Number of methodological Tool	**EUPA_LO_036_M_039**
Work Area Code and Title	**2.9 ICT Skills**
Unit Code and Title	**2.9.4 Using the Internet to carry out simple tasks**
Learning Outcome Number and Title	**LO036: Demonstrate ability to connect to internet sites safely and securely using browser software and search tools including identification of relevant business sites and communicating information online as required by the office**
Title of methodological tool	**Internet**
Objective of the methodological tool	After the completion of this exercise the participants will be in a position to: 1. Use the world wide web to perform simple tasks
Individual or group exercise	☒ Individual ☐ Group
Type of methodological tool	☐ Written Exercise ☐ Video Analysis ☐ Simulation ☐ Multiple choice ☐ Group exercise with cards ☒ Exercise using ICT ☐ Role Play ☐ Group discussion ☐ Case study ☐ Creative Group Work
Description of the exercise	Participants will be asked to: • Search and provide information on a specific topic, such as providers of filing services or green entrepreneurship and companies. • Search and identify possible flights and accommodation for a specific destination.
Exercise is accompanied by	-
Exercise solution	-
Other comments to the trainer	The trainer should focus on the amount of information identified through the search and the ability of the participant to utilise different search engines, etc. As far as the possible flights and

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	accommodation are concerned, the ability of the participant to provide alternatives together with detailed information for each of the alternatives should be considered.

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