiaries move into employment?	
E10. Are you continuing to work with any of the beneficiaries?	

E11. Any other comments?	
F: Future dissemination, sustainability and commercialisation	
F1. Did your Stakeholder Forum help promote or deliver Restart? If so, would they be willing to do so again in future?	
F2. Would any of the lone parents beneficiaries help you to promote Restart to other lone parents in the future?	
F3. Do you think that Restart can be used with any other target group?	
F4. Do you intend to deliver Restart again?	
F5. If so, when would this take place and what would the arrangements be for delivery? The same or any changes?	
F6. Do you think it will be possible to do this on a commercial basis? (please give detail if you can)	
F7. What obstacles, if any, do you anticipate to commercialisation?	
F8. What are the possible solutions?	
F9. Any other comments?	
G: Work experience placement	
G1. Who was involved in organising or providing the work experience placements?	
G2. What was the role of the Stakeholder Forum in the work experience placements?	
G3. How did you identify employers who would provide placements for work experience?	
G4. What agreements with employers were used? Were any contracts used? Was insurance needed?	
G5. What feedback did you receive about the placements from: a) Participants? b) Employers (work experience providers)? c) Trainers?	a) b) c)

G6. Do you think the placements benefitted the beneficiaries?	
G7. Do you think the placements benefitted the employers (work experience providers)?	
G8. Any other comments?	
H: Administration and finance	
H1. What rates did you set for any costs that you paid, for example child care, travel costs etc?	
H2. What records did you keep about participants? How have these been stored to ensure confidentiality? What data protection measures did you put in place? How was material completed during the course stored or destroyed?	
H3. Any other comments?	

Thank you for completing this questionnaire.