Projects and Products Portal for Leonardo da Vinci

Increasing quality of FET educational and certification system

2011-1-SK1-LEO05-02877

http://www.adam-europe.eu/adam/project/view.htm?prj=8899

Project Information

Title:	Increasing quality of FET educational and certification system
Project Number:	2011-1-SK1-LEO05-02877
Year:	2011
Project Type:	Transfer of Innovation
Status:	completed
Country:	SK-Slovakia
Marketing Text:	IQFET is a project that offers possibility to increase quality of further education trainers in Slovakia and Hungary, through close cooperation with Austria WBA system. Through this transfer of innovation, guidelines and handbooks are developed for further educators. Additionaly, by transfering from Austria to Slovakia and Hungary, central europe region collaboration is strenghtening.
Summary:	In the field of furter education trainers (FET), especially in Slovakia and Hungary, recognition of FETs competences acquired by non-formal or informal learning is a problematic issue. WBA model from Austria brings new possibility to aproach towards mentioned issue. However, since WBAs methodology is considered as sucessfull tool for recognition of acquired competences, different circumstances in field of FET in Slovakia and Hungary required several critical analysis, especially in field of curriculum and providers of certification. IQFET activities led to adaptation of WBAs curriculum (list of competences along with their indicators) into Slovak and Hungarian circumstances. As a results of this adaptation, three core outcames were achieved: Further education trainer standard, Evaluation standard for FET and proposal for training program for FET. Training program was developed with aim to offer future FET possibility to acquire theoretical and methodological framework in a formal way. These outcames are avaliable in English, Slovak and Hungarian language. Goal of IQFET project was to identificate innovative aspects of selected WBA model, analyse these subjects and implement them into circumstances of Slovakia and Hungary. Aim is to create innovative, open system that is respectable to divergency of FET field of practise and allows to recognize competences, acquired by formal, non-formal and informal learning.
Description:	IQFET lasted for 24 months. The work began with a study of Austrian FET certification system, represented by institution WBA. Work followed by analysing presented system to identify its strenghts, opportunities and innovative aspects. After initial analysis, drafts for implementation process towards Slovakia and Hungary were carried out. These drafts were consulted with Austrian experts, to eliminate weak points and to assure quality assurance. After achieving usable version of related douments (competence standard of FET, evaluation manual for FET), their usability was teste through pilot certification workshops, that took place in Slovakia and Hungary. Aim was to test efficiency in proposed methodology and also to recieve feedback from participants.
Themes:	*** Quality *** Lifelong learning *** Recognition, transparency, certification
Sectors:	*** Education ** Other Service Activities
Product Types:	transparency and certification teaching material modules CD-ROM website
Product information:	IQFET is a transfer of innovation project, aimed on transfer of Austrian WBA methodology and curriculum for further education trainers, towards Slovakia and Hungary.

Project Information

Projecthomepage: www.iqfet.eu

Project Contractor

Name:	National Lifelong learning Institute
City:	Bratislava
Country/Region:	Bratislavsky Kraj
Country:	SK-Slovakia
Organization Type:	public institution
Homepage:	http://www.nuczv.sk

Contact Person

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Coordinator

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Organization Type:	public institution
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Partner

Partner 1

Name: Styrian Association for Education and Economics
City: Graz
Country/Region: Styria
Country: AT-Austria
Organization Type: others
Homepage: http://www.stvg.com

Partner 2

Name: Federal Institute for Adult Education
City: St. Wolfgang
Country/Region: Upper Austria
Country: AT-Austria
Organization Type: others
Homepage: http://www.bifeb.at

Partner 3

Name: Academy of education
City: Žilina
Country/Region: Bratislavsky Kraj
Country: SK-Slovakia
Organization Type: others
Homepage: http://www.aveducation.sk

Partner 4

Name: Association of Adult Education Institutions in the Slovak Republic
City: Bratislava
Country/Region: Bratislavsky Kraj
Country: SK-Slovakia
Organization Type: others
Homepage: http://www.aivd.sk

Partner

Partner 5

Name:	Budapesti Corvinus Egyetem, Magatartástudomanyi Intézet, Oktatásfejlesztési Observatory Központ
City:	Budapest
Country/Region:	Közép-Magyarország
Country:	HU-Hungary
Organization Type:	others
Homepage:	http://www.observatory.org.hu

Partner 6

Name:	Budapesti Mszaki és Gazdaságtudományi Egyetem GTK Mszaki Pedagógia Tanszék
City:	Budapest
Country/Region:	Közép-Magyarország
Country:	HU-Hungary
Organization Type:	others
Homepage:	http://www.mpt.bme.hu

Partner 7

Name:	Felnttképzk Szövetsége
City:	Budapest
Country/Region:	Közép-Magyarország
Country:	HU-Hungary
Organization Type:	others
Homepage:	http://www.fvsz.hu

Products

1 Description of FET educational and certification systems in Slovakia and Hungary

2 Description of barriers, SWOT and PEST analysis

3 Model training programs

4 FET competence profile

5 FET evaluation standard

6 Structure of certification committee

7 Educational and evaluational manual for FET

8 Proposal of legislative changes

Product 'Description of FET educational and certification systems in Slovakia and Hungary'

Title: Description of FET educational and certification systems in Slovakia and Hungary

Product Type:

Marketing Text: Goal of this result is to describe and identificate most important aspects of both, Hungary and Slovakian educational and certification systems for FET.
Another goal is to identify target organizations and target groups that are likely to participate in implemented innovative system. Result also descirbes current legislative background in relation to FET field and possible certification opportunities.

Description: This document is a report of current state of FET certification field in terms of practise, institutional background and legislative framework. Report was carried out during the first year of the project.

Target group: Further education trainers, public bodies, stakeholders.

Result: Aim was to identify and to define current state of FET certification from institutional, legislative point of view as well as from field of practies. Result describes Hungarian and Slovak circumstances separately, although the structure of report is similar for both countries.

Structure of report contains:

- Context of adult education in each country.
- Socio-economic context of FET certification and education,
- Historical-ideological context
- Political system and education
- Political and legal framework
- Structural framework
- Financial framework
- Further education trainers education and certification
- Definition of FET in selected country
- Description of the System of FET
- Description of certification

Area of application: We have used this description for consequential analysis and comparation with asutrian model, to identify similarities, differences, opportunities, strenghts and innovative aspects, that could be implemented into Slovak and Hungarian systems.

Homepage: www.iqfet.eu

Product Languages: Slovak
Hungarian
English

Product 'Description of barriers, SWOT and PEST analysis'

Title: Description of barriers, SWOT and PEST analysis

Product Type:

Marketing Text: Goal of this result is to describe and identificate barriers, that can produce issues during the implementation proces of WBA model towards Slovakia and Hungary.
Another goal is to identify core subjects and elements in WBA model and to asses, what could be their possible implementation and what are the main challenges for this implementation.

Description: This document is a report of critical anaylsis (SWOT and PEST) with aim to identfy and describe possible obsticles and issues in future implementation of austrian WBA model. Analysis were carried out during the first half of the project.

Target group: Further education trainers, public bodies, stakeholders.

Result: Aim was to identify and to define barriers for implementation of austrian FET certification system, based on critical analysis, using methodology of PEST and SWOT model. Result describes findings from both Slovak and Hungarian partners. Results are similar to some extend, but still differs, as the enviroment and circmustances in both countries are slightly different.

Structure of report contains:

• Composition of working group
• Working method of SWOT analysis
• SWOT analysis result
• Key barriers in implementation of Austrian FET model
• Using additional questions of PEST analysis
• Possible solutions for adaptation of the system in the country.

Area of application: We have used this analysis for further development of implementation proposal, identified barriers were taken into account during the development process, as well as the identified strenghts and weaknesess of WBA model (in relation to its implementation to Slovakia and Hungary).

Homepage: www.iqfet.eu

Product Languages: Slovak
English
Hungarian

Product 'Model training programs'

Title:	Model training programs
Product Type:	
Marketing Text:	Goal of this result is to offer learning opportunity for those in Slovakia and Hungary, who wish to develope their competences of FET in a effective way, that matches to proposed FET competence standard. Aim is to propose overall structure, along with methodology for training and evalutaion methods.
Description:	This document is a proposal for training program that could be applied in Slovakia and Hungary, with aim to offer learning opportunity fort future FET and to provide training program, with curriculum tailored to needs of proposed FET certificate in Slovakia and Hungary.
Target group:	Further education trainers, public bodies, stakeholders.
Result:	Aim was to describe training program, with its methodology, evaluation methods, curriculum, derived from proposed competence profile of FET. Aim is to offer learning opportunity for FET, who are considering to acquire missing competences and wish to take part in proposed certification process, based on WBA model, implemented to conditions of Slovakia and Hungary. Structure of result contains: • Characteristics of modular training program and justification of preparation to the modular structure • Elaboration of the module (contains from of education, target group, required education, absolvents profile, possible methods, module range) • Study plan (contains ratio of theory and practise of each theme) • Modules curriculum
Area of application:	We have used this proposal as a basic for further development of accredited training program.
Homepage:	www.iqfet.eu
Product Languages:	Slovak Hungarian English

Product 'FET competence profile'

Title: FET competence profile

Product Type:

Marketing Text: Goal of this result is to offer competence model / list of competences for certification process in Slovakia and Hungary.

Description: This document is a proposal for FET competence profile, that could serve as a resource for certification body and certification process as well. FET profile could be applied in Slovakia and Hungary, with aim to offer broadly acknowledged set of competences, necessary for FET with aim to set quality standards and quality assurance.

Target group: Further education trainers, public bodies, stakeholders.

Result: Aim was to describe core competences necessary for further education trainers, along with its relation to knowledge, competences and skills. Aim is to offer not only guiding material for certification committee, but also to applicants who wish to take part in proposed certification process, based on WBA model, implemented to conditions of Slovakia and Hungary.

Structure of result contains:

• Categories of competences
• List of competences (related to categories)
• List of required knowledge (related to each competence)
• List of skills (related to each competence)

Area of application: Proposal of FET profile shall serve as a basic material for further development of accredited training program, certification committee, guiding material for aplicants.

Homepage: www.iqfet.eu

Product Languages: Slovak
English
Hungarian

Product 'FET evaluation standard'

Title:	FET evaluation standard
Product Type:	
Marketing Text:	Goal of this result is to offer set of tolls for assessment and evaluation of competences, stated in FET competence model.
Description:	This document is a proposal for FET evaluation standard, which is related to FET competence profile. Document serve as a resource for assessment tools and evaluation tools, used by certification body and during the certification process. Evaluation standard is partially usable also for applicants, as a guiding material for which competences, and how are they measured, assessed and evaluated.
Target group:	Further education trainers, certification body
Result:	Aim was to describe and identify assessment tools and tools for evaluation for competences, stated in FET competence profile. Each field of knowledge, competences and skills, has assigned indicators, that allows to identify, measure and assess each element of FET profile. Aim is to offer not only guiding material for certification committee, but also to applicants who wish to take part in proposed certification process, based on WBA model, implemented to conditions of Slovakia and Hungary.
Area of application:	Proposal of FET evaluation standard shall serve as a basic material for further development of accredited training program, certification committee, guiding material for aplicants.
Homepage:	www.iqfet.eu
Product Languages:	Slovak English Hungarian

Product 'Structure of certification committee'

Title:	Structure of certification committee
Product Type:	
Marketing Text:	Goal of this result is to describe possible structure of certification body, that could be in charge to certifiy FET in Slovakia and Hungary, based on implemented system of FET certification from Austria.
Description:	This document is a proposal for FET certification body. Proposal respects the legislative framework, institutional framework and other socio-economical circumstances, to achieve transparent and usable model od certification body.
Target group:	Further education trainers, certification body
Result:	Aim was to describe and identify possibilities for setting up a certification body, that could hold a mandate to assess, evaluate and certify FET in Slovakia and Hungary, while respecting the legislative framework and other factors. Aim is to create transparent and quality-assured solution, inspired by austrian WBA model.
Area of application:	Proposal of FET certification committee shall serve as a basic material and recommendations for future creation of such certification body.
Homepage:	www.iqfet.eu
Product Languages:	Slovak English Hungarian

Product 'Educational and evaluational manual for FET'

Title:	Educational and evaluational manual for FET
Product Type:	
Marketing Text:	Goal of this result is to provide guiding material for future FET, in detail, manual describes philosopical, methodological and structural background of proposed system of FET certification in Slovakia and Hungary. Goal is to provide material for basic understanding of proposed system.
Description:	This document is a summative document for proposed FET certification systems in Hungary and Slovakia. Describe the structural, methodological and legislative background of proposed system.
Target group:	Further education trainers
Result:	Aim was to describe and summarize core and important elements of proposed certification system in Slovakia and Hungary, with goal to inform future applicants about methodology framwwork, institutional backgroung, core elements of the systems. Doument also contains competences profile of FET, evaluation standard and curriculum of training program.
Area of application:	Manual serve as a guiding tool for future applicant in FET certification system, allows them to understand how system works, what where the ideas behind the system and what are the requirements and methodology of system.
Homepage:	www.iqfet.eu
Product Languages:	Hungarian Slovak English

Product 'Proposal of legislative changes'

Title:	Proposal of legislative changes
Product Type:	
Marketing Text:	Goal of this result is to propose legislative changes in actual legislative framework in Slovakia and Hungary, with aim to make proposed certification system more sustainable and supported also from the legislative point of view.
Description:	This document suggests amendments in current legal framework in Slovakia and Hungary, with aim to raise quality in field of FET by establishing and supporting the proposed implemented certification system from Austria.
Target group:	Stakeholders, National bodies
Result:	Aim was to describe and summarize core and important elements of proposed certification system in Slovakia and Hungary, with goal to inform future applicants about methodology framwwork, institutional backgroung, core elements of the systems. Doument also contains competences profile of FET, evaluation standard and curriculum of training program.
Area of application:	Manual serve as a guiding tool for future applicant in FET certification system, allows them to understand how system works, what where the ideas behind the system and what are the requirements and methodology of system.
Homepage:	www.iqfet.eu
Product Languages:	Hungarian English Slovak

Events

Proposal of legislative changes in relation to adapted educational system

Date	01.10.2013
Description	Aim is to create a proposal of legislative changes in Hungary and Slovakia based on project outputs and adapted educational systems in both countries and prepare this proposal for legislative process.
Target audience	
Public	Closed event
Contact Information	
Time and place	after September 2013

Dissemination of project conclusions and outputs for policy makers

Date	01.10.2013
Description	Aim is to disseminate projects outputs and conclusions among policy makers through organizing Final conference on national activities (one in Slovakia and one in Hungary) to the best promotion of new adopted model of FET education and certification
Target audience	
Public	Closed event
Contact Information	
Time and place	after September 2013

Events

Dissemination of project conclusions and outputs for focus group

Date	01.10.2013
Description	Aim is to disseminate and promote projects outputs and conclusions among subjects of focus group - FET. Aim is also to introduce them new adapted FET educational and certification process and new options of their education and certification. Dissemination will be provided by “national” Further education and lifelong learning networks without additional costs.
Target audience	
Public	Closed event
Contact Information	
Time and place	after September 2013

Final process of adaptation of model of FET education and certification

Date	01.09.2013
Description	Aim is to create final model (transferred from Austria, modified and tested in environment of Slovak and Hungarian systems) of FET education and certification in Slovakia and Hungary and implement it in to the educational system of both countries. Other part of this package is to obtain the accrediation for training programs from Activity 4.
Target audience	
Public	Closed event
Contact Information	
Time and place	till September 2013

Events

Partners meeting

Date	01.03.2013
Description	Aim is to evaluate both training courses and presentation of key findings within feedbeck survey. Other aim is to make suggestions for changes in Educational and evaluation manual for FET in Slovakia and Hungary. - Duration 3 days
Target audience	
Public	Closed event
Contact Information	
Time and place	during March and April 2013

Test educational training course for FET

Date	01.01.2013
Description	Aim is to organize test training course for FET in Hungary and Slovakia to adopt new training techniques in FET education provided by Austrian lector, so graduates will have abilities to train other FET in Slovakia and Hungary. Training will focus on one group of teachers (10 to 12 persons) in Hungary and one group of teachers (10 to 12 persons) in Slovakia. The course will lasts 90 hours (48 hours of presence and 32 hours of e-learning). Lector for courses ("lector of lectors") will be an expert from Austria
Target audience	
Public	Closed event
Contact Information	
Time and place	during January and February 2013

Events

Test certification training course for FET

Date	01.01.2013
Description	Aim is to organize test training course for FET in Hungary and Slovakia to adopt new certification methods and processes in FET education provided by Austrian lector, so graduates will have abilities to certificate other FET in Slovakia and Hungary. Training will focus on one group of teachers (10 to 12 persons) in Hungary and one group of teachers (10 to 12 persons) in Slovakia. The course will lasts 90 hours (48 hours of presence and 32 hours of e-learning). Lector for courses ("lector of lectors") will be an expert from Austria
Target audience	
Public	Closed event
Contact Information	
Time and place	during January and February 2013

Study visit in Slovakia

Date	10.09.2012
Description	Aim is to better describe and analyze what could be transferred in to Slovak and Hungarian FET educational and certification systems from Austrian model. Other aim is to exchange experiences in description of both systems and to compare both systems.
Target audience	
Public	Closed event
Contact Information	
Time and place	10. – 12. September 2012 in Slovakia

Events

Adaptation of the model of FET education in Slovak and Hungarian systems

Date	01.09.2012
Description	Aim of this package is to give answer to "Who will provide FET education in Hungary and Slovakia" and "How it will be provided" after adaptation Austrian model through creating Model training programs and General competency profile of FET.
Target audience	
Public	Closed event
Contact Information	
Time and place	9/2012 – 12/2012

Adaptation of the model of FET certification in Slovak and Hungarian systems

Date	01.09.2012
Description	Aim of this package is to give answer to "Who will provide FET certification in Hungary and Slovakia" and "How it will be provided" after adaptation Austrian model through creating Evaluation standard of FET and Structure of certification commissions.
Target audience	
Public	Closed event
Contact Information	
Time and place	9/2012 – 12/2012

Creation of Manual for FET

Date	01.09.2012
Description	Aim is to create a educational and evaluation manual designated for FET who want to participate in courses of further education and certification process in which FET could find conditions of successful passing.
Target audience	
Public	Closed event
Contact Information	
Time and place	9/2012 – 12/2012

Events

Study visit in Hungary

Date	11.06.2012
Description	Aim is to better describe and analyze what could be transferred in to Slovak and Hungarian FET educational and certification systems from Austrian model. Other aim is to exchange experiences in description of both systems and to compare both systems.
Target audience	
Public	Closed event
Contact Information	
Time and place	11. – 13. June 2012 in Hungary

Study visit in Strobl

Date	02.05.2012
Description	Aim of tis package is to help better understand the FET educational and certification model in practice, in conditions of Austrian further educational system and environment. Therefore it is planned to organize two study visits in Wien and Strobl, one at FET certification topic, second at best practices topic.
Target audience	
Public	Closed event
Contact Information	
Time and place	2. – 4. May 2012 in Strobl

Events

Identification of key barriers in implementation of Austrian FET model

Date 01.05.2012

Description Aim of this package is to describe both national systems of FET education and certification in Hungary and Slovakia and also to identify main barriers in transfer of innovations from Austrian FET educational and certification model to systems in Hungary and Slovakia.

Description of both FET educational and certification systems in Hungary and Slovakia will be supported by recommendations from questionnaire survey evaluated in previous Work package 6 and conclusions of two study visits as a part of Work package 7. Identifying barriers will be based on SWOT analysis and PEST analysis consisting of fields below:

- Institutional background

- Financial area

- Socio-economical area

- Legislative background and measures

Target audience

Public Closed event

Contact Information

Time and place 05/2012 - 08/2012

Study visit in Wien (at WBA´s)

Date 19.03.2012

Description Aim of tis package is to help better understand the FET educational and certification model in practice, in conditions of Austrian further educational system and environment. Therefore it is planned to organize two study visits in Wien and Strobl, one at FET certification topic, second at best practices topic.

Target audience

Public Closed event

Contact Information

Time and place 19. – 21. March 2012 in Vienna

Events

Study of description of Austrian model of FET education and certification

Date	01.02.2012
Description	Aim focuses on self study of description of Austrian model of FET education and certification among specialist from Hungary and Slovakia, who will participate on adaptation of both national Slovak and Hungarian systems of FET education. For these specialists It is necessary to know all aspects of described Austrian model.
Target audience	
Public	Closed event
Contact Information	
Time and place	2/2012 - 3/2012

Opening (Kick-off) Conference in Salzburg

Date	23.01.2012
Description	Aim of this activity is to introduce Austrian model of education and certification of further education teachers to all representatives from all project partners in form of presentations and discourses. Other aim is the meeting of all project managers involved in this project and primary organization of project activities and roles of partners.
Target audience	
Public	Closed event
Contact Information	
Time and place	23. – 25.1.2012 in Salzburg

Events

Creation of project WEB page

Date	01.11.2011
Description	Aim is to create digital platform (in the form of WEB page) for project purposes and project presentation. It means that all outputs of project activities (all kinds of documentation, output materials, photos, evaluation reports etc.) and also basic information on project goals, focus groups, partners, course of ongoing activities etc. will be available at the project WEB page.
Target audience	
Public	Closed event
Contact Information	
Time and place	November 2011