



Education and Culture DG

Lifelong Learning Programme



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I n t e r n a t i o n a l i z a t i o n C o n s u l t i n g

INCONEXT Meeting Evaluation Report

INCONEXT PROJECT

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In order to track the work progress and get feedback from the consortium members after each meeting, a meeting evaluation is performed. The meeting evaluation started with the second partner meeting which took place on 19-20 May, 2011 in Graz.

After the meeting a short questionnaire for the assessment of the meeting has been distributed to 9 meeting participants. All participants answered the given questions. The feedback was treated confidentially.

The meeting evaluation report has been prepared and presented below.

There were 9 questions in the questionnaire, the answers to which helped in assessing the meeting's successfulness and drawing some drawbacks.

With the first and second questions of the questionnaire, the aim was to find out the main hopes and expectations of each participant towards the meeting and to what extent these expectations have been met. All respondents shared similar hopes and expectations: to get an overall project overview, its results up to the present date, to meet other project partners, share good practice and discuss the further steps and activities (e.g. dissemination of results, financial issues) in the implementation of the project. According to the results gained, all the meeting participants agreed that their expectations were fully met.

The meeting participants were also asked what they had enjoyed most during the meeting. Friendly and informal atmosphere and participants' enthusiasm in working on the project were indicated most frequently. The findings also show that common understanding and similar views are also very important to the project partners.

None of those polled indicated that there was anything in the meeting that he/she did not enjoy.

The questionnaire also aimed at finding out what the partners have learned during the meeting. The main ideas may be pointed out as follows: participants learned more about the status and the next steps in the implementation of the project and its activities as well as specific issues related to different work packages.

The overall assessment of the components of the meeting, according to the findings of the questionnaire is given in the Figure 1.

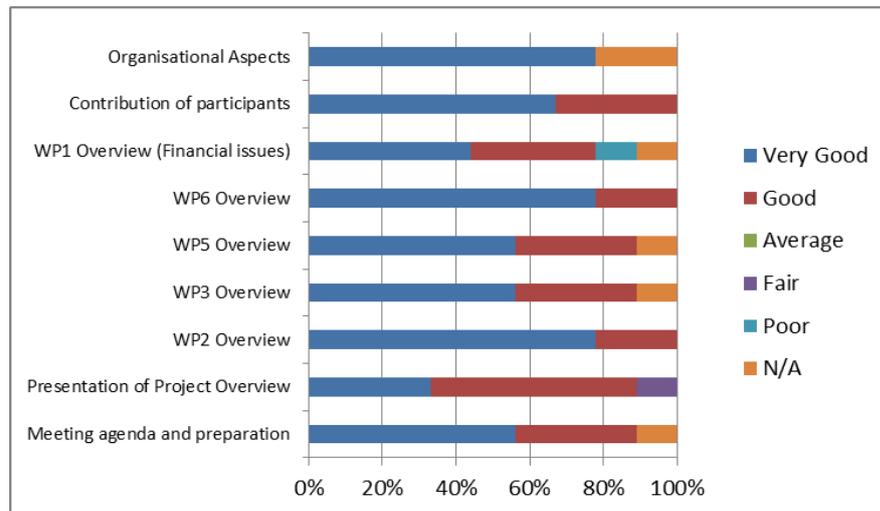


Figure 1. Overall assessment of the meeting components

As it is seen in the diagram, the components of the meeting were evaluated on average as “very good” or “good”. Such findings suggest that the participants are in general satisfied with the organisation of the meeting and its content. However, it is suggested that the project coordinator (KRASME) should pay more attention during the meeting towards a deeper project overview and analysis of the project implementation process.

Having been asked if they had any concerns about the main discussion points of the meeting, the majority of participants did not indicate any. Some doubts were expressed regarding the concrete organization of the pilot, and some unfulfilled expectations occurred regarding the number of answers to the questionnaires which might lead to the delay of the needs analysis.

In addition, the participants were asked to indicate their further plans as a result of the meeting. The common and most frequent points among all partners were further work of the agreed tasks in every WP, and development of activities based on the meeting discussions.

The last question in the survey asked the participants to give some final remarks on the meeting. According to the provided answers, the conclusion might be drawn, that all partners enjoyed the meeting very much and that they are satisfied with the organizational work and hospitality of the meeting hosts.