Interim Evaluation Report

Project Title	**Internet based Business Coach for SME Managers**
Project Acronym	**NETCOACH**
Grant Agreement Number	LLP/LdV/TOI/2010/IRL - 506
Deliverable Type	**Report**
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Education and Culture DG
Lifelong Learning Programme
Leonardo da Vinci

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PROJECT IDENTIFICATION	
Project Reference:	LLP/LdV/TOI/2010/IRL-506
	(example) LLP/LdV/TOI/2010/IRL-001
Language (please select):	EN
Start Date (dd/mm/yyyy)	01/10/2010
End Date (dd/mm/yyyy)	30/09/2011

J.1a: TOTAL PROJECT COSTS - BREAKDOWN OF INCOME SOURCES		
INCOME	**CONTRACTUAL BUDGET**	**ACTUAL INCOME**
I. Grants		
- Leonardo da Vinci	241,885.04	96754.02
- National Support		0.00
- Regional Support		0.00
- Other Community Programmes		0.00
- Other Sources (provide detail separately)		0.00
Sub-total I	**241885.04**	**96754.02**
II. Other Project Income		
- Own Funds	81,620.43	41945.28
- Interest		0.00
- Other Income (product sales, seminar fees, sponsorship, etc.)		0.00
Sub-total II	**81620.43**	**41945.28**
TOTAL (I + II)	**323505.47**	**138699.30**

J.1b: TOTAL PROJECT COSTS - BREAKDOWN OF EXPENDITURE INCURRED		
EXPENDITURE	**CONTRACTUAL BUDGET**	**ACTUAL COSTS**
I. Staff Costs	245,680.00	**105929.64**
II. Operating Costs		
- Travel & Subsistence	28,580.10	12438.35
- Equipment (up to 10 %)	1,800.00	855.00
- Subcontracting costs (up to 30%)	19,000.00	1411.73
- Other	7,500.00	761.04
III. Direct Costs	**302560.10**	**121395.76**
IV. Indirect Costs (up to 7%)	20,945.37	7727.80
TOTAL (III + IV)	**323505.47**	**129123.56**

J.1c: REQUEST FOR PAYMENT FROM CONTRACTOR		
Maximum Community Contribution (from Agreement)	*(a)*	241885.04
Maximum Community % Contribution (from Agreement)	*(b)*	74.77%
Total Declared Expenditure	*(c)*	129124
Declared Expenditure * Maximum Community % Contribution	*(d) = (c)*(b)*	96546
Final Community Grant (minimum of a & d)	*(e)*	**96546**
1st Pre-financing Payment	*(f)*	96754.02
2nd Pre-financing Payment	*(f)*	
3rd Pre-financing Payment (where applicable)	*(f)*	
4th Pre-financing Payment (where applicable)	*(f)*	
Balance	*(h)=e-f*	-208
Interest or Other Income Earned	*(i)*	0
Final Balance (leading to payment/recovery)	*(j)=h-i*	**-208**

I, the undersigned, declare that the information contained within these tables is correct and based upon real costs.

(Signature of Legal Representative & Stamp of Contracting Organisation) *(Date)*

J.2a: Breakdown of Income Sources (by partner)

INCOME	TOTAL	% breakdown	0	1	2	3	4	5
I. Grants								
- Leonardo da Vinci	96754	69.76%	48149.89	5414.06	11031.32	10164.15	13834.87	8159.73
- National Support	0	0.00%						
- Regional Support	0	0.00%						
- Other Community Programmes	0	0.00%						
- Other Sources (provide detail separately)	0	0.00%						
Sub-total I	**96754.02**	**69.76%**	**48149.89**	**5414.06**	**11031.32**	**10164.15**	**13834.87**	**8159.73**
II. Other Project Income								
- Own Funds	41945	30.24%	3566.09	2821.97	14734.58	11881.31	1437.17	7504.16
- Interest	0	0.00%						
- Other Income (product sales, seminar fees, sponsorship, etc.)	0	0.00%						
Sub-total II	**41945**	**30.24%**	**3566.09**	**2821.97**	**14734.58**	**11881.31**	**1437.17**	**7504.16**
TOTAL (I + II)	**138699.3**	**100.00%**	**51715.98**	**8236.03**	**25765.9**	**22045.46**	**15272.04**	**15663.89**

J.2b: Breakdown of Expenses incurred (by partner)

Partner Number	TOTAL	% breakdown	0	1	2	3	4	5
I. Staff Costs	**105929.64**	**87.26%**	**45255.25**	**5984.00**	**21392.61**	**16575.12**	**4652.50**	**12070.16**
II. Operating Costs								
- Travel & Subsistence	12438.35	10.25%	1998.48	1397.03	2675.50	1763.61	1010.00	3593.73
- Equipment (up to 10 %)	855.00	0.70%	0.00	0.00	0.00	855.00	0.00	0.00
- Subcontracting costs (up to 30%)	1411.73	1.16%	0.00	0.00	0.00	1411.73	0.00	0.00
- Other	761.04	0.63%	422.25	300.00	38.79	0.00	0.00	0.00
III. Direct Costs	**121395.76**	**100.00%**	**47675.98**	**7681.03**	**24106.90**	**20605.46**	**5662.50**	**15663.89**
IV. Indirect Costs (up to 7%)	**7727.80**	6.37%	4040	555	1659	1440	33.8	0
TOTAL (III + IV)	**129123.56**	**106.37%**	**51715.98**	**8236.03**	**25765.90**	**22045.46**	**5696.30**	**15663.89**

J.2c: Details of Bank Transfers between Contractor and Partners and the remaining LDV funds attributable to the Contractor

Partner Number	TOTAL		0	1	2	3	4	5
Amount Paid (EUR)	**96754.02**		**48149.89**	**5414.06**	**11031.32**	**10164.15**	**13834.87**	**8159.73**

J.2c: Details of Bank Transfers between Contractor and Partners and the remaining LDV funds attributable to the Contractor							
Partner No. (required)	**Partner Name**	**Reference No.**	**LdV Contribution (EUR)**	**Amount Paid (EUR)**	**% Paid (EUR)**	**Date of Payment**	**Currency Used**
1	Institute of Technology and Development Foundation	J2c - 001	18046.88	5414.06	30.00%	03/12/2010	EUR
2	Multidisziplinäres Institut für Europa-Forschung Graz	J2c - 002	36771.06	11031.32	30.00%	03/12/2010	EUR
3	desinitiative Neue Kommunikationswege Mecklenburg-Vorpommern (	J2c - 003	33880.50	10164.15	30.00%	03/12/2010	EUR
4	Fjellugla Kompetanse	J2c - 004	46116.25	13834.87	30.00%	03/12/2010	EUR
5	Universidade do Algarve	J2c - 005	27199.11	8159.73	30.00%	03/12/2010	EUR
0	Westbic Business Management Centre	J2c - 006	79871.24	48149.89	60.28%	04/12/2010	EUR
		J2c - 007			0.00%		
		J2c - 008			0.00%		
		J2c - 009			0.00%		
		J2c - 010			0.00%		
		J2c - 011			0.00%		
		J2c - 012			0.00%		
		J2c - 013			0.00%		
		J2c - 014			0.00%		
		J2c - 015			0.00%		
		J2c - 016			0.00%		
		J2c - 017			0.00%		
		J2c - 018			0.00%		
		J2c - 019			0.00%		
		J2c - 020			0.00%		
		J2c - 021			0.00%		
		J2c - 022			0.00%		
		J2c - 023			0.00%		
		J2c - 024			0.00%		
		J2c - 025			0.00%		
		J2c - 026			0.00%		
		J2c - 027			0.00%		
		J2c - 028			0.00%		
		J2c - 029			0.00%		
		J2c - 030			0.00%		
		J2c - 031			0.00%		
		J2c - 032			0.00%		
		J2c - 033			0.00%		
		J2c - 034			0.00%		
		J2c - 035			0.00%		
		J2c - 036			0.00%		
		J2c - 037			0.00%		

SUMMARY:	Declared:
Staff Costs:	105929.64

J.3: Declaration of Staff Costs

Partner No. (required)	Country Code	Invoice Reference No.	Name of the Person	Staff Category (select one)	Name of activities	Start date of activities (dd/mm/yyyy)	End date of activities (dd/mm/yyyy)	Number of working days for the project (full-time equivalent1)	Salary (including employer costs) or full-time rate per day2	TOTAL COST
0	IE	J3 - 001	Michael Ward	Technical	Project Manager	01/10/2010	30/09/2011	22.00	191.49	4212.78
0	IE	J3 - 002	Breda Ryan	Administrative	Project Administration	01/10/2010	30/09/2011	26.00	150.00	3900.00
0	IE	J3 - 003	James Donlon	Management	Management, research, evaluation	01/10/2010	30/09/2011	30.00	278.79	8363.70
0	IE	J3 - 004	Teresa O'Hara	Administrative	Project Administration	01/10/2010	30/09/2011	24.00	150.00	3600.00
0	IE	J3 - 005	Joe Greaney	Management	Management, research, evaluation	01/10/2010	30/09/2011	20.00	350.00	7000.00
0	IE	J3 - 006	John Brennan	Management	Management, research, evaluation	01/10/2010	30/09/2011	12.00	350.00	4200.00
0	IE	J3 - 007	Michael Ward	Technical	Project Manager	01/01/2011	31/03/2011	23.00	191.49	4404.27
0	IE	J3 - 008	Michael Ward	Technical	Project Manager	01/04/2011	30/06/2011	22.00	191.49	4212.78
0	IE	J3 - 009	Michael Ward	Technical	Project Manager	01/07/2011	30/09/2011	28.00	191.49	5361.72
1	BG	J3 - 010	Albena Antonova	Teaching, Training, Research	Development and adaption of learning materials	01/10/2010	30/09/2011	24.60	71.00	1746.60
1	BG	J3 - 011	Viktoriya Damyannova	Teaching, Training, Research	Development and adaption of learning materials	01/10/2010	30/09/2011	10.60	71.00	752.60
1	BG	J3 - 012	Roumen Nikolov	Management	Management of the project	01/10/2010	30/09/2011	16.70	79.00	1319.30
1	BG	J3 - 013	Ivan Koichev	Teaching, Training, Research	Development and adaption of learning materials	01/06/2011	30/09/2011	30.50	71.00	2165.50
2	AT	J3 - 014	Johann Laister	Management	Management, research, evaluation	01/10/2010	31/12/2010	4.00	346.72	1386.88
2	AT	J3 - 015	Brigitte Zörweg	Teaching, Training, Research	Management, research, evaluation	01/10/2010	31/12/2010	10.00	313.57	3135.70
2	AT	J3 - 016	Johann Laister	Management	Management, research, evaluation	01/01/2011	31/03/2011	4.00	353.89	1415.56
2	AT	J3 - 017	Brigitte Zörweg	Teaching, Training, Research	Management, research, evaluation	01/01/2011	31/03/2011	13.00	319.84	4157.92
2	AT	J3 - 018	Johann Laister	Management	Management, research, evaluation	01/04/2011	30/06/2011	0.00	353.89	0.00
2	AT	J3 - 019	Brigitte Zörweg	Teaching, Training, Research	Management, research, evaluation	01/04/2011	30/06/2011	11.00	319.84	3518.24
2	AT	J3 - 020	Johann Laister	Management	Management, research, evaluation	01/07/2011	03/09/2011	3.00	353.89	1061.67
2	AT	J3 - 021	Brigitte Zörweg	Teaching, Training, Research	Management, research, evaluation	01/07/2011	03/09/2011	21.00	319.84	6716.64
3	DE	J3 - 022	Marek Suchowski	Technical	Issues related to platform development	01/10/2010	31/10/2010	5.00	203.19	1015.95
3	DE	J3 - 023	Nils Steindorf-Sabath	Technical	Issues related to platform development	01/10/2010	31/12/2010	12.00	189.29	2271.48
3	DE	J3 - 024	Editha Tegler	Management	Local Project Manager	01/11/2010	01/12/2010	2.00	214.17	428.34
3	DE	J3 - 025	Editha Tegler	Management	Local Project Management Analysis Survey	01/01/2011	30/06/2011	13.00	214.54	2789.02
3	DE	J3 - 026	Nils Steindorf-Sabath	Technical	Issues related to platform development	01/01/2011	30/06/2011	28.00	189.29	5300.12
3	DE	J3 - 027	Editha Tegler	Management	Local Project Management, Benchmarking	01/07/2011	30/09/2011	9.00	214.54	1930.86
3	DE	J3 - 028	Nils Steindorf-Sabath	Technical	Issues related to platform development	01/07/2011	30/09/2011	15.00	189.29	2839.35
5	PT	J3 - 029	Eurídice Cristo	Teaching, Training, Research	WP1: analysis of the application form and other project documentation.	20/10/2010	22/10/2010	3.00	66.14	198.42

J.3: Declaration of Staff Costs

Partner No. (required)	Country Code	Invoice Reference No.	Name of the Person	Staff Category (select one)	Name of activities	Start date of activities (dd/mm/yyyy)	End date of activities (dd/mm/yyyy)	Number of working days for the project (full-time equivalent1)	Salary (including employer costs) or full-time rate per day2	TOTAL COST
5	PT	J3 - 030	Eurídice Cristo	Teaching, Training, Research	WP1: analysis of the application form and other project documentation	27/10/2010	27/10/2010	1.00	66.14	66.14
5	PT	J3 - 031	Eurídice Cristo	Teaching, Training, Research	Kick Off Meeting Mulingar, Ireland, including travelling	15/11/2010	18/11/2010	4.00	66.14	264.56
5	PT	J3 - 032	Eurídice Cristo	Teaching, Training, Research	WP1: WP1 - Financial & administrative procedures	25/11/2010	25/11/2010	0.14	66.14	9.45
5	PT	J3 - 033	Eurídice Cristo	Teaching, Training, Research	WP1: Activities planning	06/12/2010	06/12/2010	0.14	66.14	9.45
5	PT	J3 - 034	Eurídice Cristo	Teaching, Training, Research	WP2 - Contributes for the SME's Questionnaire	15/12/2010	15/12/2010	0.43	66.14	28.35
5	PT	J3 - 035	Eurídice Cristo	Teaching, Training, Research	WP5 - Qualification and Certification - Preparing the topics for a national analysis of the certification process	28/12/2010	30/12/2010	3.00	66.14	198.42
5	PT	J3 - 036	Eurídice Cristo	Teaching, Training, Research	WP2 - Translation of the SME surveys to Pt	06/01/2011	06/01/2011	1.00	67.47	67.47
5	PT	J3 - 037	Eurídice Cristo	Teaching, Training, Research	WP5 - Preparing the structure for the benchmarking study on RPL	07/01/2011	12/01/2011	3.00	67.47	202.41
5	PT	J3 - 038	Eurídice Cristo	Teaching, Training, Research	WP1 - Administrative work	18/01/2011	18/01/2011	0.20	67.47	13.49
5	PT	J3 - 039	Eurídice Cristo	Teaching, Training, Research	WP5 - Elaboration of the RPL national research for the benchmarking study	23/02/2011	28/02/2011	4.00	67.47	269.88
5	PT	J3 - 040	Eurídice Cristo	Teaching, Training, Research	WP1 - International Meeting in Sofia, Bulgary	25/03/2011	31/03/2011	4.40	67.47	296.87
5	PT	J3 - 041	Eurídice Cristo	Teaching, Training, Research	WP3 - Translation of contents for the website	12/04/2011	15/04/2011	3.80	67.47	256.39
5	PT	J3 - 042	Eurídice Cristo	Teaching, Training, Research	WP5 - Analysis of possibilities of competencies accreditation	03/05/2011	03/05/2011	0.30	67.47	20.24
5	PT	J3 - 043	Eurídice Cristo	Teaching, Training, Research	WP1 - Administrative work	13/05/2011	13/05/2011	1.00	67.47	67.47
5	PT	J3 - 044	Eurídice Cristo	Teaching, Training, Research	WP1 - Administrative work	20/05/2011	20/05/2011	0.10	67.47	6.75
5	PT	J3 - 045	Eurídice Cristo	Teaching, Training, Research	WP5 - Analysis of possibilities of competencies accreditation	25/05/2011	27/05/2011	3.00	67.47	202.41
5	PT	J3 - 046	Eurídice Cristo	Teaching, Training, Research	WP5 - Analysing ECVETS	06/06/2011	09/06/2011	4.00	67.47	269.88
5	PT	J3 - 047	Eurídice Cristo	Teaching, Training, Research	WP2 - Reading of the learning contents for the platform	25/07/2011	29/07/2011	4.20	67.47	283.37
5	PT	J3 - 048	Eurídice Cristo	Teaching, Training, Research	WP2 - Reading of the learning contents for the platform	22/08/2011	26/08/2011	4.10	67.47	276.63
5	PT	J3 - 049	Eurídice Cristo	Teaching, Training, Research	WP5 - Preparing the presentation on WP5 for the meeting in Austria	26/09/2011	26/09/2011	1.40	67.47	94.46
5	PT	J3 - 050	Eurídice Cristo	Teaching, Training, Research	WP1 - Preparing the Meeting in Austria	27/09/2011	27/09/2011	7.00	67.47	472.29
5	PT	J3 - 051	Eurídice Cristo	Teaching, Training, Research	WP1 - International Meeting in Graz, Austria	28/09/2011	30/09/2011	3.00	67.47	202.41
5	PT	J3 - 052	João Amaro	Management	WP1 - Management & Coordination	12/01/2011	12/01/2011	1.00	172.77	172.77
5	PT	J3 - 053	João Amaro	Management	WP2 - SMEs Surveys	13/01/2011	26/01/2011	8.00	172.77	1382.16
5	PT	J3 - 054	João Amaro	Management	WP1 - Management & Coordination	27/01/2011	27/01/2011	1.00	172.77	172.77
5	PT	J3 - 055	João Amaro	Management	WP2 - SMEs Surveys	10/02/2011	11/02/2011	2.00	172.77	345.54

J.3: Declaration of Staff Costs

Partner No. (required)	Country Code	Invoice Reference No.	Name of the Person	Staff Category (select one)	Name of activities	Start date of activities (dd/mm/yyyy)	End date of activities (dd/mm/yyyy)	Number of working days for the project (full-time equivalent1)	Salary (including employer costs) or full-time rate per day2	TOTAL COST
5	PT	J3 - 056	João Amaro	Management	WP2 - SMEs Surveys	16/02/2011	17/02/2011	2.00	172.77	345.54
5	PT	J3 - 057	João Amaro	Management	WP2 - SMEs Surveys	21/02/2011	25/02/2011	5.00	172.77	863.85
5	PT	J3 - 058	João Amaro	Management	WP1 - Management & Coordination	25/02/2011	28/02/2011	2.00	172.77	345.54
5	PT	J3 - 059	João Amaro	Management	WP1 - Management & Coordination	16/03/2011	25/03/2011	7.00	172.77	1209.39
5	PT	J3 - 060	João Amaro	Management	WP1 - Management & Coordination	01/04/2011	01/04/2011	1.00	172.77	172.77
5	PT	J3 - 061	João Amaro	Management	WP1 - Management & Coordination	18/04/2011	18/04/2011	1.00	172.77	172.77
5	PT	J3 - 062	João Amaro	Management	WP1 - Management & Coordination	27/04/2011	29/04/2011	3.00	172.77	518.31
5	PT	J3 - 063	João Amaro	Management	WP1 - Management & Coordination	11/05/2011	12/05/2011	2.00	172.77	345.54
5	PT	J3 - 064	João Amaro	Management	WP1 - Management & Coordination	19/05/2011	20/05/2011	2.00	172.77	345.54
5	PT	J3 - 065	João Amaro	Management	WP1 - Management & Coordination	27/05/2011	27/05/2011	1.00	172.77	172.77
5	PT	J3 - 066	João Amaro	Management	WP1 - Management & Coordination	15/06/2011	17/06/2011	2.00	172.77	345.54
5	PT	J3 - 067	João Amaro	Management	WP1 - Management & Coordination	27/06/2011	30/06/2011	3.00	172.77	518.31
5	PT	J3 - 068	João Amaro	Management	WP1 - Management & Coordination	14/07/2011	15/07/2011	2.00	172.77	345.54
5	PT	J3 - 069	João Amaro	Management	WP1 - Management & Coordination	20/07/2011	22/07/2011	3.00	172.77	518.31
4	NO	J3 - 070	Per Halvorsen	Management	Management, research, evaluation	28/12/2010	30/12/2010	9.31	500.00	4652.50
		J3 - 071								0.00
		J3 - 072								0.00
		J3 - 073								0.00
		J3 - 074								0.00
		J3 - 075								0.00
		J3 - 076								0.00
		J3 - 077								0.00
		J3 - 078								0.00
		J3 - 079								0.00
		J3 - 080								0.00
		J3 - 081								0.00
		J3 - 082								0.00
		J3 - 083								0.00
		J3 - 084								0.00
		J3 - 085								0.00
		J3 - 086								0.00
		J3 - 087								0.00

SUMMARY:	Declared:
Travel:	8174.62
Subsistence:	4263.73
Total Costs:	12438.35

Table J.4: Travel & Subsistence Expenses

Partner No. (required)	Invoice Reference No.	Name of Person (one person per trip per line)	From (dd/mm/yyyy)	To (dd/mm/yyyy)	Duration (no. of days which include overnight stays)	City (departure)	Country (departure)	City (destination)	Country (destination)	Objective of the Trip	Transport Type(s)	Travel Costs	Subsistence Costs	TOTAL COST
0	J4 - 001	Michael Ward	16/11/2010	17/11/2010	0.0	Roscommon	IE	Mullingar	IE	Kick-off meeting	Private Car	56.36	4.75	61.11
0	J4 - 002	Michael Ward	27/03/2011	30/03/2011	3.0	Roscommon	IE	Sofia	BG	2nd Partner Meeting	Plane, train, bus, private car	469.35	345.84	815.19
0	J4 - 003	Michael Ward	28/09/2011	30/09/2011	2.0	Roscommon	IE	Graz	AT	3rd Partner meeting	Plane, train, bus, private car	892.08	230.10	1122.18
1	J4 - 004	Albena Antonova	15/11/2010	18/11/2010	3.0	Sofia	BG	Mullingar	IE	Participation in the kick-off meeting	airplane	429.72	290.00	719.72
1	J4 - 005	Albena Antonova	27/09/2011	30/09/2011	3.0	Sofia	BG	Graz	AT	Participation in a project meeting	airplane	270.31	407.00	677.31
2	J4 - 006	Brigitte Zörweg	15/11/2010	18/11/2010	3.0	Graz	AT	Mullingar	IE	Kick-off meeting	plane, car, taxi	664.38	242.66	907.04
2	J4 - 007	Brigitte Zörweg	27/03/2011	30/09/2011	2.0	Graz	AT	Sofia	BG	2nd Partner Meeting	plane, car, taxi	232.09	182.16	414.25
2	J4 - 008	Johann Laister	15/11/2010	18/11/2010	3.0	Graz	AT	Mullingar	IE	Kick-off meeting	plane, car, taxi	700.76	242.66	943.42
2	J4 - 009	Johann Laister	27/03/2011	30/09/2011	2.0	Graz	AT	Sofia	BG	2nd Partner Meeting	plane, car, taxi	228.63	182.16	410.79
3	J4 - 010	Editha Tegler	15/11/2010	17/11/2010	2.0	Rostock	DE	Mullingar	IE	Kick-off meeting	Plane, train, bus, private car	394.30	198.00	592.30
3	J4 - 011	Editha Tegler	23/03/2011	29/03/2011	2.0	Rostock	DE	Sofia	BG	2nd Partner Meeting	plane, taxi, private car	358.71	226.84	585.55
3	J4 - 012	Editha Tegler	28/09/2011	30/09/2011	2.0	Rostock	DE	Graz	AT	3rd Partner meeting	plane, taxi, private car	323.76	262.00	585.76
5	J4 - 013	Euridice Cristo	15/11/2010	18/11/2010	3.0	Faro	PT	Mullingar	IE	Kick-off meeting	Plane, train, bus, taxi	561.70	417.71	979.41
5	J4 - 014	Euridice Cristo	27/03/2011	30/03/2011	3.0	Faro	PT	Sofia	BG	2nd Partner Meeting	Plane, train, bus, taxi	857.16	389.01	1246.17
5	J4 - 015	Euridice Cristo	27/09/2011	30/09/2011	3.0	Faro	PT	Graz	AT	3rd Partner meeting	Plane, train, bus, taxi	985.31	382.84	1368.15
4	J4 - 016	Per Halvorsen	15/11/2010	18/11/2010	3.0	Tynset	NO	Mullingar	IE	Kick-off meeting	Plane, train, bus, taxi	750.00	260.00	1010.00
	J4 - 017													0.00
	J4 - 018													0.00
	J4 - 019													0.00
	J4 - 020													0.00
	J4 - 021													0.00
	J4 - 022													0.00
	J4 - 023													0.00
	J4 - 024													0.00
	J4 - 025													0.00
	J4 - 026													0.00
	J4 - 027													0.00
	J4 - 028													0.00
	J4 - 029													0.00
	J4 - 030													0.00
	J4 - 031													0.00
	J4 - 032													0.00
	J4 - 033													0.00
	J4 - 034													0.00
	J4 - 035													0.00
	J4 - 036													0.00
	J4 - 037													0.00
	J4 - 038													0.00
	J4 - 039													0.00
	J4 - 040													0.00
	J4 - 041													0.00
	J4 - 042													0.00
	J4 - 043													0.00
	J4 - 044													0.00
	J4 - 045													0.00
	J4 - 046													0.00
	J4 - 047													0.00
	J4 - 048													0.00
	J4 - 049													0.00
	J4 - 050													0.00
	J4 - 051													0.00
	J4 - 052													0.00
	J4 - 053													0.00
	J4 - 054													0.00
	J4 - 055													0.00
	J4 - 056													0.00
	J4 - 057													0.00
	J4 - 058													0.00

SUMMARY:	Declared:
Equipment	855.00
Total Costs:	855.00

Tables J 5. Equipment Costs

Partner No. (required)	Invoice Reference No.	Nature & Specification	Purpose	Period of use in the Project (months)	Depreciation time (months)	Purchase cost	Purchase date (dd/mm/yyyy)	Depreciation Amount	Degree of use in Project (%)	TOTAL COST
3	J5 - 001	Platform Hosting 01/2011-09/2011	for website and training material	9	9	855.00	30/09/2011	855.00	100%	855.00
	J5 - 002							0.00		0.00
	J5 - 003							0.00		0.00
	J5 - 004							0.00		0.00
	J5 - 005							0.00		0.00
	J5 - 006							0.00		0.00
	J5 - 007							0.00		0.00
	J5 - 008							0.00		0.00
	J5 - 009							0.00		0.00
	J5 - 010							0.00		0.00
	J5 - 011							0.00		0.00
	J5 - 012							0.00		0.00
	J5 - 013							0.00		0.00
	J5 - 014							0.00		0.00
	J5 - 015							0.00		0.00
	J5 - 016							0.00		0.00
	J5 - 017							0.00		0.00
	J5 - 018							0.00		0.00
	J5 - 019							0.00		0.00
	J5 - 020							0.00		0.00
	J5 - 021							0.00		0.00
	J5 - 022							0.00		0.00
	J5 - 023							0.00		0.00
	J5 - 024							0.00		0.00
	J5 - 025							0.00		0.00
	J5 - 026							0.00		0.00
	J5 - 027							0.00		0.00
	J5 - 028							0.00		0.00
	J5 - 029							0.00		0.00
	J5 - 030							0.00		0.00
	J5 - 031							0.00		0.00
	J5 - 032							0.00		0.00
	J5 - 033							0.00		0.00
	J5 - 034							0.00		0.00
	J5 - 035							0.00		0.00
	J5 - 036							0.00		0.00
	J5 - 037							0.00		0.00
	J5 - 038							0.00		0.00
	J5 - 039							0.00		0.00
	J5 - 040							0.00		0.00
	J5 - 041							0.00		0.00
	J5 - 042							0.00		0.00
	J5 - 043							0.00		0.00

SUMMARY:	Declared:
Other Costs:	761.04

Table J.6: Other Costs

Partner No. (required)	Invoice Reference No.	Item	Purpose	Cost Date (dd/mm/yyyy)	Cost	Degree of use in Project (%)	TOTAL COST
2	J6 - 001	Software	Evaluation tools	24/02/2011	38.79	100%	38.79
1	J6 - 002	Logistics and hosting of NETCOACH meeting, March 2011	Project organisation		300.00	100%	300.00
0	J6 - 003	Logistics and hosting of NETCOACH meeting,November 2010	Kick Off Meeting	16/11/2010	349.65	100%	349.65
0	J6 - 004	Register Domain Name	Website	13/01/2011	72.60	100%	72.60
	J6 - 005						0.00
	J6 - 006						0.00
	J6 - 007						0.00
	J6 - 008						0.00
	J6 - 009						0.00
	J6 - 010						0.00
	J6 - 011						0.00
	J6 - 012						0.00
	J6 - 013						0.00
	J6 - 014						0.00
	J6 - 015						0.00
	J6 - 016						0.00
	J6 - 017						0.00
	J6 - 018						0.00
	J6 - 019						0.00
	J6 - 020						0.00
	J6 - 021						0.00
	J6 - 022						0.00
	J6 - 023						0.00
	J6 - 024						0.00
	J6 - 025						0.00
	J6 - 026						0.00
	J6 - 027						0.00
	J6 - 028						0.00
	J6 - 029						0.00

SUMMARY:	Declared:
Sub-contracting Costs:	1411.73

Table J.7: Sub-contracting Costs

Partner No. (required)	Invoice Reference No.	Sub-contracted Activities	Sub-Contracted Organisation	Start date of activities (dd/mm/yyyy)	End date of activities (dd/mm/yyyy)	TOTAL COST
1	J7 - 001	Logo design	Red Dot Ltd.	01/02/2011	08/02/2011	255.65
3	J7 - 002	Webdesign	Webdesigner René Hornig	01/03/2011	30/09/2011	1200.00
3	J7 - 003	Translation	Ralf Klein	25/02/2011	10/03/2011	211.73
	J7 - 004					
	J7 - 005					
	J7 - 006					
	J7 - 007					
	J7 - 008					
	J7 - 009					
	J7 - 010					
	J7 - 011					
	J7 - 012					
	J7 - 013					
	J7 - 014					
	J7 - 015					
	J7 - 016					
	J7 - 017					
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