Projects and Products Portal for Leonardo da Vinci

TIKCI: TOOLS ZUR VERBESSERUNG DER SCHLÜSSEL KOMPETENZEN DER INSTRUKTOREN

2011-1-ES1-LEO05-35887

http://www.adam-europe.eu/adam/project/view.htm?prj=9326

Projektinformation

Titel:	TIKCI: TOOLS ZUR VERBESSERUNG DER SCHLÜSSEL KOMPETENZEN DER INSTRUKTOREN
Projektnummer:	2011-1-ES1-LEO05-35887
Jahr:	2011
Projekttyp:	Innovationstransfer
Status:	abgeschlossen
Land:	ES-Spanien
Marketing Text:	TIKCI: Tools zur Verbesserung der Schlüssel Kompetenzen der Instruktoren, ist ein Projekt unter der Leitung von Confebask, die zusammen mit ihren Partnern ausgerichtet ist, einen Beitrag zur Entwicklung und Verbesserung der Schlüsselkompetenzen der Ausbilder am Prozess der Ausbildung junger Menschen, die Durchführung von Praktiken in Unternehmen in ganz Europa kontinuierlich zu. Dazu schaffen wir ein Tool, mit dem Ausbilder beurteilen und messen den Grad der Qualifikation von Schlüsselkompetenzen. Ein weiteres Tool, das fördert der gleichen Selbstlernen wird für diejenigen erstellt, die erkannten Mängel oder fehlende Qualifikationen wurden. Letztlich, was wir tun ist Konsistenz zwischen produktiven Marktnachfrage und Ausbildung von Studenten zu suchen, bei zahlreichen Gelegenheiten, durch die Ausbilder erwerben zu muss.
Zusammenfassung:	Confebask is the organization that represents and defends the general and common interests of Basque businesses. One of its strategic objective is the quantitative and qualitative adequacy between the training supply and the demand of the productive system, and this is the reason because it makes a firm commitment with the formation. An initial survey about Vocational Training in Europe came into being the project of Shared Vocational Training. Since then Confebask has worked actively in the processes of Training in Workplaces. Counting on an own methodology it has developed several tools that have worked out as a support for educational centers and companies that are involved in practices and the methodology becomes a referent, even nationwide. In the quest to improve Vocational Training there are two European projects promoted by Leonardo da Vinci, Textel and Proyect, in which Confebask had participated and in which the figure of the instructor were analyzed in depth. In Europe we have this situation: The EU has developed various analysis in recent years about the figure of the trainer and among them we have to note EUROTRAINER, conducted by the ITB of Germany. Between the main findings is highlighted the growing importance of key competencies and most trainers lack thereof. Apparently this is linked to lack of lifelong learning and train opportunities for the trainers and the lack of knowledge and access to innovative training methods. Therefore we believe that the self-assessment tool for instructors of Confebask can be the starting point to help improving that situation and with its transfer we are going to work to lay the basis of the trainers identity. The different features of the partnership and the fact that the instructor plays different rol, depending on the country we refer to, strengthens the European value of this project. Our project was conducted under the following guidelines: In the first phase we established the map of key competencies based on the self-assessment tool that we are going to transfer; we choose the most appropriate model of portfolio that allows trainers to measure their qualification in key competencies. After we tested the portfolio, in base of the results we obtained, we established the self-study courses that promote the acquisition of key skills previously identified as a weakness. When the trainers tested the courses we looked for measures to certificate the acquired skills. The project promotes the lifelong learning, the self-learning and the use of TICs to facilitate the training. After the validation of the tools, it is available and will be used by a long series of trainers of any educational process that requires practice.

Projektinformation

These tools aim to promote and improve the effectiveness of education and it is reasonable to consider that it will benefit many people from different geographic areas.
Tangible indicators measured the impact under a management plan.

Beschreibung: TIKCI, "Tools to Improve the Key Competences of Instructor", within the European program Leonardo da Vinci, was a project of transfer of innovation for two years (October 2011-September 2013) whose main objective was:
Contribute to the Development and improvement of the key competences of instructors.
For this purpose five European partners (Confebask, KPEDU, SPI, HRDC and BDA) who make up the work-team, had developed a work plan from an initial self-learning tool of Confebask, the project coordinator. Initially this tool had allowed the instructors to measure their skill level and consider adjustments.
During the project the partners had established a work plan whose main results were: a map of key competences of instructors, a portfolio that allows them to analyze their level of competence and different tools for self-education, to improve those skills which had been detected more deficiencies. In the last phase of TIKCI the partners tried to find ways for such training and these core competencies were certified.

The work plan established for TIKCI project development was structured into 9 WP:
1)Management of the project
2)Portfolio as a tool for determining the map of key competencies of trainers in companies
3)Testing of portfolio
4)Definition and desing of self-learning courses for the acquisition of key competencies
5)Development of technological support
6)Testing of new self-learning courses
7)Adjustments and plan of accreditation.
8)Valuation
9)Monitoring and evaluation

Themen:
*** Lebenslanges Lernen
*** Anerkennung, Transparenz, Zertifizierung
*** Unternehmen, KMU
** Fernlehre
** Chancengleichheit

Sektoren:
*** Erziehung und Unterricht
** Exterritoriale Organisationen und Körperschaften
** Private Haushalte mit Hauspersonal; Herstellung von Waren und Erbringung von Dienstleistungen durch Private Haushalte für den Eigenbedarf ohne Ausgeprägten Schwerpunkt
** Öffentliche Verwaltung, Verteidigung; Sozialversicherung
** Erbringung von Sonstigen Wirtschaftlichen Dienstleistungen
** Grundstücks- und Wohnungswesen
** Erbringung von Finanz- und Versicherungsdienstleistungen
** Verkehr und Lagerei
** Handel; Instandhaltung Und Reparatur Von Kraftfahrzeugen
** Baugewerbe/Bau
** Wasserversorgung; Abwasser- und Abfallentsorgung und Beseitigung von Umweltverschmutzungen
** Energieversorgung
** Verarbeitendes Gewerbe/Herstellung von Waren
** Bergbau und Gewinnung von Steinen und Erden
** Gastgewerbe/Beherbergung und Gastronomie
** Erbringung von Freiberuflichen, Wissenschaftlichen und Technischen Dienstleistungen
** Gesundheits- und Sozialwesen
** Erbringung von Sonstigen Dienstleistungen

Projektinformation

** Information und Kommunikation
** Kunst, Unterhaltung und Erholung
** Land- und Forstwirtschaft, Fischerei

Produkt Typen: Lehrmaterial
Homepage
Fernlehre
Transparenz und Zertifizierung

Produktinformation: The TIKCI proyect had created different products:
- A porfolio, to make an assessment of the instructors key competences.
- Two self-learning courses: Monitoring and problems solving.
-Help material of three competences: Presentation skills, Internal Communication and Networking and Creativity and Entrepreneurship.
- Different countries reports about accreditation of instructors.

Projektwebseite: http://www.tikci.eu

Vertragnehmer

Name:	CONFEDERACION EMPRESARIAL VASCA
Stadt:	Bilbao
Land/Region:	Pais Vasco
Land:	ES-Spanien
Organisationstyp:	andere
Homepage:	http://www.confebask.es

Kontaktperson

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Koordinator

Name:	CONFEDERACION EMPRESARIAL VASCA
Stadt:	Bilbao
Land/Region:	Pais Vasco
Land:	ES-Spanien
Organisationstyp:	andere
Homepage:	http://www.confebask.es

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Partner

Partner 1

Name:	Bulgarian Development Agency
Stadt:	Sofia
Land/Region:	Sofia Stolitsa
Land:	BG-Bulgarien
Organisationstyp:	Verband/nicht regierungsgebundene Organisation
Homepage:	http://info@bg-da.eu

Partner 2

Name:	Keski-Pohjanmaan koulutusyhtymä/Kokkolan ammattiopisto (The Federation of Education in Central Ostrobothnia/Kokkola Vocational Institute)
Stadt:	Kokkola
Land/Region:	Länsi Suomi
Land:	FI-Finnland
Organisationstyp:	Erstausbildung
Homepage:	http://kpedu.fi

Partner 3

Name:	HELLENIC REGIONAL DEVELOPMENT CENTER (HRDC)
Stadt:	Patras
Land/Region:	Dytiki Ellada
Land:	EL-Griechenland
Organisationstyp:	Verband/nicht regierungsgebundene Organisation
Homepage:	http://www.hrdc.org.gr

Partner 4

Name:	Sociedade Portuguesa de Inovação - Consultadoria Empresarial e Fomento da Inovação, S.A
Stadt:	Porto
Land/Region:	Norte
Land:	PT-Portugal
Organisationstyp:	andere
Homepage:	http://www.spieurope.eu

Projektdateien

Communication and networking ingles.pdf

http://www.adam-europe.eu/prj/9326/prj/Communication%20and%20networking%20ingles.pdf

Creativity and Entrepreneurship inglés.pdf

http://www.adam-europe.eu/prj/9326/prj/Creativity%20and%20Entrepreneurship%20ingl%C3%A9s.pdf

general certification report.docx

http://www.adam-europe.eu/prj/9326/prj/general%20certification%20report.docx

The report about the general conclusions about the accreditation and certification in the different countries.

Model of Portfolio final.pdf

http://www.adam-europe.eu/prj/9326/prj/Model%20of%20Portfolio%20final.pdf

Presentation skills inglés.pdf

http://www.adam-europe.eu/prj/9326/prj/Presentation%20skills%20ingl%C3%A9s.pdf

Produkte

1 PORTFOLIO

2 SELF LEARNING COURSES

3 SUPPORTING MATERIAL TO IMPROVE KEY COMPETENCES

4 CERTIFICATE

Produkt 'PORTFOLIO'

Titel:	PORTFOLIO
Produkttyp:	Evaluierungsmethoden
Marketing Text:	The portfolio is a very flexible assessment tool whose most important contribution is that it provides critical reflection throughout the development process itself and it has a major impact on education and promoting self-learning and professional development. Using this portfolio the instructor can have a self-portrait about the work that he/she develops as an instructor of training in a company.
Beschreibung:	The portfolio is a tool for self-analysis where the instructor can check the level of development that he/she has of the various skills that are appropriate with the functions of a company trainer. They check and give evidences about the different competences.
Zielgruppe:	Instructors of companies / Teachers
Resultat:	A self-assessment tool to recognize the competences of an instructor, provide evidence of their labour like an instructor;a way to know where they are and their level of development in the different competences and which one they can improve.
Anwendungsbereich:	All the sectors in economy where the workers make instructors functions, with students and with other workers.
Homepage:	www.tikci.eu
Produktsprachen:	Bulgarisch Griechisch Finnisch Spanisch Portugiesisch Englisch

Produkt 'SELF LEARNING COURSES'

Titel:	SELF LEARNING COURSES
Produkttyp:	Homepage
Marketing Text:	The instructors have the opportunity to learn about two skills when they can imporove:Monitoring and Problem Solving. In both courses the instructors were given references of the different aspects included in each competence based on the key competences map in the portfolio. The instructors received information and, in asomewhat quick and superficial fashion, evaluated the acquired knowledge, quality and validity of the course for the role as instructor.
Beschreibung:	There are two courses about Monitoring and Problem Solving where the instructors have a different information about different aspects. This information can help them to improve their competences during their work like instructors. At the final of the course their have a quizz to know if they understand the general ideas of the course or if they think that it must have some changes.
Zielgruppe:	Instructors of companies / Teachers
Resultat:	There are two courses in the web with their corresponding quizz to know if they have improve their skills.
Anwendungsbereich:	All the sectors in economy where the workers make instructors functions, with students or/and with other workers.
Homepage:	www.tikci.eu
Produktsprachen:	Bulgarisch Finnisch Englisch Portugiesisch Griechisch Spanisch

Produkt 'SUPPORTING MATERIAL TO IMPROVE KEY COMPETENCES'

Titel:	SUPPORTING MATERIAL TO IMPROVE KEY COMPETENCES
Produkttyp:	Lehrmaterial
Marketing Text:	The instructors have some information about different skills when they can improve:Communication and Networking, Creativity and Entrepreneurship, and Presentation Skills. In this material the instructors were given references of the different aspects included in each competence based on the key competences map in the portfolio.
Beschreibung:	They are teaching material about some of the competences where the instructors recognized less level and that they can improve.
Zielgruppe:	The instructors of enterprises and teachers.
Resultat:	This material can help to the instructors to know more about these skills:Communication and Networking, Creativity and Entrepreneurship, and Presentation Skills.
Anwendungsbereich:	All the sectors in economy where the workers make instructors functions, with students or/and with other workers.
Homepage:	www.tikci.eu
Produktsprachen:	Bulgarisch Spanisch Griechisch Portugiesisch Englisch Finnisch

Produkt 'CERTIFICATE'

Titel:	CERTIFICATE
Produkttyp:	Transparenz und Zertifizierung
Marketing Text:	A certificate to show that the instructor had learned more about the skills using the courses that the project had developed.
Beschreibung:	A certificate about the courses of Monitoring and Solving of Problems.
Zielgruppe:	The instructors
Resultat:	A certificate
Anwendungsbereich:	All the people who want to improve their competences and specially the instructors that they have students in the company.
Homepage:	www.tikci.eu
Produktsprachen:	Englisch

Veranstaltungen

“The role of the Instructor in the Programs of Practical Training in a Company – T.I.K.C.I. European Project”

Datum	17.09.2013
Beschreibung	11.30: Welcome, Mrs. Nuria López de Guereñu – General Secretariat of CONFEBASK 11.40 – 12.40: “The role of the Instructor in the Programs of Practical Training in a Company”. Educational point of view, Mr. Jorge Arévalo Turrillas, Deputy Director of Vocational Training from the Basque Government Entreprenurial point of viewl, Mr. José Esmoris – Vicepresident of AIC - Automotive Inteligence Center 12.45 – 13.30: TIKCI Project Presentation of the Project. Results: Portfolio and self-learning tools . The Project Development in partners countries. 13.30 – 13.35: Delivery of Certificates to some of the participants Instructors. 13.35: End of the session.
Zielgruppe	Instructors or managers from enterprises, tutors or principals from schools, others,...
Öffentlich	Öffentliche Veranstaltung
Kontaktinformation	CONFEBASK Gran Vía, 45-2ª planta 48011 BILBAO
Zeitpunkt und Ort	Bilbao, 17 of september of 2013

Edulearn 2013

Datum	01.07.2013
Beschreibung	EDULEARN is an annual meeting point for lecturers, researchers, professors, educational scientists and technologists. 700 participants from more than 75 countries.
Zielgruppe	lecturers, researchers, professors, educational scientists, technologists,training departments,...
Öffentlich	Öffentliche Veranstaltung
Kontaktinformation	EDULEARN13 (5th International Conference on Education and New Learning Technologies), Barcelona, Spain July 1st-3rd, 2013 Website: www.edulearn13.org
Zeitpunkt und Ort	Barcelona, 1-3 rd of July