

  Education and Culture DG Lifelong Learning Programme	ENELFA LLP-LdV-TOI-2011-HU-018 WP2 A22 Project Quality Control	Version: Revision: Date: Page: File:	1 2 03.09.2012 1
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ENELFA

ENTrepreneurship by E-Learning For Adults

<http://www.bgf.hu/projektek/enelfa>

A22 Project Quality Control SURVEY PART 1.

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Education and Culture DG

Lifelong Learning Programme

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ISO 9001 compliant planning and review processes are applied.

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1. Introduction

1.1 Objective

The objective of this deliverable is to publish a summary of the data collected during the survey after the May session in Budapest and Cluj.

1.2 Purpose of the Deliverable

Feedback to the organisers and the teachers

1.3 Scope of the Deliverable

The deliverable contains the exhaustive comments, and graphs for the consolidation.

1.4 Target Audience

The target audience of this deliverable is the WP project leaders, managers and coordinators from the partners, and the Hungarian Leonardo Agency, the supervisor of the ENELFA project's implementation.

1.5 Acronyms and Definitions Used

Acronym	Description
APM – ECA	Asociația Patronilor Și Meseriașilor Cluj – Employers and Craftsmen Association Cluj
BGF – BBS	Budapesti Gazdasági Főiskola – Budapest Business School
BKIK – BCCI	Budapesti Kereskedelmi és Iparkamara - Budapest Chamber of Commerce & Industry
CSF	Critical Success Factor
EMN	Ecole de Management de Normandie
ENELFA	ENTrepreneurship by E-Learning For Adults
ETDU	E-Learning Teaching and Development Unit
HW	Hardware
ISO	International Standardisation Organisation
IT	Information Technology
KPI	Key Performance Indicator
NMSA	New Mind S. A.
SW	Software
UBB – BBU	Universitatea Babeș-Bolyai – Babes-Bolyai University

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2. SURVEY RESULTS

2.1 Introduction

The Survey system was installed and tested on the Hungarian server, at BBS. The choice was made to use Limesurvey, an open source software.

All teachers received an invitation to participate. Around 30 answers were collected. The survey was in English, and a couple of translation occurred, in order to let people express themselves in their native language.

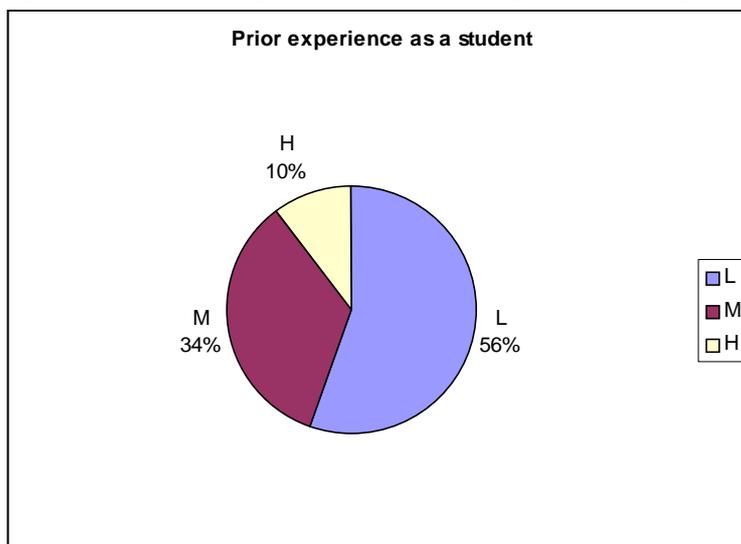
2.2 Management summary

Overall, the survey shows an active involvement of the teachers and persons interviewed, with a lot of constructive comments and suggestions. The organisation as a "live" session with a lot of practice surprised many participants. A couple of comments call for improvement in the organisation of the training, if new sessions happen to come. The question "how to organize my particular curriculum" using e-learning techniques is still open, and we would recommend to organize round tables and exchange sessions, to take advantage of the group creativity.

2.3 Results

2.3.1 Prior experience as a student

The population surveyed (around 30 answers) was not experienced, as students (90 % low and medium)



Prior experience as a student

I never use e-learning.

no I haven't

I have not too much experience, I participated in 2 or 3 e-learning courses in project management in 2006 and 2007

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I have limited experience in studying via e-learning. However, the extent of the solutions was narrow, as I have seen.

I never had the chance to experience e-learning as a student

I have no experience as student using e-learning.

I have some experience in e-learning, being student in several on-line courses like Business Administration, NGO Management etc.

I took part on online courses and tried to learn language on the internet.

My experience as a student using e-learning is almost reduced.

owned personal experience before the course was very small because we used only simple programs such as PowerPoint, Word, Excel, Acrobat

We developed several e-learning materials, but I cannot say that these were dynamic and we could build it in an effective way to the education. Mainly we used old methods.

As a student I didn't had access to e-learning resources. The learning process was limited to courses and seminars held face-to-face, individual study of the given titles in the library.

I had no earlier experience regarding e-learning. That's why I was quite excited when I discovered the possibilities offered by this program in an interactive interaction and learning.

It was an interesting and useful experience!

I participated in preparation of e-learning curricula but not in the technical preparation.

none

intermediate- I have done some online quizzes and e-learning when I used to work for an audit company

I really liked it. The teachers were real professionals.

nothing

nothing

I have never used e-learning tools as a student.

E-learning for me was always an extra element next to the basic learning method. Unfortunately for me the motivation to do the e-learning part was always low as I am in need the direct contact during learning.

I had bad experiences as it did not help learning.

very good

As a student I didn't have the occasion to use e-learning. I was only to one course that use this system for the examination.

I have no experiences as a student using e-learning.

I have no experiences.

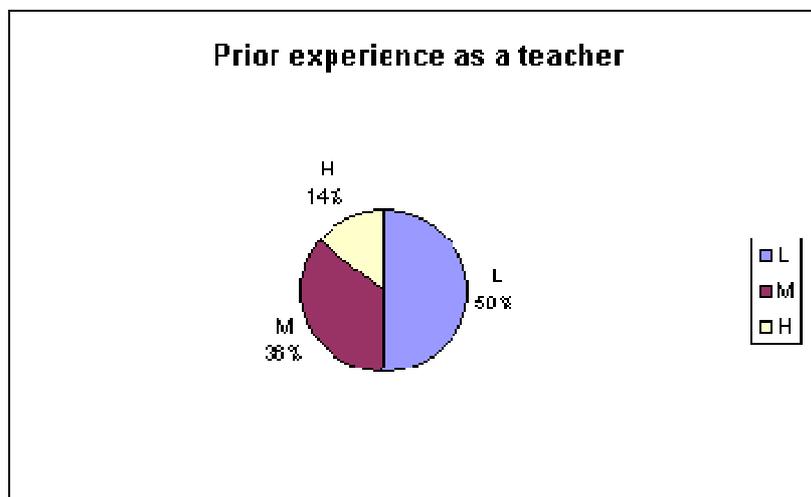
I have not yet used e-learning as a student.

Before this project I've been involved in several e-learning related projects. But, as a student I didn't got the chance to have e-learning courses or training.

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2.3.2 Prior experience as a teacher

Here, the result is higher: a moderate to high prior involvement in 50 % of the sample (around 30 answers).



Prior experience as a teacher

I'm not a teacher.

I have never used before, but I participated in many e-learning project; I haven't seen our own operating e-learning materials in practice as a trainer

I have no experience

I have no experience in this subject.

As a teacher I never used e-learning.

I am using electronic technology to communicate and organise my courses but I am not using e-learning

I didn't have the opportunity to use an e-learning platform as a teacher

We used Coospace to give supplementary reading, tests to our students and I used webinar to keep lessons online.

My experience as a teacher using e-learning in our curriculum is good if I take into consideration the advantages offered for students from abroad. It was a little bit hard to manage them questions, the request for feedback.

I think that was welcome and I learned a lot of modelling such at the course more than that I learned to work with other programs that are very beneficial and I hope to use them and we can convince as many to use them also believe that this method is very beneficial

What is difficult and time consuming to make the e-learning materials in that way that the students like it and easy to use. Difficult to find the balance in the theory and practical parts.

As a teacher I used for a little extent e-learning methods and content. Usually the teaching materials are limited to PowerPoint presentations distributed to students on the Internet, which is also used for communication.

I am glad I could learn how to use this tool to make my presentations for the students more appealing and more interesting. I think this kind of presentation and way to teach it's drawing students and it's facilitating the connection between theory and more practical approaches.

For a first experience in teaching using e-learning everything went very well.

I haven't used e-learning in my daily routine.

none

beginner- it is the first time I use such models for teaching

What was more difficult for me is the logic which is different from 'offline' teaching. Otherwise. I did not have

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problems.

nothing

nothing

I have used a web-based application as a monitoring-application, how my students understand the subject.

It was always very difficult to convince the students to do this part of the course as well. They were performing much better when face to face teaching was going on.

I do not use it.

good

As a teacher I didn't use e-learning in my curriculum because I didn't know how to transform my courses.

I have no experiences as a teacher using e-learning.

I have no experiences.

I have used e-learning tools mainly as questions to check student's performance in the study of materials in business. The questions were usually checking the understanding and memorizing the material they learned. In this way the more graphic and visual tools presented on the ENELFA training was really new for me

As a teacher I tried to use e-learning content for my students as an extra way of providing content. Hopefully, based on the ENELFA course I will enhance this initiative by using the knowledge of the ENM trainers and the Articulate Studio software.

2.3.3 Organisation

Question about the organisation of the training you received within the scope of ENELFA. You will use a scale between 1 and 5, 1 being excellent.

The result is an average of 3,83, which is below the average. Some suggestions about the practical organisation are given in several fields, later.

2.3.4 Overall impression

I'd like very much what we learn.

it was useful and interesting

The training was successful and interesting, the module responsible people could achieve all the necessary information to the training material adaptation and development

Slow at the beginning, but seemed to be practical later.

I liked the training very much. I'll use the knowledge and skills for my future teaching activities

The last training delivered by ENELFA was an good opportunity to find out interesting applications in e-learning

Well organised, useful program and methodology

the stuff was very good and the training very well organised

it was a very pleasant environment and what I especially liked was that those who have held the shares occupied by each

They were very helpful. It helped a lot that they could help us individually. They presented several new and interesting tools.

The training proved to be interesting and useful. I got the chance to see other methods more effective and interesting for the development and distribution of learning content. I also learned that e-learning is not just about distributing traditional content in an electronic manner but is much more complex and allows better interaction between students and teacher

Very good

Many new technical tools and some methodological background.

excellent- clear explanation, well structured course

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It was very good and I liked it a lot. My first impression was that it was a bit disorganised but I think it was due to intercultural misunderstandings.

exciting

interesting

I have had chance to know a great tool, it will be applied, but I need more time to learn how to use the software.

The idea and the tool is great. The method how we were working with the program was not so well developed. I did not know where to go in the building, I did not know what to expect from the 5 days, how much time will it take each day and the frames were not set at the beginning, only at the end of the second day, because the participants were insisting on getting the information. I think a previous information about the goal, the time schedule and the location would have been the minimum.

good

It was very interesting because was something new for me.

It was OK in the end.

It was OK.

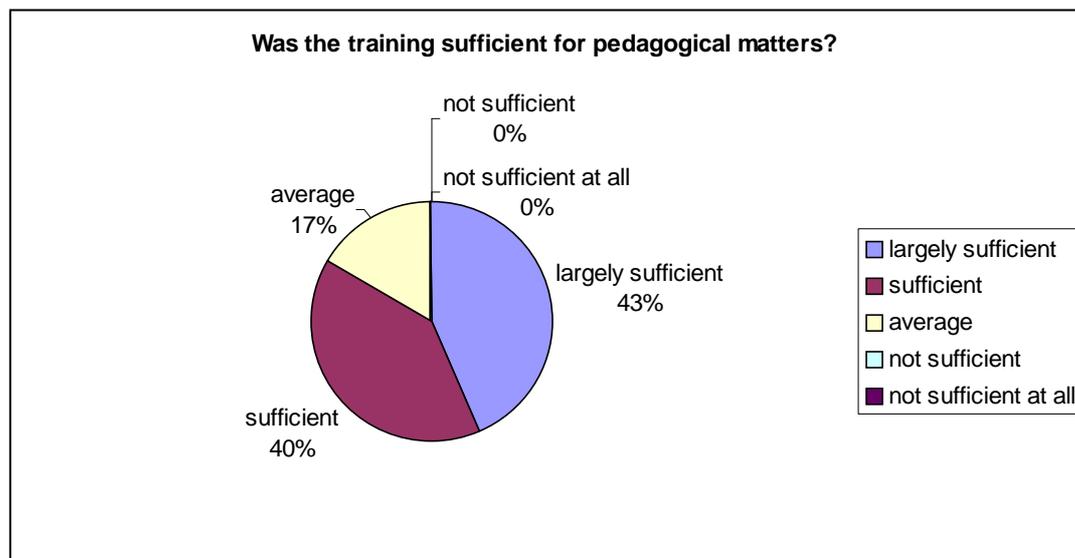
I was really satisfied with the presentation and the techniques you used there was only one shortage for me that I could only come for one occasion.

From my point of view, the training was very beneficial as I managed to get an inside about what an e-learning course should be created, starting with the pedagogical prerequisites and conditions, and continuing with the adaptation of the content for e-learning deployment and ending with the management of an LMS.

2.3.5 Pedagogy

Was the training sufficient for pedagogical matters?

83 % answered that it was largely sufficient or sufficient.



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2.3.6 Please qualify your judgement on the training you received

Overall, the participants appreciated the „learning by doing“ approach. A few constructive comments mention that they would have enjoyed to get more details about the way the session would flow.

It was very interesting what we learn

after the technical opportunities, it would have been useful getting real help, what we should realize in practice (relevant good and bad examples)

The new software are interesting, the training programme and the organisation were flexible and efficient.

The trainers were familiar with the Articulate software, and that gave a good impression.

I liked that I was assisted by the trainers to catch up for the hours I was missing

it was very well focused on the main topics. I appreciated the approach "learning by doing"!

I think it is important to be open for something new and also by these methods can offer courses to a broader audience

It was really good and effective. It would be really good to repeat it with them to be able to develop our knowledge with the group and not just develop the materials at home.

The training had scientific and methodological components. The trainers are experts in the field, are professionals and also patience, as they worked with each "student". Moreover, the presentations were simple, concise and logical, we understood easily the methodology, method and software.

Some connection between the technical tools and the methods stayed unclear - but I do not have any pedagogical background.

very useful both for me as a professor and for the student

It was very useful.

it was very beneficial.

useful

First it seemed disorganised, but at the end of the last day, the picture became clear.

In the beginning it was close to chaos, the frames of the five days way not clear. After clearing up the situation all was going better. All questions raised were answered properly.

much more than needed

not sufficient

It was a little difficult because it was for the first time when I used this system.

I liked it.

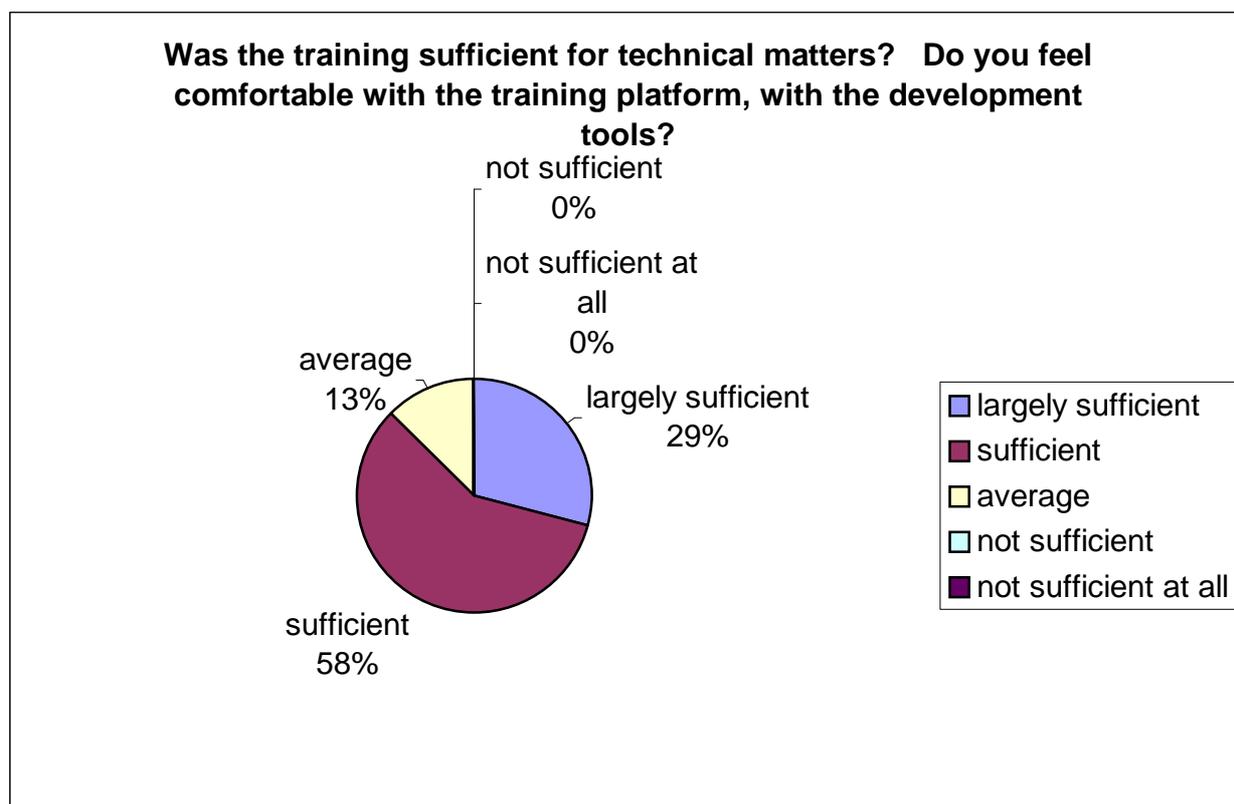
I liked it.

The whole organized method of making e-learning materials from breaking down the material into well defined modules and set up the presentations on them using the articulate tools you presented us was really very useful for me

The trainers tried and managed to work individually or in small groups with the "students". They were patient and emphasized the core concepts needed for a successful e-learning project.

2.3.7 Was the training sufficient for technical matters? Do you feel comfortable with the training platform, with the development tools?

87 % of the sample said it was sufficient or largely sufficient.



2.3.8 Suggestions

There are a few constructive comments calling for continuous support.

SUGGESTIONS

Because I'm not a teacher i do not now what a teacher need to now more than that (just to complete de e-learning lesson)

mentioned above – ideas, solutions, examples to the elaboration of financial topics

The timing was good and flexible, it would be suitable also for the future. A consultation occasion can be useful 2 or 3 weeks after the training, when the module responsible people start the concrete adaptation work.

It could be more equipped with case studies (that have been prepared before the course by the trainers).

I would have liked to participate to all of the training sessions but I couldn't

I have no suggestion

applications for e-learning dedicated to small and medium enterprises regarding the management and professional qualification

I needed more help to use the LMS, but I found a new field for the trainers as well :-)

to ask the participants to read the materials before the training

I personally believe that this method of working with smaller groups and explain each split is welcome

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The IT, technical part is not so relevant for the lecturer. Of course we have to know them, but we do not have to go into the details. Perhaps the IT and the lecturer part could be separated.

It is important for foster the knowledge acquired during the training sessions by using the software and hardware in developing learning content. As a perspective, it would be very useful to know more development, assessment and collaborative learning techniques.

I was pleased by the way it went the training.

The training was very good because reached all the essential points. The duration from my point of view it was a bit to short.

There will be good, if we could have some preparation exercise so there won't any time needed for preparation on the course.

broader introduction, more thorough feed backing

presenting details on how to approach the student; what ye of examples should we use when explaining a notion or term so that he/she understands it very easily

I would be interested about the question of how to incorporate complex tests (i.e. personality tests) in the e-curricula.

Presentation and examples (second day) were great, but first day I felt the training is not well-organised. For me, first impression is essential (significant), so I suggest being well-prepared from the first moment.

Much clearer frames for the training, much smaller groups would be helpful.

I think that the trainer committed very big mistakes by (1) not framing at the beginning the training (2) showing his back to me for the whole training - it is a basic presentation technique skill to include everybody into the training. Furthermore, iPad is a very sophisticated presentation visual aid but this way the trainer was looking all the time into his iPad and not following the needs of the participants. I think the organisation and the presentations have room for improvement yet.

support need duration

It would be very useful if we will take a normal course in power point and adapt it for e-learning.

Be creative! I liked your examples!

I liked your examples.

I think people like me would need a little bit more practice to get acquainted with these tools maybe we should try it more in detail. However this is partly independent of your presentation.

A course on blended learning and synchronous communication could be welcomed.

3. Appendix

The document in appendix is the form aimed at sharing the experience between teachers during the training phase and during the phase where they will work on their own. The purpose is to build a group feeling, and a self-supporting team.

An online system was used instead, but with the same questions.

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4. ENELFA PROJECT ONLINE PEDAGOGY

CREATING LEARNING MODULES -TEACHER EXPERIENCE EXCHANGE

4.1 Objective of the document

Since e-learning development is a new way to teach and to learn, it is important that the teachers involved in online developments share their experience with their colleagues. The exchange of experience will be stimulated by filling the document and making it available to the colleagues, during the project period.

4.2 Content of the questionnaire

- questions on earlier experience
- questions on the training received
- major difficulties encountered
- report on experience
- recommendations

4.3 Phases

The document will be filled after the training phase (part 1), and after the period where the teachers have the opportunity to develop their own test modules (part 2).

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4.4 QUESTIONNAIRE PART 1 (may 2012 session)

4.4.1 Questions on earlier experience

- have you had a prior experience as a student
- have you had a prior experience as a teacher

Please comment on your prior experience:

4.4.2 Questions on the training received (within the ENELFA project)

- excellent
- good
- average
- poor
- very poor

Please motivate your opinion:

4.4.3 Was the training sufficient for pedagogical matters?

- largely sufficient
- sufficient
- average
- not sufficient
- not sufficient at all

Please motivate your opinion:

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4.4.4 Was the training sufficient for technical matters?

- largely sufficient
- sufficient
- average
- not sufficient
- not sufficient at all

Please motivate your opinion:

4.4.5 Suggestions for further training sessions

Please input your suggestions (duration, topic, approach,...):

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4.5 QUESTIONNAIRE PART 2 (after having experienced development work)

4.5.1 Major difficulties encountered during the development phase

Rank the major difficulties:

- pedagogy
- technical – development tools
- technical – LMS (learning management system)
- time to devote to the development
- student reaction
- support received
- integration with the classroom courses

Comments on the difficulties:

4.5.2 Report on your personal experience during the development phase

Describe the module you have developed, and why:

Positive experience:

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Negative experience:

4.5.3 What was the student feedback you collected for the modules you developed

4.5.4 Which topics in your curriculum would be best suited for online delivery?

4.5.5 What would be the advice you give to other colleagues developing e-learning modules?

4.5.6 Recommendations

What do you recommend for your institution in terms of e-learning?

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