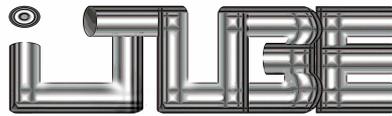


I TUBE - Innovation Transfer in continUous education of integrated model Based on  
pErsonalization and digital portfolio



## BRAINSTORMING REPORT

Place: Loughborough (UK)

Date: 23<sup>th</sup> to 25<sup>th</sup> February 2011

The first Consortium Meeting of the I TUBE Project has been done in Loughborough on 23<sup>th</sup> – 25<sup>th</sup> of February 2011. Below are listed the topics that were discussed during the meetings.

### *Loughborough 23<sup>th</sup> of February 2011*

The first morning began with the Cinzia's speech who greeted and welcomed all the partners. She introduced the plan of the day and described the progress of the project listing the tasks already done and the missing products. After this presentation the Partners introduced themselves. Laura underlined why exactly these partners have been selected to be part of I TUBE consortium since they have exactly the necessary and complementary competences to carry out the I TUBE expected output. Cinzia started with the TIPEIL presentation and after Laura continued with the PEAPEDA presentation. They explained how to merge the individual TIPEIL approach guided by a coach with a collective collaborative process as PEAPEDA approach of personalization. This has resulted in a debate among the partners that had questions and asked for clarification. With reference to this latter aspect Apricot described the example of "360 Appraisal Model" as a model of conflict resolution and peer evaluation to acquire social consensus from different perspectives. This debate was very important. Laura collected all the observations to carry out the Integrated Design for the adaptation of the model to the new context.

In the second part of the day, Cinzia introduced the plan for the afternoon. SPI presented the Dissemination Draft Plan Partners designed together the common framework doing brainstorming. At the end of the day all the partners planned the next consortium meeting dates:

- 25-27 May in Porto
- 9-11 November in Berlin
- 14-16 March in Prague
- 26-28 September in Rome

### *Loughborough 24<sup>th</sup> of February 2011*

The morning of the second day began with greetings from Cinzia. The works started with a little change in the foressen programme in order to answer the questions about financial formalities to



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clarify the doubts of the Partners. Cinzia distributed the Financial Checklist. Some Partners asked clarification about the meaning of “authenticated copy” and how to manage the accounting having a different currency and how to solve the different value of the money. Cinzia explained it is enough to write “authenticated copy” and put signature of legal representative and stamp of company. To solve the problem of different currency, Navreme suggested to adopt a declaration of exchange rate for an established period. After the discussion about financial aspect, Cinzia introduced the Digital Portfolio and showed how to build the portfolio through the TIPEIL approach and also the TIPEIL website. On this occasion there was an exchange of good practice and Apricot showed a similar practice: the “Pebble Pad CV”.

In the afternoon Apricot presented Exploitation Work Hypothesis and this produced a discussion about the eventual possible opportunity of commercialization and how to maintain the database of realised portfolio, how to continue supporting people to realize portfolio with the I TUBE method. At the end of the day Laura presented the “Ex-ante Validation Plan”.

### *Loughborough 25<sup>th</sup> of February 2011*

In the last day Cinzia distributed the Self Evaluation Questionnaire of the meeting. She showed again in more detail the tool of Digital Portfolio and the method to build it throught the TIPEIL web site. Apricot, also, showed a programme of self awareness used in UK ([www.soft-skills.org.uk](http://www.soft-skills.org.uk)).

The meeting was concluded with a summary of the topics covered and the list of things to be done for the next meeting in Portugal.

Signature and Stamp

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