



Education and Culture DG



Leonardo da Vinci Innovation Transfer Project
2011-1-HU1-LE005-03632 / LLP-LdV-TOI-2011-HU-018
ENELFA - ENTrepreneurship by E-Learning For Adults

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Accreditation of the ENELFA project courses

There are two options to accreditate the modules of ENELFA:

1. Accreditation for groups of modules that can be one or more group of modules depending on the topic of them
2. Accreditation for all of the 30 modules

The accreditation process is regulated under the Act of Adult training (Year 2013., LXXVII.) The Act is quite new; there are lots of tasks and questions arising up to nowadays as well both in application and at the regulator level.

The BBS is obliged to an educational licence procedure. The licence can be received if the BBS:

- has a training programme which content is defined in the Act, prepared to the particular course and qualified by an expert of adult training. There are strict rules for the training programme.
- can assure all the necessary personal and infrastructural conditions
- meets the requirements of quality insurance system defined in a decree issued by the Minister responsible for adult training and the institute has quality insurance system as well and operate other functions as customer service, complain solution service.

The application shall be submitted to National Labour Office in on-line way using the official formats to that.

The fee of the accreditation is 68.000 - 103.000 HUF depending on the scope of the application.

In the training programme the followings shall be presented:

- Philosophy of the programme
- Objectives
- Target groups
- Competencies can be received in the programme
- Content requirements
- Application rules, terms and conditions
- Planned duration of the training
- Form of the training
- Elements of the educational materials, the objectives, contents, ratio of theory and practice
- Detailed description of the modules
- Maximum of members in a group

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- Performance measurement in the programme
- Certification on the completed training
- Personal and infrastructural conditions and other special terms

Beside of these, a data sheet shall be submitted as well with the following content:

- Name of the institution
- The accredited institution data
- Form of the training
- Title and content of the training
- Duration of the programme

In order to authorize the courses, the Budapest Business School will have to fill these documents and submit them to the authorities. We have to prepare them very thoroughly as the statements will be investigated by the authorities through the documents and on-the-spot controls as well.

The development of the documentations has been prepared, the details of the procedure is under progress.

24 January 2014

completed by

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