

## **INTERCAR, project no. 2010-1-PL1-LEO05-11556**

### **1ST PARTNER MEETING – WARSAW 2-3.03.2011**

hotel Gromada "Dom Chłopa"  
Plac Powstańców Warszawy 2  
Conference room „Jagoda”

#### Participants:

- Project Partners: CFME PL, CFME SK, CFME HU, KOWEZiU, SOSA SK, ZST nr 2 w Chorzowie, ZSSiL nr 2 w Warszawie, ZSM nr 2 w Krakowie
- 1 person representing Polish Ministry of National Education (present only during first part)

#### Project partners that were absent:

- ATT (could not send a representative, because of very important business duties)
- Zespół Szkół Samochodowych i Licealnych Nr 3 (partner will not to take part in the project)

### **PROGRAMME**

#### **Wednesday, 2.03**

9:30-10:00	Registration
10:00-11:00	Introduction of participants, meeting expectations, introduction of institutions involved in the project
11:00-11:30	Presentation of the INTERCAR project goals and results
11:30-11:45	Coffee break
11:45-13:00	Introduction of the transferred materials (teachers textbooks, students exercise books, technical dictionary/basic structure and the content, LMS/online portal with 4290 interactive learning screens)
13:00-14:15	Lunch break
14:15-15:15	Workpackages and results in detail, overview of tasks
15:15-16:00	Project management issues
18:00	Dinner in the city, including Old Town walk

#### **Thursday, 3.03**

9:30-11:00	Financial management (for Polish partner institutions)
11:00-12:15	Coffee break
12:00-12:45	Workplan for dissemination of project information and results
12:45-13:15	Summary of overall project tasks and time schedule
13:15-14:00	Lunch break

During the first Project Partner Meeting in Warsaw, following issues were discussed and decided:

- Presentation of the meeting participants:
  - KOWEZiU gave a presentation on Vocational Education in Poland. Polish educational and especially VET system was presented. In Polish system there are about 4600 public and 2400 non-public schools offering vocational education. 2014 from them is teaching in field of car industry. Most of them are situated in Wielkopolska, Mazowsze, Śląsk and Małopolska regions. In those schools are about 46.000 English language teachers, but only about 2.600 French language teachers.
  - As next, Polish partner schools were presenting themselves. School from Chorzów teaches English and German, but there are no special classes of vocational foreign language. In Warsaw school there are about 700 pupils, who can choose between learning English, German and French. Vocational foreign language classes are offered in English and German. The classes are run by teachers from Warsaw Technical University. But teaching materials are appropriate for the higher education students – not for learners on vocational school level. In school from Kraków there are about 1200 pupils. The school teaches English and German, but there also are no special classes of vocational foreign language. All teachers agreed that there is an absolute lack of teaching materials on foreign vocational language. That is why they are impatiently waiting for the result of the Intercar project.
  - In school from Bratislava there are about 300 pupils. They were often taking part in school-exchanges with other countries. During those programs, they realized about their poor knowledge of vocational foreign language. Lack of the teaching materials on this topic inspired the school to cooperate with CFME SK, to create such materials (book and e-learning platform) – Volant project.
  - CFME SK – is preparing innovative educational tools and materials for teachers and pupils. This organisation initiated the Volant project and will help with transfer of educational tools and materials to Poland – project Intercar.
  - CFME HU is more of an observer in the project. It will study the situation in Hungary, establish contact with Hungarian VET schools. It will benefit from Polish and Slovak experiences and prepare project transfer to Hungary.
- In the next part of the meeting, Intercar project goals and results were presented by Katarzyna Werner from CFME PL. The main goal of the project is to support innovative approaches in vocationally-orientated language learning, in specific field of Car repair,

Service and Retail, through transfer of innovative teaching methods and materials developed in the Slovak republic. Foreseen results are: online learning management system, including interactive e-Learning modules, using animations, providing interactive language exercises to students, teachers textbook, students exercise book and multilingual technical dictionary. At the same time, intangible project outcomes such as increased knowledge of VET system, management, communication and language skills of staff from partnership institutions directly involved in project implementation and the increase of general institutional know-how are expected.

- After lunch break Jana Sykorova from CFME SK presented products established during the Volant project that will be transferred to Poland. Textbook, separate for each language, contains learning program for 5 years. There two versions: one for students and one for teachers (containing key to the exercises). Then the e-learning portal was presented. Here is also separate version for teachers (administrative possibilities – they can see what exercise were completed by students and with what result). Teachers commented, that a very detailed manual will be crucial for their work. But preparation of the manual and teachers trainings are foreseen in the project. It was also decided that the localization of the content will be more universal (not only for Poland). Teachers declared, that they would like to work with presented materials and they would like to have them as soon as possible.
- Later on work packages and related to them results of the project were discussed in detail. Partners tasks were presented and talked over, with a special attention to the fact, that after this part of the meeting, every partner should know in detail, what is his role in the project. Teachers workshop, foreseen in the project, was planned for April.
- Last part of the first day of the meeting was dedicated to project management issues. CFME PL gave a presentation on project management, based on rules given from National Agency.
- Second day of the meeting began with presentation on project financial management. It was dedicated only to the Polish partners for two reasons: 1. all other partners had experience from Volant project, so they know the rules; 2. presentation could be held in Polish, what allows better explanation of the difficult details. The presentation was followed the LdV TOI programs rules. After the presentation all partners questions were answered.
- In the next part dissemination work was planned. Partners talked about their possibilities to get involved in this area. KOWEZiU informed about their info-platform, which could be a good tool to spread information about project. Teachers shared their ideas, where the articles about the project could be published (e.g. local and trade media – newspapers, web pages).

- During the last part of the meeting overall project tasks and time schedule were summarised. Some time was also dedicated to questions. Then the meeting was evaluated. The evaluation regarded 4 areas: if ones tasks in the project are understood, if gained information were useful, if ones questions were asked and overall opinion on the meeting. The results showed, that participants were satisfied with the meeting.