

## Mobility conditions for the individual student How to prepare and complete the Learning Agreement

### Your ECVET Recommendation 2

Involve students who prepare for an international mobility actively in the elaboration of the Learning Agreement, and especially in defining the expected learning outcomes.

### Explanation and further information

*A learning agreement is an individualised document, which sets out the conditions for a specific mobility period. It specifies, for a particular learner, which learning outcomes and units should be achieved together with the associated ECVET points. (Get to know ECVET better, Questions & Answers)*

The information concerning development, implementation and use of the ECVET instruments, which is provided in the ECVET guides and other documents, concentrates mostly on the ideas behind the documents and the cooperation between the partner institutes. The Learning Agreement is aiming at the students who are essentially the most important actors during an international mobility. Whether it concerns one individual student or a group of students who will participate in an international placement, it is meaningful to let the students play an active role in the preparation phase and to give them a shared responsibility for the contents of the Learning Agreement.

To make sure that the student will acquire the envisaged learning outcomes during an international mobility, reference should be made to the respective VET qualification, the EQF-level and the units belonging to it. However, in the Learning Agreement full descriptions are not necessarily required, as it will be clearer to mention only those (parts of) units that are actually subject of the placement, and that have been elaborated in the Learning Units document. Contents of the learning activities have to be specified to realise that the agreed learning outcomes can be acquired as part of the units that have been defined. An individual development plan could be added, in which a comparison has been made with the knowledge, skills and competence, which the student already has acquired previously.

- The Learning Agreement is very suitable to start with when implementing ECVET in your international mobility activities. Be aware of the fact that mostly teachers, counsellors and examination officers will be involved in drawing up the Learning Agreement. Therefore, it should be available for these colleagues in an accessible format, which is easy to fill in.
- In the Learning Agreement, also practical arrangements and conditions that apply to the international placement could be mentioned. This concerns issues such as insurance, accommodation, working hours, meals, work clothing, supervision, details of the contact person, etc.
- In the Learning Agreement, reference has to be made to possible recognition and validation of the learning outcomes acquired. If applicable, also the credit points allocated to the agreed units of learning outcomes could be mentioned.