



Leonardo EURACT course **level 3** for trainers in Family Medicine

level 3



*from
proficient*

*to expert
trainers*

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December 3 2011, Lisbon • June 22-23 2012, Faro • Portugal

BACKGROUND

An exciting new Leonardo da Vinci project: Framework for Continuing Educational Development of Trainers in General Practice in Europe (Project n° 2010-1-PL1-LEO05-11460) is underway from a consortium of 8 GP educational institutions in Europe, and led by the College of Family Physicians in Poland, with EURACT (European Academy of Teachers in General Practice) and 6 other partners. The aim of the project is to develop and implement a framework for improving the quality of GP education in Europe by developing a skilled GP teaching workforce.

EURACT has been providing teaching courses for several years and worked with the College of Family Physicians in Poland in a previous EU Leonardo project - an introductory course for novice teachers. This course provided the basic knowledge and skills needed for GP trainers, unified on a European level, and since piloting during 2005 the course has been run both on an international basis and in 17 European countries with about 1500 participants to date. It also revealed that graduates of the programme had further needs as teachers, and courses in advanced training methods have been developed looking at topics in greater depth.

It has become apparent that there is a need to unite current knowledge of GP/FM training, current approaches and existing expertise, through developing a new high quality conceptual framework in Europe. This framework in future would be expected to guide the development of GP/FM educators and set the basic standards for training the trainers at different levels and should provide a sustainable background for the harmonization of GP/FM training throughout Europe.

The framework is based on an expertise model for general practice teachers, with the aim of facilitating progression from novice to expert by targeted courses:



Although educators in different medical schools in Europe are considered experts in GP training, there is neither an actual framework that would support the understanding of the need for educational experts in the field of family medicine, nor any consideration of the levels of competence that are needed. This programme addresses this.

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WHAT IS THE LEVEL 3 PROGRAMME?

It is a programme designed to help develop proficient educators (eg university lecturers, training programme organisers, experienced trainers) to the level of the educational expert, with the capability of developing their own educational expertise and providing skills training for future GP teachers. Those who progress to this highest level will be tasked with maintaining a European teaching skills programme, and ensuring that it is cascaded beyond the original partner organizations to other European countries. The methods used in this project will promote a common European approach and a harmonised delivery of the GP training curriculum. During the programme participants will work with their peers from other European countries and gain an understanding of the advantages of such a common European approach. Programme members will need the support of an academic institution and will need to have an identified education supervisor.

THE PROGRAMME STRUCTURE

The programme is structured in the same way as a Masters module, with the majority of the time spent in self-directed study, with three days course work split into two sessions.

A. Pre-course work:

1. Develop a Personal Development Plan as a teacher; discuss with supervisor
2. Carry out a learning needs analysis of the GP educators in their own programme/region/country.
3. Prioritise learning needs that have been identified and reflect on what education interventions are needed.
4. Familiarise themselves with the course materials for the level 2 and level 1 courses.

B. Study Day 1 (3rd December 2011, Lisbon, Portugal)

1. Introduction to the programme, presentations.
2. Small group work to identify concrete plans for the project
3. Develop and share revised personal learning plans
4. Identify "Buddy"/co-mentor.

C. Personal work between study days:

1. Meet supervisor at least monthly
2. Keep learning log
3. Prepare concrete plans for educational intervention(s).
4. Prepare course materials, including a literature review.
5. Regular contact with "buddy".

D. Study Days 2-3 (22-23 June 2012, Faro, Portugal)

1. Present plans to group for feedback
2. Small group work on developing an educational framework
3. Prepare finite plans for delivery of individual modules revised as necessary
4. Large group discussion on preparing implementation plans
5. Publication and promulgation (including WONCA conference)
6. Developing a network

E. Final phase

1. Deliver course
2. Submit a written report of the whole process (8000 words)



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HOW WAS THE PROGRAMME DEVELOPED?

The programme was developed by a small working group in EURACT, and then subjected to critical review by EURACT Council and also the Leonardo Project partners.

The members of the development group were Dr Egle Zebiene, Professor Igor Svab, and Professor Justin Allen.

THE PROGRAMME FACULTY

Dr Filipe Gomes – EURACT Council, University of Algarve, (Portugal)

Dr Egle Zebiene – Immediate Past President EURACT, (Lithuania)

Professor Igor Svab – Past President WONCA Europe, (Slovenia)

Professor Justin Allen – former President EURACT, member of RCGP Curriculum Development Group (United Kingdom)

CRITERIA FOR APPLICANTS

To be successful an applicant must satisfy a number of conditions. These are:

ESSENTIAL	DESIRABLE
<ol style="list-style-type: none">1. Support from academic institution (e.g. college or GP association, or university department).2. Can identify an educational supervisor for the programme.3. Fluent is spoken and written English.	<ol style="list-style-type: none">1. Experience as a teacher in GP education2. Personal commitment to developing as an expert teacher3. Ability to devote sufficient time to the programme.4. Has carried out academic work in the past – eg education research.5. Participated in basic or advance teaching skills courses.6. Previous experience in international activities.

IDENTIFYING AN EDUCATIONAL SUPERVISOR

Supervisors should be prepared to support the activity of participating doctors through reviewing and criticizing their work, providing feedback, advice and support. They will need to meet once during the pre-course period (A), monthly during the inter-course work (C) and once during the final phase (E). They would normally be a senior expert in GP education based in the academic institution of the applicant, and should be appointed in conjunction with the representative of the partner institution, who will be responsible for notifying the project secretariat the details of the supervisor, and that they have agreed to accept this role.

ORGANIZATIONAL INFORMATION:

Participants should take special note of the pre-course work, described above, which is required before the first meeting. This is very important in ensuring your success on the programme, as your work will form the basis of the study day

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Study Days will take place as follows:

Study Days	'1'	'2 - 3'
Date and place	December 3, 2011 (Lisbon, Portugal)	June 22 – 23, 2012 (Faro, Portugal)
Venue	Portuguese Medical Association Secção Regional do Sul da Ordem dos Médicos Avenida Almirante Gago Coutinho, 151, 1749-084 Lisboa	Algarve University Universidade do Algarve – Campus de Gambelas 8005-139 Faro, Portugal
Participants accomodation	Hotel Terminus Avenida Almirante Gago Coutinho, 153, 1749-084 Lisboa	Hotel Santa Maria Rua de Portugal, nº17, 8000-281 Faro, Portugal

LOCAL ORGANIZERS:

Luis Filipe Gomes
Travessa do Vale de Lagar, Bloco 7, 2oD,
8500-795 Portimao (Portugal)
Email: gomes.filipe@netcabo.pt
Mobile: (+351)919765954

LANGUAGE:

The whole course will be held in English.
All teaching materials will be provided in English.

PARTICIPANTS

As the course is an integral part of the Leonardo da Vinci Programme Project: Framework for

Continuing Educational Development of Trainers in General Practice in Europe the participants of the course are to be selected by the project Partner Institutions. The costs of their accommodation for five nights (2-3 December 2011 and 21-23 June 2012) will be covered by the organizers and no registration fee will be required. Participants are obliged to cover only the costs of travel.

Participants are expected to make all the arrangements concerning travel and airport transfers. Detailed information about travel between the airport and the course venue will be sent to accepted participants prior to the course.

PARTNER'S INSTITUTION	REPRESENTATIVE
European Academy of Teachers in General Practice and Family Medicine (EURACT)	Egle Zebiene ezebiene@gmail.com
The College of Family Physicians in POLAND	Adam Windak mmwindak@cyf-kr.edu.pl
Greek Association of General Practitioners - GREECE	Athanasios Symeonidis simeonid@elegeia.gr
Danish College of General Practitioners - DENMARK	Roar Maagaard roarmaag@post7.tele.dk
Institute for Development of Family Medicine - SLOVENIA	Igor Svab igor.svab@mf.uni-lj.si
Portuguese Association of General Practitioners - PORTUGAL	Luis Filipe Gomes gomes.filipe@netcabo.pt
Turkish Association of Family Physicians - TURKEY	Okay Basak okaybasak@yahoo.com

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Candidates for participants should contact directly (via e-mail) relevant Leonardo da Vinci Project Partner's Representative to get final approval.

REGISTRATION FORM

The participant (approved by the Leonardo da Vinci Project Partner's Institution Representative)

Please send to the following address:

Luís Filipe Gomes

Travessa do Vale de Lagar, Bloco 7, 2oD, 8500-795 Portimao (Portugal)

Email: gomes.filipe@netcabo.pt

Mobile: (+351) 919765954

Name:..... Surname.....

Gender:..... Nationality.....

Professional title:.....

Address:.....

E-mail:.....

Fax:..... Telephone:..... Mobile:.....

Date and time of arrival.....

Date and time of departure.....

Signature of the participant:.....

Date:.....

Registration for the course should be sent until the 30th of June 2011

For any additional questions please contact:

Luis Filipe Gomes

Travessa do Vale de Lagar, Bloco 7, 2oD, 8500-795 Portimao (Portugal)

Email: gomes.filipe@netcabo.pt

Mobile: (+351) 919765954