Projects and Products Portal
for Leonardo da Vinci

# T-Tactic@school

2011-1-IT1-LEO05-01952

http://www.adam-europe.eu/adam/project/view.htm?prj=9195

## Information sur le projet

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| Titre: | T-Tactic@school |
| Code Projet: | 2011-1-IT1-LEO05-01952 |
| Année: | 2011 |
| Type de Projet: | Projets de transfert d'innovation |
| Statut: | Clôturé |
| Pays: | IT-Italie |
| Accroche marketing: | T-Tactic @ school vise à soutenir les écoles qui veulent organiser, gérer, de tutorer, et mettre en place la certification des compétences acquises au cours d'un projet de mobilité internationale.<br>Le projet prévoit<br>- Un manuel en italien, allemand, français, portugais, espagnol et anglais pour soutenir les enseignants des écoles, des tuteurs dans leur travail.<br>Réunions de diffusion pour les enseignants et les tuteurs et tout le monde intéressé par le projet et de ses produits -<br>Réunions de formation pour les enseignants et les tuteurs .<br>- La formation en ligne et de soutien à la plate-forme MOODLE<br>http://tacticschool.pluriversum.eu<br>- L'exploitation du manuel et de ses outils. |
| Résumé: | The T-Tactic@school project was based on the needs of Secondary Schools and Vocational Training centres, to benefit from a strategy, system and tols for managing and mentoring international mobility projects (work placements). Furthermore it aimed at providing guidelines to the educational system to recognise, certify and validate the competences acquired by the students during the international experience (Adaptation of TACTIC manual and http://tactic.dep.net).The main aim of the project was to equip Secondary Shools and Vocational Training centres with competences and tools to manage an mentor international work placements experiences, integrated with their curricular activities; with competences and tools to recognise, certify and validate competences acquired by the participants to the international mobility projects. Indirectly the project aimed at improving the quality of the international mobility projects run by the Schools and Vocational Training Centres; to improve the cooperation between VET and work system; to increase the acquisition of key competences by the users of the T-TACTIC@SCHOOL tools and also by the participants to the mobility projects organised following the T-TACTIC@SCHOOL guidelines; to stimulate all the partners to improve the digital competences; to create a community of practices; to reinforce TACTIC network. The consortium was composed by 13 partners. Among them, 8 already participated to TACTIC project and 1 to ICT SKILLS2 project: the starting point of T-TACTIC@SCHOOL work. All of them had experiences in managing international mobility projects and all of them were working in partnership with the School system in different roles.<br>The outcomes of the project were the following:<br>- the adaptation of the TACTIC manual integrated with the products of ICTSKILLS2, namely the portfolio for the recognition and certification of competences and the moodle platform for training and accompanying the users of the manual;<br>-the adaptation of he website http://tactic.dep.net;<br>-the linguistic translation of the adapted version of the manaul in partners' languages; - dissemination events and training courses at local levels;<br>-the e-training throughout moodle;<br>- the exploitation of the products;<br>- the increasing number of quality mobility projects; to enlarge the TACTIC network;<br>- a better intersectorial cooperation. |
| Description: | The project was composed by 10 work-packages:<br>WP1: Management and Monitoring. This WP included all the activities related to the consortium coordination and project management. The kick off meeting and the final meeting of the consortium were part of the WP1, which was strictly linked with WP 10.<br>WP2: Adaptation of the website http://tactic.dep.net into to www.tacticschool.eu (external use) and http://tacticschool.pbworks.com (internal use for the first year. |

## Information sur le projet

The second year the pbworks system was converted into a moodle Platform for internal use)and its maintanance.
WP3: Adaptation of the TACTIC manual to the School and Vocational Training System.The main focus of the manual was on Recognition, Certification,Validation of the competences acquired in a mobility project.
WP4: Linguistic adaptation of the manual. The manual was translated into English, French, German, Spanish, Portuguese,Italian
WP5: Coordination Meeting in Vienna to agree on dissemination strategies, tools and methodologies for the training courses, methodologies and guidelines to accompany the users of the manual;
WP6: Production of the manual (USB version and downloadble versions from the website of the project);
WP7: Dissemination of the manual: local events werre organised by all the partners and a moodle platform to support the distance learning phase;
WP8: Transfer and exploitation of the manual by the Schools, while organising an international mobility project
WP9: Coordination Meeting in Lisbon to check the exploitation phase and results
WP10: Valorisation and Evaluation of the project, process, products and results.

Thèmes:
*** Validation, transparence, certification
*** Formation initiale
** Utilisation et diffusion de résultats
** Qualité
** TIC
** Formation ouverte et à distance
* Marché du travail
* Formation tout au long de la vie
* Enseignement supérieur
* Orientation professionnelle

Sectors:
*** Enseignement
** Autres Activités de Services
** Information et Communication

Types de Produit:
Autres
Site Internet
Transparence et certification
Enseignement à distance
Modules
CD-ROM

Information sur le produit:
The final products were:
- revised website www.tacticschool.eu;
- in the first year of the project an internal platfrom http://tacticschool.pbworks.com converted in a moodle Platform during the second year;
- adapted TACTIC manual to the School and Vocational Traning System in French, English, Italian, German, Spanish, Portuguese
- Translation of the TACTIC manual into French;
- Dissemination events in all the partners' countries;
- Onsite training courses;
- Moodle platform to train and accompany online the users of the manual http://tactischool.pluriversum.eu
- International coordination meetings
- Brochures to introduce the project.

Page Web du projet: http://www.tacticschool.eu

## Contractant du projet

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|---|---|
| Nom: | Accademia europea di Firenze |
| Ville: | Florence |
| Pays/Région: | Toscana |
| Pays: | IT-Italie |
| Type d'organisation: | National Agency |
| Site Internet: | http://www.aefonline.eu |

### Personne de contact

| | |
|---|---|
| Nom: | Silvia Volpi |
| Adresse: | Viale Spartaco Lavagnini, 4 |
| Ville: | Florence |
| Pays: | IT-Italie |
| Téléphone: | 0039 055 244200 |
| Fax: | 0039 055 2345698 |
| E-mail: | volpi@aefonline.eu |
| Site internet: | http://www.aefonline.eu |

## Coordinateur

| | |
|---|---|
| Nom: | Accademia europea di Firenze |
| Ville: | Florence |
| Pays/Région: | Toscana |
| Pays: | IT-Italie |
| Type d'organisation: | National Agency |
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| Téléphone: | 0039 055 244200 |
| Fax: | 0039 055 2345698 |
| E-mail: | volpi@aefonline.eu |
| Site internet: | http://www.aefonline.eu |

# Partenaire

## Partner 1

| | |
|---|---|
| Nom: | Oneco Consultoria Y movilidad |
| Ville: | Sevilla |
| Pays/Région: | Andalucia |
| Pays: | ES-Espagne |
| Type d'organisation: | National Agency |
| Site Internet: | http://www.oneco.org |

## Partner 2

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|---|---|
| Nom: | Gesellschaft fur Europabildung e. V |
| Ville: | Berlin |
| Pays/Région: | Berlin |
| Pays: | DE-Allemagne |
| Type d'organisation: | National Agency |
| Site Internet: | http://www.europabildung.org |

## Partner 3

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|---|---|
| Nom: | Institut d'Estudis I professions S.l DEP |
| Ville: | Barcelona |
| Pays/Région: | Cataluna |
| Pays: | ES-Espagne |
| Type d'organisation: | National Agency |
| Site Internet: | http://www.dep.net |

## Partner 4

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|---|---|
| Nom: | Provincia di Lecce |
| Ville: | Lecce |
| Pays/Région: | Puglia |
| Pays: | IT-Italie |
| Type d'organisation: | National Agency |
| Site Internet: | http://www.provincia.le.it |

# Partenaire

## Partner 5

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|---|---|
| Nom: | Cap ulysse |
| Ville: | Bordeaux |
| Pays/Région: | Aquitaine |
| Pays: | FR-France |
| Type d'organisation: | National Agency |
| Site Internet: | http://www.capulysse.fr |

## Partner 6

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|---|---|
| Nom: | CIPAT |
| Ville: | Florence |
| Pays/Région: | Toscana |
| Pays: | IT-Italie |
| Type d'organisation: | National Agency |
| Site Internet: | http://www.cipat.it |

## Partner 7

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|---|---|
| Nom: | Xena |
| Ville: | Padova |
| Pays/Région: | Veneto |
| Pays: | IT-Italie |
| Type d'organisation: | National Agency |
| Site Internet: | http://www.xena.it |

## Partner 8

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|---|---|
| Nom: | Foyle Language School Limited |
| Ville: | Derry |
| Pays/Région: | Northern Ireland |
| Pays: | UK-Royaume-Uni |
| Type d'organisation: | National Agency |
| Site Internet: | http://www.foylelanguageschool.com |

## Partenaire

### Partner 9

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|---|---|
| Nom: | Gobierno de Navarra-Departamento de educacion |
| Ville: | Pamplona |
| Pays/Région: | Comunidad Foral de Navarra |
| Pays: | ES-Espagne |
| Type d'organisation: | National Agency |
| Site Internet: | http://www.educacion.navarra.es |

### Partner 10

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|---|---|
| Nom: | Amadeus |
| Ville: | Vienna |
| Pays/Région: | Vienna |
| Pays: | AT-Autriche |
| Type d'organisation: | National Agency |
| Site Internet: | http://www.amadeus.or.at |

### Partner 11

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|---|---|
| Nom: | Centro Studi Pluriversum |
| Ville: | Siena |
| Pays/Région: | Toscana |
| Pays: | IT-Italie |
| Type d'organisation: | National Agency |
| Site Internet: | http://www.pluriversum.it |

### Partner 12

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|---|---|
| Nom: | Euroyouth |
| Ville: | Lisboa |
| Pays/Région: | Lisboa |
| Pays: | PT-Portugal |
| Type d'organisation: | National Agency |
| Site Internet: | http://www.euroyouth.org |

# Données du projet

## report finale diseminazione P3.pdf

http://www.adam-europe.eu/prj/9195/prj/report%20finale%20diseminazione%20P3.pdf

Final report - dissemination partner 3.
The report contains all the dissemination and visibility events organised by partner 3.
The dissemination events were events to stimulate the participation to the training and testing phase.
The visibility events aimed to reach a larger public and to inform them about the project.

## report finale disseminazione P0.pdf

http://www.adam-europe.eu/prj/9195/prj/report%20finale%20disseminazione%20P0.pdf

Final report dissemination activities partner 0.
The report contains all the dissemination and visibility events organised by partner 0.
The dissemination events were events to stimulate the participation to the training and testing phase.
The visibility events aimed to reach a larger public and to inform them about the project.

## report finale disseminazione p10.pdf

http://www.adam-europe.eu/prj/9195/prj/report%20finale%20disseminazione%20p10.pdf

Final report dissemination partner 10.
The report contains all the dissemination and visibility events organised by partner 10.
The dissemination events were events to stimulate the participation to the training and testing phase.
The visibility events aimed to reach a larger public and to inform them about the project.

## report finale disseminazione p11.pdf

http://www.adam-europe.eu/prj/9195/prj/report%20finale%20disseminazione%20p11.pdf

Final report dissemination activities partner 11.
The report contains all the dissemination and visibility events organised by partner 11.
The dissemination events were events to stimulate the participation to the training and testing phase.
The visibility events aimed to reach a larger public and to inform them about the project.

## report finale disseminazione p12.pdf

http://www.adam-europe.eu/prj/9195/prj/report%20finale%20disseminazione%20p12.pdf

Final report dissemination partner 12.
The report contains all the dissemination and visibility events organised by partner 12.
The dissemination events were events to stimulate the participation to the training and testing phase.
The visibility events aimed to reach a larger public and to inform them about the project.

## report finale disseminazione P1.pdf

http://www.adam-europe.eu/prj/9195/prj/report%20finale%20disseminazione%20P1.pdf

Final report dissemination activities partner 1.
The report contains all the dissemination and visibility events organised by partner 1.
The dissemination events were events to stimulate the participation to the training and testing phase.
The visibility events aimed to reach a larger public and to inform them about the project.

## report finale disseminazione P2.pdf

http://www.adam-europe.eu/prj/9195/prj/report%20finale%20disseminazione%20P2.pdf

Final report dissemination activities partner 2.
The report contains all the dissemination and visibility events organised by partner 2.
The dissemination events were events to stimulate the participation to the training and testing phase.
The visibility events aimed to reach a larger public and to inform them about the project.

## report finale disseminazione P4.pdf

http://www.adam-europe.eu/prj/9195/prj/report%20finale%20disseminazione%20P4.pdf

Final report dissemination activities partner 4.
The report contains all the dissemination and visibility events organised by partner 4.
The dissemination events were events to stimulate the participation to the training and testing phase.
The visibility events aimed to reach a larger public and to inform them about the project.

# Données du projet

### report finale disseminazione p5.pdf

http://www.adam-europe.eu/prj/9195/prj/report%20finale%20disseminazione%20p5.pdf

Final report partner 5.
The report contains all the dissemination and visibility events organised by partner 5.
The dissemination events were events to stimulate the participation to the training and testing phase.
The visibility events aimed to reach a larger public and to inform them about the project.

### report finale disseminazione p7.pdf

http://www.adam-europe.eu/prj/9195/prj/report%20finale%20disseminazione%20p7.pdf

Final report partner 7.
The report contains all the dissemination and visibility events organised by partner 7.
The dissemination events were events to stimulate the participation to the training and testing phase.
The visibility events aimed to reach a larger public and to inform them about the project.

### report finale disseminazione p8.pdf

http://www.adam-europe.eu/prj/9195/prj/report%20finale%20disseminazione%20p8.pdf

Final report dissemination partner 8
The report contains all the dissemination and visibility events organised by partner 8.
The dissemination events were events to stimulate the participation to the training and testing phase.
The visibility events aimed to reach a larger public and to inform them about the project.

### report finale disseminazione p9.pdf

http://www.adam-europe.eu/prj/9195/prj/report%20finale%20disseminazione%20p9.pdf

Final report dissemination partner 9.
The report contains all the dissemination and visibility events organised by partner 9.
The dissemination events were events to stimulate the participation to the training and testing phase.
The visibility events aimed to reach a larger public and to inform them about the project.

### TACTICFrench.zip

http://www.adam-europe.eu/prj/9195/prj/TACTICFrench.zip

Tactic Manual in French.
The manual is the french version of the TACTIC manual, procuded in the frame of the TACTIC project, source of the Transfer of innovation of the T-Tactic@school project.

### TacticSchool_leaflet [DEU]-2.pdf

http://www.adam-europe.eu/prj/9195/prj/TacticSchool_leaflet%20%5BDEU%5D-2.pdf

Leaflet in German

### TacticSchool_leaflet [ENG]-2.pdf

http://www.adam-europe.eu/prj/9195/prj/TacticSchool_leaflet%20%5BENG%5D-2.pdf

Leaflet in English

### TacticSchool_leaflet [ESP]-2.pdf

http://www.adam-europe.eu/prj/9195/prj/TacticSchool_leaflet%20%5BESP%5D-2.pdf

Leaflet in Spanish

### TacticSchool_leaflet [FR]-2.pdf

http://www.adam-europe.eu/prj/9195/prj/TacticSchool_leaflet%20%5BFR%5D-2.pdf

Leaflet in French

# Données du projet

### TacticSchool_leaflet [ITA]-2.pdf

http://www.adam-europe.eu/prj/9195/prj/TacticSchool_leaflet%20%5BITA%5D-2.pdf

Leaflet in Italian

### TacticSchool_leaflet [PT]-2.pdf

http://www.adam-europe.eu/prj/9195/prj/TacticSchool_leaflet%20%5BPT%5D-2.pdf

Leaflet in Portuguese

### t-tactic-manual-de.pdf

http://www.adam-europe.eu/prj/9195/prj/t-tactic-manual-de.pdf

T-Tactic@school manual in German
The manual is the German re-adaptation of the TACTIC manual to the schools contexts, with a specific focus on ECVET, recognition, certification and validation of competences aquired in a mobility experience.

### t-tactic-manual-en.pdf

http://www.adam-europe.eu/prj/9195/prj/t-tactic-manual-en.pdf

T-Tactic@school manual in English.
The manual is the English re-adaptation of the TACTIC manual to the schools contexts, with a specific focus on ECVET, recognition, certification and validation of competences aquired in a mobility experience.

### t-tactic-manual-es.pdf

http://www.adam-europe.eu/prj/9195/prj/t-tactic-manual-es.pdf

T-Tactic@school manual in Spanish.
The manual is the Spanish re-adaptation of the TACTIC manual to the schools contexts, with a specific focus on ECVET, recognition, certification and validation of competences aquired in a mobility experience.

### t-tactic-manual-fr.pdf

http://www.adam-europe.eu/prj/9195/prj/t-tactic-manual-fr.pdf

T-Tactic@school manual in French.
The manual is the French re-adaptation of the TACTIC manual to the schools contexts, with a specific focus on ECVET, recognition, certification and validation of competences aquired in a mobility experience.

### t-tactic-manual-it.pdf

http://www.adam-europe.eu/prj/9195/prj/t-tactic-manual-it.pdf

T-Tactic@school manual in Italian.
The manual is the Italian re-adaptation of the TACTIC manual to the schools contexts, with a specific focus on ECVET, recognition, certification and validation of competences aquired in a mobility experience.

### t-tactic-manual-pt.pdf

http://www.adam-europe.eu/prj/9195/prj/t-tactic-manual-pt.pdf

T-Tactic@school manual in Portuguese.
The manual is the Portuguese re-adaptation of the TACTIC manual to the schools contexts, with a specific focus on ECVET, recognition, certification and validation of competences aquired in a mobility experience.

### T-tactic@School final evaluation ENG.pdf

http://www.adam-europe.eu/prj/9195/prj/T-tactic%40School%20final%20evaluation%20ENG.pdf

Final evaluation of the project, elaborated by an external evaluator that was following the whole projects and all the coordination meetings in presence and online.

### T-TACTIC TOT WP6 v5d.pdf

http://www.adam-europe.eu/prj/9195/prj/T-TACTIC%20TOT%20WP6%20v5d.pdf

Final report on dissemination meetings organised and run by the whole partnership. The dissemination meetings were crucial to activate the training courses (onsite and online) in order to allow trainees to test the manual.

## Données du projet

T-TACTIC TOT WP7 v5d.pdf

http://www.adam-europe.eu/prj/9195/prj/T-TACTIC%20TOT%20WP7%20v5d.pdf

Final report on the online and onsite training courses organised by all partners to allow trainee to make the best use of the manual and its tools.

## Produits

1 Website of the project

2 T-Tactic@school manual English version

3 T-Tactic@school manual French version

4 T-Tactic@school manual Italian version

5 T-Tactic@school manual German Version

6 T-Tactic@school manual Spanish version

7 T-Tactic@school manual Portuguese version

8 Tactic manual translated into French

9 T-Tactic@school online platform

10 Final evaluation report

# Produit 'Website of the project'

| | |
|---|---|
| Titre: | Website of the project |
| Type de Produit: | Site Internet |
| Texte marketing: | T-Tactic@school website (www.tacticschool.eu) has been conceived as an easy to use tool to be daily updated during the project in order to inform the wide public. to allow people to download for free the tools, get information on the partners and project, to show the link with the moodle platform. |
| Description: | The website of the project was implemented with the following carachteristics:<br>- Easy to understand and use;<br>- Containing information on the project, the partners, the events (run at local and international level), the products (such as the manual to be downloadable for free and the online platform).<br><br>- information on the events, on the project, all the previous TACTIC manuals (included the NEW French version)and the description of the partners and project. |
| Cible: | Teachers, tutors, mentors, school directors and managers, interested to learn about mobility projects, the recognition, certification and validation of the competences after a mobility experience.<br>All those need a tool to start to design and implement a mobility project in line with Europass and Ecvet systems and tools.<br>All those who whould like to attend a training course (onsite and/or online) and experiment the T-Tactic@school manual. |
| Résultat: | The website is still active, after the end of the project and the address is wwww.tacticschool.eu<br>It contains the manual in all foreseen languages and they are downloadable for free.<br>The website is still monitored by DEP in co-operation with Accademia europea di Firenze. |
| Domaine d'application: | Education<br>Vocational Training<br>Tutoring and mentoring<br>ICT<br>Competences recognition, certification and validation<br>Quality in Education and Training |
| Adresse du site Internet: | www.tacticschool.eu |
| Langues de produit: | anglais |

# Produit 'T-Tactic@school manual English version'

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|---|---|
| Titre: | T-Tactic@school manual English version |
| Type de Produit: | CD-ROM |
| Texte marketing: | T-Tactic@school manual has been conceived in order to support mentors, tutors and teachers while designing, planning, implementing, evaluating an international mobility project. Particular focus of the manual is on the importance of the recognition, certification and validation of the competences acquired by the students. Europass and Ecvet tools and systems were the foundations of the revised manual. |
| Description: | The handbook, has re-adapted TACTIC manual to the vocational training and education systems, with a particular focus on recognition, certification and validation of mobility participants' competences. T-Tactic@school manual aims to be a practical guidelines for teachers, mentors and tutors that want to design, plan, implement and evaluate an international mobility project.<br>The manual is composed by descriptive chapters and also practical tools (such as questionnaires, application forms, self-assessment forms, guidelines and so which may serve to facilitate the work of people never organised an international mobility project. |
| Cible: | Teachers, tutors and mentors as well as school directors and managers and in-company tutors. |
| Résultat: | The manual has been produced in USB and is downloadable for free from the project website www.tacticshool.eu/documents.<br>The manual has been translated in different languages, such as English, French, Italian, Spanish, German, Portuguese. |
| Domaine d'application: | Education and Vocational training<br>Guidance<br>International mobility<br>Tutoring and mentoring<br>Competences recognition, certification and validation |
| Adresse du site Internet: | http://www.tacticschool.eu/documents |
| Langues de produit: | anglais |

## product files

### English manual

t-tactic-manual-en.pdf

http://www.adam-europe.eu/prj/9195/prd/2/2/t-tactic-manual-en.pdf
T-Tactic Manual into English.
It is the re-adapted version of the TACTIC manual to the school system and with a specific focus on ECVET, evaluation, certification, recognition and validation of competences aquired within a mobility experience.

# Produit 'T-Tactic@school manual French version'

| | |
|---|---|
| Titre: | T-Tactic@school manual French version |
| Type de Produit: | CD-ROM |
| Texte marketing: | T-Tactic@school manual has been conceived in order to support mentors, tutors and teachers while designing, planning, implementing, evaluating an international mobility project. Particular focus of the manual is on the importance of the recognition, certification and validation of the competences acquired by the students. Europass and Ecvet tools and systems were the foundations of the revised manual. |
| Description: | The handbook, has re-adapted TACTIC manual to the vocational training and education systems, with a particular focus on recognition, certification and validation of mobility participants' competences. T-Tactic@school manual aims to be a practical guidelines for teachers, mentors and tutors that want to design, plan, implement and evaluate an international mobility project.<br>The manual is composed by descriptive chapters and also practical tools (such as questionnaires, application forms, self-assessment forms, guidelines and so which may serve to facilitate the work of people never organised an international mobility project. |
| Cible: | Teachers, tutors and mentors as well as school directors and managers and in-company tutors. |
| Résultat: | The manual has been produced in USB and is downloadable for free from the project website www.tacticshool.eu/documents.<br>The manual has been translated in different languages, such as English, French, Italian, Spanish, German, Portuguese. |
| Domaine d'application: | Education and Vocational training<br>Guidance<br>International mobility<br>Tutoring and mentoring<br>Compentences recognition, certification and validation |
| Adresse du site Internet: | http://www.tacticschool.eu/documents |
| Langues de produit: | français |

## product files

t-tactic-manual-fr.pdf

http://www.adam-europe.eu/prj/9195/prd/3/1/t-tactic-manual-fr.pdf
T-Tactic@school manual in French. The manual is the re-adapted version of the TACTIC manual to the school system, with a specific focus on ECVET system, evalaution, recognition, certification and validation of competences acquired during a mobility experience. The manual contains descriptive chapters in which practitionners can find useful information on how to manage a mobility project and also useful tools to run a mobility project, focusing on participants' learning processes.

# Produit 'T-Tactic@school manual Italian version'

| | |
|---|---|
| Titre: | T-Tactic@school manual Italian version |
| Type de Produit: | CD-ROM |
| Texte marketing: | T-Tactic@school manual has been conceived in order to support mentors, tutors and teachers while designing, planning, implementing, evaluating an international mobility project. Particular focus of the manual is on the importance of the recognition, certification and validation of the competences acquired by the students. Europass and Ecvet tools and systems were the foundations of the revised manual. |
| Description: | The handbook, has re-adapted TACTIC manual to the vocational training and education systems, with a particular focus on recognition, certification and validation of mobility participants' competences. T-Tactic@school manual aims to be a practical guidelines for teachers, mentors and tutors that want to design, plan, implement and evaluate an international mobility project.<br>The manual is composed by descriptive chapters and also practical tools (such as questionnaires, application forms, self-assessment forms, guidelines and so which may serve to facilitate the work of people never organised an international mobility project. |
| Cible: | Teachers, tutors and mentors as well as school directors and managers and in-company tutors |
| Résultat: | The manual has been produced in USB and is downloadable for free from the project website www.tacticshool.eu/documents.<br>The manual has been translated in different languages, such as English, French, Italian, Spanish, German, Portuguese. |
| Domaine d'application: | Education and Vocational training<br>Guidance<br>International mobility<br>Tutoring and mentoring<br>Competences recognition, certification and validation |
| Adresse du site Internet: | http://www.tacticschool.eu/documents |
| Langues de produit: | italien |

## product files

t-tactic-manual-it.pdf

http://www.adam-europe.eu/prj/9195/prd/4/1/t-tactic-manual-it.pdf
T-Tactic@school manual into Italian.
The Italian version of the manual is the adaptation of the TACTIC manual to the school system and with a specific focus on ECVET system and evaluation, certification, recognition and validation of competences acquired during a mobility experience.

# Produit 'T-Tactic@school manual German Version'

| | |
|---|---|
| Titre: | T-Tactic@school manual German Version |
| Type de Produit: | CD-ROM |
| Texte marketing: | T-Tactic@school manual has been conceived in order to support mentors, tutors and teachers while designing, planning, implementing, evaluating an international mobility project. Particular focus of the manual is on the importance of the recognition, certification and validation of the competences acquired by the students. Europass and Ecvet tools and systems were the foundations of the revised manual. |
| Description: | T-Tactic@school manual has been conceived in order to support mentors, tutors and teachers while designing, planning, implementing, evaluating an international mobility project. Particular focus of the manual is on the importance of the recognition, certification and validation of the competences acquired by the students. Europass and Ecvet tools and systems were the foundations of the revised manual. |
| Cible: | Teachers, tutors and mentors as well as school directors and managers and in-company tutors |
| Résultat: | The manual has been produced in USB and is downloadable for free from the project website www.tacticshool.eu/documents.<br>The manual has been translated in different languages, such as English, French, Italian, Spanish, German, Portuguese. |
| Domaine d'application: | Education and Vocational training<br>Guidance<br>International mobility<br>Tutoring and mentoring<br>Competences recognition, certification and validation |
| Adresse du site Internet: | http://www.tacticschool.eu/documents |
| Langues de produit: | allemand |

## product files

t-tactic-manual-de.pdf

http://www.adam-europe.eu/prj/9195/prd/5/1/t-tactic-manual-de.pdf
T-Tactic@school manual in German.
The manual in German is the adaptation of the TACTIC manual to the school system and with a specific focus on ECVET system and on evaluation, certification, recognition and validation of competences acquired during a mobility experience. The manual contains descriptive chapters and tools to be used to manage a mobility project.

# Produit 'T-Tactic@school manual Spanish version'

| | |
|---|---|
| Titre: | T-Tactic@school manual Spanish version |
| Type de Produit: | CD-ROM |
| Texte marketing: | T-Tactic@school manual has been conceived in order to support mentors, tutors and teachers while designing, planning, implementing, evaluating an international mobility project. Particular focus of the manual is on the importance of the recognition, certification and validation of the competences acquired by the students. Europass and Ecvet tools and systems were the foundations of the revised manual. |
| Description: | T-Tactic@school manual has been conceived in order to support mentors, tutors and teachers while designing, planning, implementing, evaluating an international mobility project. Particular focus of the manual is on the importance of the recognition, certification and validation of the competences acquired by the students. Europass and Ecvet tools and systems were the foundations of the revised manual. |
| Cible: | Teachers, tutors and mentors as well as school directors and managers and in-company tutors |
| Résultat: | The manual has been produced in USB and is downloadable for free from the project website www.tacticshool.eu/documents.<br>The manual has been translated in different languages, such as English, French, Italian, Spanish, German, Portuguese. |
| Domaine d'application: | Education and Vocational training<br>Guidance<br>International mobility<br>Tutoring and mentoring<br>Competences recognition, certification and validation |
| Adresse du site Internet: | http://www.tacticschool.eu/documents |
| Langues de produit: | espagnol |

## product files

t-tactic-manual-es.pdf

http://www.adam-europe.eu/prj/9195/prd/6/1/t-tactic-manual-es.pdf
T-Tactic@school manual in Spanish.
The manual in Spanish is the adaptation of the TACTIC manual to the school system and with a specific focus on ECVET system and on evaluation, certification, recognition and validation of competences acquired during a mobility experience. The manual contains descriptive chapters and tools to be used to manage a mobility project.

# Produit 'T-Tactic@school manual Portuguese version'

| | |
|---|---|
| Titre: | T-Tactic@school manual Portuguese version |
| Type de Produit: | CD-ROM |
| Texte marketing: | T-Tactic@school manual has been conceived in order to support mentors, tutors and teachers while designing, planning, implementing, evaluating an international mobility project. Particular focus of the manual is on the importance of the recognition, certification and validation of the competences acquired by the students. Europass and Ecvet tools and systems were the foundations of the revised manual. |
| Description: | T-Tactic@school manual has been conceived in order to support mentors, tutors and teachers while designing, planning, implementing, evaluating an international mobility project. Particular focus of the manual is on the importance of the recognition, certification and validation of the competences acquired by the students. Europass and Ecvet tools and systems were the foundations of the revised manual. |
| Cible: | Teachers, tutors and mentors as well as school directors and managers and in-company tutors |
| Résultat: | The manual has been produced in USB and is downloadable for free from the project website www.tacticshool.eu/documents.<br>The manual has been translated in different languages, such as English, French, Italian, Spanish, German, Portuguese. |
| Domaine d'application: | Education and Vocational training<br>Guidance<br>International mobility<br>Tutoring and mentoring<br>Competences recognition, certification and validation |
| Adresse du site Internet: | http://www.tacticschool.eu/documents |
| Langues de produit: | portugais |

## product files

t-tactic-manual-pt.pdf

http://www.adam-europe.eu/prj/9195/prd/7/1/t-tactic-manual-pt.pdf
T-Tactic@school manual into Portuguese.
The manual in Portuguese is the adaptation of the TACTIC manual to the school system and with a specific focus on ECVET system and the evaluation, certification, recognition and validation of competences acquired in a mobility experience. The manual contains descriptive chapters and tools to manage an international mobility project.

# Produit 'Tactic manual translated into French'

| | |
|---|---|
| Titre: | Tactic manual translated into French |
| Type de Produit: | Site Internet |
| Texte marketing: | TACTIC manual in French is the translation of the TACTIC manual, which is the foundation of the LLP - TOI T-Tactic@school project. The TACTIC manual was conceived as a common code of conduct in designing, implementing and evaluating an international mobility experience.The idea was to build a common and useful tool for all those aimed at implementing a quality mobility project. The manual contains descriptive chapters on mobility and all its phases and also tools to manage the mobility experience itself. |
| Description: | TACTIC manual is the main result the TACTIC project, funded by the LLP-KA4 action. The handbook was the final result of the work of the consortium in revising a common code of conduct and tools to design, implement and evaluate an international mobility project. The manual was translated in several languages such as Italian, English, German, Spanish, Portuguese, Maltese, Czech and Polish. The French version was not present because in the partnership there was not French partner able to make a quality translation. The TOI T-Tactic@school considered as a starting point for dissemination of the |
| Cible: | Tutors, mentors, in-company tutors, practitioners who want to design, implement and manage international mobility experience and especially international internships. |
| Résultat: | The manual is downloadable for free from the project website<br>http://www.tacticschool.eu/tactic-manual<br>The manual exist also in English, Italian, Spanish, German, Portuguese, Czech, Maltese, Polish. |
| Domaine d'application: | Education (formal and non formal)<br>Guidance<br>International mobility<br>Tutoring and mentoring<br>Competences recognition, certification and validation |
| Adresse du site Internet: | http://www.tacticschool.eu/tactic-manual |
| Langues de produit: | français |

## product files

TACTICFrench.zip

http://www.adam-europe.eu/prj/9195/prd/8/1/TACTICFrench.zip
The manual is the translation of the TACTIC handbook, which was translated initially in several different languages but not in French.
The TACTIC handbook is the starting point for the T-Tactic@school project. The manual was the attempt to define a common code of conduct and specific information and tools for all those who want to manage an international mobility project.

# Produit 'T-Tactic@school online platform'

| | |
|---|---|
| Titre: | T-Tactic@school online platform |
| Type de Produit: | Enseignement à distance |
| Texte marketing: | The T-Tactic@school online platform allows people interested to know more about T-Tactic@school project and tools, to get relevant information, access to the final products for free, access to online training on mobility, ECVET and EUROPASS systems and tools, the T-Tactic@school manual. The platform has different rooms in different languages, managed by the partners of the consortium. To know more check http://tacticschool.pluriversum.eu/ |
| Description: | The T-Tactic@school online platform is a moodle platform designed and managed by Centro Studi Pluriversum. It foresees an internal page for the consortium in which (during the second year of the project. For the first year it was used a PBWORKS platform for internal use of the partners) the partners had the chance to collect all the documents (divided per WP) and also to use the dedicated forum for debating and sharing.<br>The platform contains also public sections, managed by the international partners in which specific online training modules have been elaborated and run. |
| Cible: | Teachers, tutors and mentors as well as school directors and managers and in-company tutors |
| Résultat: | The address of the  online platform is http://tacticschool.pluriversum.eu/. It is possible to have access to the different rooms asking the password to the partner in charge of the management, as indicated in the website.<br>All partners have used the platofrm for its double purpose:<br>1) as internal repository of documents, products. guidelines and also as space for debate and share<br>2) as online platform to train people on the use of the manual and also to support them on specific needs and questions during the testing phase. Every partner has organised own room using different styles and contents depending on the needs of the participants. |
| Domaine d'application: | Education<br>Vocational Training<br>Tutoring and mentoring<br>ICT<br>Competences recognition, certification and validation<br>Quality in Education and Training |
| Adresse du site Internet: | http://tacticschool.pluriversum.eu/ |
| Langues de produit: | anglais |

# Produit 'Final evaluation report'

| | |
|---|---|
| Titre: | Final evaluation report |
| Type de Produit: | Autres |
| Texte marketing: | The final evaluation report is one of the main deliverable of the project. It collects an external point of view on 2 years work done by the partners, and an evaluation on the achieved results. |
| Description: | The final evaluation report aimed to support the Consortium in defining further strategies to follow up T-Tactic@school project and actions. I gave also an overview on the achieved results, satisfaction of the partners and repartition of tasks. |
| Cible: | Partners of the Consortium |
| Résultat: | The final evaluation gave an overview on the quantitative and qualitative aspects of the overall project. |
| Domaine d'application: | The final evaluation report aimed at collecting all data from partners (satisfaction, work, commitment, achieved results, difficulties and challenges) and gave an evaluation on products and achieved results at the end of the project, suggesting paths for further development. |
| Adresse du site Internet: | http://tacticschool.pluriversum.eu/ |
| Langues de produit: | anglais |

## product files

T-tactic@School final evaluation ENG.pdf

http://www.adam-europe.eu/prj/9195/prd/10/1/T-tactic%40School%20final%20evaluation%20ENG.pdf
Final evaluation of the external evaluator.
The final evaluation provide an overview on the reached aims and objectives, the products, the process the partners went through and suggestions for follow up.

# Événements

## Final Meeting in Berlin 12-13 September 2013

| | |
|---|---|
| Date | 12.09.2013 |
| Description | Final coordination meeting with all partners of the consortium to consolidate the achieved results and also to disseminate them.<br>The first day was also used to share tasks for final and financial reporting.<br>The second day of the meeting it was organised a webminar to spread the results and also to involve a larger public.Two guest speakers, experts on learning processes and ECVET systems were invited. |
| Cible | Partners of the Consortium and wider public |
| Public | Événement non public |
| Informations de contact | GEB<br>Neide Pedro |
| Date et lieu | 12 and 13 of September 2013 in Berlin (Germany) |

## Training onsite and online - All partners

| | |
|---|---|
| Date | 01.01.2013 |
| Description | All partners have organised onsite and online training courses for teachers, tutors, mentors and practitionners, interested to know more about T-Tactic@school project and its tools and also to experiment new learning tools such as the blended learning.<br>All partners have organised, preferably after the dissemination meetings, onsite and online training courses. The combination of onsite and online modules has diverse in order to allow all partners to properly respond to target audience needs and expectations. The final report of the training onsite and online is downloadable under the category FILES:T-TACTIC TOT WP7 Rev5 |
| Cible | Tutors and mentors, teachers, school directors and managers |
| Public | Événement non public |
| Informations de contact | Silvia Volpi<br>volpi@aefonline.eu<br>Paola Bortini<br>paola.bortini@gmail.com |
| Date et lieu | The training courses have been organised mainly in the second year of the project (2013). All partners have organised the onsite training courses in their contexts and regions. |

# Événements

## Coordination meeting in Lisbon 13 and 14 December 2012

| | |
|---|---|
| Date | 13.12.2012 |
| Description | Coordination meeting among project partners.The meeting was held in Lisbon to check the achieved results and also to plan further steps especially for dissemination, training and testing phase of the project.<br>At the end of the second day, EUROYOUTH organised a dissemination activity for external organisations. Most of the international partners attended the meeting in order to witness the European dimension of the project and also to contribute to the debate on quality in mobility projects and tools for recognition, certification and validation of competences acquired in an international mobility project. |
| Cible | Project partners for the 2 days<br>Schools representatives for the dissemination event organised by Euroyouth. |
| Public | Événement non public |
| Informations de contact | Celina Santos - Euroyouth<br>managing@euroyouth.org |
| Date et lieu | 13 and 14 December 2012 Lisbon |

## Coordination Meeting in Wien  18 and 19 June 2012

| | |
|---|---|
| Date | 18.06.2012 |
| Description | Coordination meeting in Wien among the project partners. The meeting in Wien had the purpose to launch the online moodle platform and to train all partners in running dissemination, training an testing phase. |
| Cible | Project partners |
| Public | Événement non public |
| Informations de contact | Francesca Binetti Amadeus<br>francesca@amadeus.or.at |
| Date et lieu | 18 and 19 June 2012 in Vienna - Austria |

# Événements

## Kick off meeting in Florence 12 and 13 January 2012

| | |
|---|---|
| Date | 12.01.2012 |
| Description | The meeting had the function to let partners to get to know each other, to revise the aims of the project, to revise tasks, roles and responsibilities, to verify the administrative rules, to decide on the quality plan and communication rules. |
| Cible | Partners of the Consortium |
| Public | Événement non public |
| Informations de contact | Silvia Volpi<br>volpi@aefonline.eu |
| Date et lieu | 12-13 January 2012<br>Florence-Italy |

## Dissemination meetings in Italy-Accademia europea di Firenze

| | |
|---|---|
| Date | 02.01.2012 |
| Description | Accademia europea di Firenze organised and participated to dissemination meetings organised by other local partner in order to stimulate the interests of the target audience to participate in the training and testing phase of the project.<br>For more details please check the report uploaded under the FILES section: Report disseminazione partner 0. |
| Cible | Tutors and mentors, teachers, in-company mentors, school directors and managers |
| Public | Événement non public |
| Informations de contact | Silvia Volpi<br>volpi@aefonline.eu |
| Date et lieu | Tuscany area in co-operation with Centro Studi Pluriversum and Cipat and Puglia region in co -operation with Provincia di Lecce. From 01-01-2012 for the entire duration of the project. |

# Événements

## Dissemination meetings in Italy- Centro Studi Pluriversum

| | |
|---|---|
| Date | 01.01.2012 |
| Description | Centro Studi Pluruversum organised and participated to dissemination meetings organised by other local partner in order to stimulate the interests of the target audience to participate in the training and testing phase of the project.<br>For more details please check the report uploaded under the FILES section: Report disseminazione partner 2. |
| Cible | Tutors and mentors, teachers, in-company mentors, school directors and managers |
| Public | Événement non public |
| Informations de contact | Giulio Iannis<br>giulio.iannis@gmail.com |
| Date et lieu | From the 1st of January 2012 for the entire duration of the project. Centro Studi pluriversum has organised in co-operation with Accademia europea di Firenze and CIPAT dissemination meetings in Tuscany area.<br>They have organised also some meetings in other regions such as Lombardia, Marche and Calabria. |

## Dissemination meetings in Italy - CIPAT

| | |
|---|---|
| Date | 01.01.2012 |
| Description | CIPAT organised and participated to dissemination meetings organised by other local partner in order to stimulate the interests of the target audience to participate in the training and testing phase of the project.<br>For more details please check the report uploaded under the FILES section: Report disseminazione partner 1. |
| Cible | Tutors and mentors, teachers, in-company mentors, school directors and managers |
| Public | Événement non public |
| Informations de contact | Marussia Pastacaldi<br>marussiapastacaldi@gmail.com |
| Date et lieu | From the 1st of January 2012 for the entire duration of the project. CIPAT has organised in co -operation with Accademia europea di Firenze and Centro Studi Pluriversum dissemination meetings in Tuscany area. |

# Événements

## Dissemination meetings in Italy - Provincia di Lecce

| | |
|---|---|
| Date | 01.01.2012 |
| Description | Provincia di Lecce organised dissemination meetings in Puglia Region in order to stimulate the interests of the target audience to participate in the training and testing phase of the project.<br>For more details please check the report uploaded under the FILES section: Report disseminazione partner 3. |
| Cible | Tutors and mentors, teachers, in-company mentors, school directors and managers |
| Public | Événement non public |
| Informations de contact | Carmelo Calamia<br>ccalamia@provincia.le.it |
| Date et lieu | From the 1st of January 2012 for the entire duration of the project. Provincia di Lecce has organised in co-operation with Accademia europea di Firenze dissemination meetings in Puglia Region. |

## Dissemination meetings in Italy - Xena

| | |
|---|---|
| Date | 01.01.2012 |
| Description | Xena organised dissemination meetings in Veneto Region in order to stimulate the interests of the target audience to participate in the training and testing phase of the project.<br>For more details please check the report uploaded under the FILES section: Report disseminazione partner 4. |
| Cible | Tutors and mentors, teachers, in-company mentors, school directors and managers |
| Public | Événement non public |
| Informations de contact | Paola Pertegato<br>coord@xena.it |
| Date et lieu | From the 1st of January 2012 for the entire duration of the project. Xena has organised in co-operation dissemination meetings in Veneto Region and also abroad to give visibility to the project to a larger public. |

# Événements

## Dissemination meetings in Spain - Oneco

| | |
|---|---|
| Date | 01.01.2012 |
| Description | Oneco organised dissemination meetings in Andalucia Region and in Spain more in general in order to stimulate the interests of the target audience to participate in the training and testing phase of the project.<br>For more details please check the report uploaded under the FILES section: Report disseminazione partner 5. |
| Cible | Tutors and mentors, teachers, in-company mentors, school directors and managers |
| Public | Événement non public |
| Informations de contact | Valle Casado<br>projectos@oneco.org |
| Date et lieu | From the 1st of January 2012 for the entire duration of the project. Oneco has organised dissemination meetings Andalucia region and visibility events in all Spain. |

## Dissemination meetings in Portugal - Euroyouth

| | |
|---|---|
| Date | 01.01.2012 |
| Description | Euroyouth organised dissemination meetings in Lisbon Region and in Portugal more in general in order to stimulate the interests of the target audience to participate in the training and testing phase of the project.<br>For more details please check the report uploaded under the FILES section: Report disseminazione partner 7. |
| Cible | Tutors and mentors, teachers, in-company mentors, school directors and managers |
| Public | Événement non public |
| Informations de contact | Celina Santos<br>managing@euroyouth.org |
| Date et lieu | From the 1st of January 2012 for the entire duration of the project. Euroyouth has organised dissemination meetings Lisbon region and visibility events in all Portugal. |

# Événements

## Dissemination meetings in Germany - GEB

| | |
|---|---|
| Date | 01.01.2012 |
| Description | GEB organised dissemination meetings in Berlin Region and in Portugal more in general in order to stimulate the interests of the target audience to participate in the training and testing phase of the project.<br>For more details please check the report uploaded under the FILES section: Report disseminazione partner 8. |
| Cible | Tutors and mentors, teachers, in-company mentors, school directors and managers |
| Public | Événement non public |
| Informations de contact | Neide Pedro<br>neide.pedro@europabildung.org |
| Date et lieu | From the 1st of January 2012 for the entire duration of the project. GEB has organised dissemination meetings Berlin region and visibility events in all Germany. |

## Dissemination meetings in UK - Foyle Language school limited

| | |
|---|---|
| Date | 01.01.2012 |
| Description | Foyle language school limited organised dissemination meetings in Northern Ireland in order to stimulate the interests of the target audience to participate in the training and testing phase of the project.<br>For more details please check the report uploaded under the FILES section: Report disseminazione partner 9. |
| Cible | Tutors and mentors, teachers, in-company mentors, school directors and managers |
| Public | Événement non public |
| Informations de contact | Sinead Mc Caul<br>sinead@foylelanguageschool.com |
| Date et lieu | From the 1st of January 2012 for the entire duration of the project.Foyle language school limited has organised dissemination meetings and visibility events in Northern Ireland. |

# Événements

## Dissemination meetings in France - Cap Ulysse

| | |
|---|---|
| Date | 01.01.2012 |
| Description | Cap Ulysse organised dissemination meetings in Bordeaux and more in general in France in order to stimulate the interests of the target audience to participate in the training and testing phase of the project.<br>For more details please check the report uploaded under the FILES section: Report disseminazione partner 10. |
| Cible | Tutors and mentors, teachers, in-company mentors, school directors and managers |
| Public | Événement non public |
| Informations de contact | Elisabeth Silva<br>silva@capulysse.fr |
| Date et lieu | From the 1st of January 2012 for the entire duration of the project.Cap Ulysse has organised dissemination meetings and visibility events in France. |

## Dissemination meetings in Austria - Amadeus

| | |
|---|---|
| Date | 01.01.2012 |
| Description | Amadeus organised dissemination meetings in Austria in order to stimulate the interests of the target audience to participate in the training and testing phase of the project.<br>For more details please check the report uploaded under the FILES section: Report disseminazione partner 11. |
| Cible | Tutors and mentors, teachers, in-company mentors, school directors and managers |
| Public | Événement non public |
| Informations de contact | Francesca Binetti<br>Francesca@amadeus.or.at |
| Date et lieu | From the 1st of January 2012 for the entire duration of the project. Amadeus has organised dissemination meetings in Austria and visibility events in international contexts. |

# Événements

## Dissemination meetings in Spain - Gobierno de Navarra

| | |
|---|---|
| Date | 01.01.2012 |
| Description | Gobierno de Navarra organised dissemination meetings in Navarra region in order to stimulate the interests of the target audience to participate in the training and testing phase of the project.<br>For more details please check the report uploaded under the FILES section: Report disseminazione partner 12. |
| Cible | Tutors and mentors, teachers, in-company mentors, school directors and managers |
| Public | Événement non public |
| Informations de contact | Jaime Valdeolmillos<br>Jvaldeom@navarra.es |
| Date et lieu | From the 1st of January 2012 for the entire duration of the project. Gobierno de Navarra has organised dissemination meetings in Navarra Region and visibility events in Spain. |