3rd Meeting Agenda "PNPV_2"
POSSO … NON POSSO … VADO!Rev.2
I CAN … I CANNOT … I GO!Rev.2
2011-1-IT1-LEO05-01928
Helsinki, 22nd and 23rd October 2012

1st Day Working venue at: **OMNIA**
Kirkkokatu, 16 A
Espoo
FI - FINLAND

Monday 22nd October

(Kati or Sini will come to bring us at the hotel hall to go together by bus to Omnia venue in Espoo)

9,30 - 10,00
Welcome in Omnia and common review of the working programme: detailed planning of the next days

10,00 – 11,00
First Work Session about the on-going works and the next organisational steps to start-up the Testing Phase (Facilitation by Speha Fresia and ITD-CNR - IT):

- ✓ Feedback about questionnaire and finalisation of the MASTER PLAN (what, who, when);
- ✓ The List of the Deliverables to be translated in each National Language;
- ✓ The timetable for the implementation of the Platform for the BUSINESS GAME;
- ✓ How to use the INTERNAL PLATFORM in order to support the internal communication and sharing of tasks.

11,15 – 12,15
Second Work Session about the BUSINESS GAME (Facilitation by ITD-CNR):

- ✓ The background assumptions for the BUSINESS GAME design and implementation;
- ✓ How it works: Presentation of the Platform and how to use it.

12,15 - 12,30
Oral evaluation session: Round table about doubts, questions, and further deepening.

12,30 - 13,30 Lunch at Omnia's Restaurant

13,30 – 15,30
Meeting with Ms. Tuula Antola, Director for Economic and Business Development of the City of Espoo + Meeting with the entrepreneurs and project coordinators working in InnoOmnia: presentations of the projects (I can I cannot I go + InnoOmnia's national entrepreneurial projects)

16,00 Departure to the hotel

17,30 – 18,30 (at the hall of the hotel)
Administration bilateral meetings in order to check the administrative documents and how to prepare the financial reporting for the MID_TERM REPORT (Bilateral meetings between the leading partner and Spanish and Slovenian partners).

19,00 Dinner together in Helsinki

Tuesday 23rd October at the Hotel Helka (Meeting room "Koivu")

9,00 – 9,30
Feedback about the first day: about the GAME and about the meeting with local stakeholders.

9,30 – 11,00
The MID-TERM REPORT of the LdV-ToI:

- ✓ Common review of the overall rules and exchange to overcome common problems and to support the partnership in the sound project accountancy (Confindustria Palermo – IT)
- ✓ Planning of the common efforts for the implementation of the Mid-Term Report (Confindustria Palermo – IT)
- ✓ The ADAM PORTAL: how to contribute to its implementation.

11,15 – 12,00
Dissemination and Communication Plan:

- ✓ Presentation of the project WEBSITE by the responsible partner (IES-Zaragoza – ES) and final suggestions from ALL PARTNERS for its improvements.

12,00 - 14,00 Brunch at the hotel and free time for the check-out

14,00 – 15,30
Common planning of the next steps:

- ✓ Common review of the Action Plan, the Gantt and the ToDoList;
- ✓ Planning of the 4th Partnership Meeting in ……..

15,30 – 16,00
Monitoring & Evaluation Plan:

- ✓ Brief review of the tools to use for the monitoring of the on-going activities at local level (Speha Fresia – IT)
- ✓ Common conclusions and evaluation of the 3rd Partnership Meeting

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This communication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.

Appendix 1: Updated ToDoList

PNPV_2			
WHAT	**WHO**	**WHEN**	**3° MEETING ITEMS**
Minutes of the meeting and Evaluation Report (2° PM)	Confindustria, Speha-Fresia (IT) and RRA (SI)	June '12	Sent together the programme of the 3° PM in Finland (October '12)
Test for Students/Learners about entrepreneurship education (finalisation of the Questionnaire for testing)	CNR	July '12	First Test in Italy with ... Students in Palermo
Translations of the questionnaire in each language and feedback about the questionnaire (Entrepreneurial Test)	ALL	Oct.'12	To discuss and finalise during the 3°PM in Finland (October '12)
Implementation of the INTERNAL PLATFORM for the distance work among partners:	ALL	Oct.'12	Presentation of the contents collected in the INTERNAL PLATFORM, and how to use it, during the 3° PM in Helsinki (FI)
Start of the PRE-TEST in each country	ALL	Nov.'12	Translations and sub-mission of the Entrepreneurial Test in each country
Translation of didactical materials for the GAME: CNR send the English versions to All for the translation in each national language (EDUCATIONAL FORMS)	CNR (Valentina Dal Grande)	See e-mails of: 06_09_12 and 12_09_12	Still to do: on around **n° 90** Educational Forms, we have already sent n°30, to be translated in October by each partner
Translation of didactical materials for the GAME: CNR send the English versions to All for the translation in each national language (HELP MESSAGES FOR USERS OF THE PROCESS)	CNR (Valentina Dal Grande)	Oct.'12	In order to enable partners to produce the national languages translations by the next month of Novembre.
Translation and Uploading of didactical materials for the GAME: ALL PARTNERS provide the translation in each national language (EDUCATIONAL FORMS)	ALL	Nov.'12/Dec.'12	During the 3° PM we will try together how to upload the EDUCATIONAL FORMS in each language session of the platform.
Translation of didactical materials for the GAME: ALL PARTNERS provide the translation in each national language (HELP MESSAGES FOR USERS OF THE PROCESS)	ALL	Nov.'12	Priority in the translations, because these texts must be uploaded/rewriten on the BUSINESS GAME by the CNR (during Decembre '12)
BUSINESS GAME TESTING: 8 sessions, lasting 2 hours each, in order to imlement the testing (time duration: 4 months)	ALL	Jan.'13-Apr'13	Presentation of the BUSINESS GAME during the 3° PM in Helsinki (FI)
POST-TEST: Final Entrepreneurial Test (to be compared with the PRE-TEST realised in Nov.'12)	ALL	May'13	To be planned in each country after each Testing Phase
Organisation of the 3° PM in Finland at OMNIA: To send to all partners Final Agenda of the Meeting (1° Oct.'12)	Confindustria, Speha-Fresia (IT) and OMNIA (FI)	22-23 Oct.'12	Please, see the programme of the meeting in attachment
MID-TERM REPORT: Common review of the monitoring and evaluation data for the Report to the National Agency of LdV-Tol Project	Confindustria and Speha Fresia (IT) and the data of ALL PARTNERS	31/10/2012	During the 3° PM we will review with all partners all COMPULSORY DATA for the Mid-Term Report