

Section D - Scheme to collect relevant websites

Subsection	Link (<i>http://www....</i>)	Summary of the link content	Source (<i>e.g University; public authority; chamber of commerce; NGO; etc.</i>)	Languages (<i>eg. IT – DE – EN, etc.</i>)	Type of information (<i>website/document/tool</i>)	Why the site is worthwhile
Employment context/ Job opportunities (<i>please, choose maximum 5 subsections</i>)						
<i>Introduction</i> (<i>max 1 paragraph - Tabca</i>)						
<p>This section provides a comprehensive link collection of online services that inform you on:</p> <ul style="list-style-type: none"> • Job fields and job descriptions; • Labour market information (job and traineeship opportunities, trends, certificates, application procedures); <p>“low threshold opportunities” (no or low minimum qualification requirements, short term opportunities, mobility programmes for low qualified...)</p>						
<i>Job profiles</i>						
<i>Job Tel</i>	http://www.jobtel.it/Default.aspx?sezid=01&tab=2006&action=guid http://www.jobtel.it/Default.aspx?sezid=01&tab=2009&action=personalizzato	This tool provide a pathway for the job research, based on personal aspiration and qualification, that highlight the statistics divided by regions and by field of work.	Job Tel – vocational guidance website.	IT	website	It is good for helping people to screen aspirations.
<i>Sectors/jobs more requested</i>						
<i>Official website of the Italian Ministry of Labour and Social Policy website.</i>	http://www.lavoro.gov.it/Lavoro	The website includes information on the organizational structure of the	Italian Ministry of Labour and Social Policy - official website.	IT	website	The site is updated almost each day and it is a relevant source for

		Ministry; the main services and tools available; job opportunities; legal issues; surveys and statistics on employment in Italy; focus on specific topics like “safety at work”; news; press releases; social and labour area, links to other relevant links related to the job situation in Italy, etc.				official document.
<i>Labour market trends</i>						
<i>Labour market trends in Italy</i>	http://www.portalecnel.it/portale/documenti.nsf/vwPerAnno?Openview&RestrictToCategory=2011&Start=1&Count=100	In this report there is a structured research of the condition of the Labour market in 2010. The main thematic areas are: economic framework 2010, demography and labour forces, employment, unemployment, employment policies, forecasts for the future.	National council of the economy and labour. CNEL	IT and EN	Website and documents (pdf)	The report is an updated analysis of the labour market situation of Italy.
<i>Type of contracts/labour law</i>						
<i>The Italian labour law and type of contracts</i>	http://www.portalecnel.it/portale/homepagesezioniweb.nsf/vwhp/ROCLLEN?OpenDocument&Lang=EN	The Statistical elements that create the CNEL databases are divided into two general areas: - Labour Market - Wages, Hour and Labour Costs.	National council of the economy and labour. CNEL	IT and EN	website	The databases aim to collect, organize and show the main statistical sources through a comprehensive and an easy to consult method.

		<p>In the latter there are 5 section:</p> <ul style="list-style-type: none"> - CONTRACTUAL WAGES - LABOUR COSTS AND BASIC SALARY - PRICES - WORKING TIME - INDICATORS OF CONTRACTUAL ACTIVITY 				
<i>Job search/traineeship</i>						
<i>Data and statistics about employment and job opportunities in Italy</i>	http://www.irpet.it/en/index.php?page=infotoscana_lavoro_gb&menu=off&topmenu=5	<p>Distribution by sector Employment participation Unemployment Territorial differences The self employed Employment and work opportunities</p>	Istituto regionale programmazione economica della Toscana (IRPET)	IT and EN	Website	Graphs and descriptions.
Education and training <i>(please, choose maximum 5 subsections)</i>						
<i>Introduction (max 1 paragraph - Tabea)</i>						
Here you find helpful information if you want to continue learning abroad e.g. on educational systems, Education and training opportunities and further education						
<i>Education and training system</i>						
National Continuous Vocational Training system in Italy	http://www.eurofound.europa.eu/eiro/studies/tn0804048s/it0804049q.htm	Italy: Collective bargaining and continuous vocational training.	Eurofund – CESOS	EN	website	Main features and weakness of the national Continuous Vocational Training system in Italy

<i>Education and training opportunities</i>						
<i>Training system and opportunities in Italy</i>	http://www.lavoro.gov.it/Lavoro/Europalavoro/SezioneCittadini/Formarsi/FormazioneProfessionale/default.htm	Overview about training system and opportunities	Ministry of labour	IT and EN	website	Useful for finding further information about courses and opportunities.
<i>language courses</i>						
<i>Italian language courses opportunities</i>	http://www.oneworlditalia.com/english/home.htm	Online course of Italian, exercises, tests and grammar available.	One world italiano	IT and EN	website	It offers a practical way to learn Italian.
<i>Recognition of certificates/qualifications</i>						
<i>Recognition of certificates</i>	http://www.lavoro.gov.it/Lavoro/Europalavoro/SezioneCittadini/Formarsi/Titoli+e+certificazione+delle+competenze/	The website provides useful information on the recognition of certificates in Italy and on local points for asking more detailed information.	Ministry of labour	IT	website	Useful information on the recognition of certificates in Italy and on local points for asking more detailed information.
<i>“Low-threshold” opportunities (e.g. Short term mobility, volunteer, etc.)</i>						
<i>“Low-threshold” opportunities</i>	http://www.informagiovani.it/	The website provides information on different types of opportunities: volunteer, International civil service, etc.)	Oikos (informagiovani)	IT	website	It provides practical information also related to other topics (culture, festival, training courses, etc.)
Legal, social security and health care issues <i>(please, choose maximum 5 subsections)</i>						
<i>Introduction (max 1 paragraph - Tabea)</i>						

Interested in laws and regulations regarding labour, family issues, taxes, health system etc.? Here are some useful links.

Health care system

<i>The Italian national medical system</i>	http://italy.angloinfo.com/healthcare/health-system/	Information on the Italian national medical system. Details on who benefits, where and how to register, and what contributions and benefits to expect.	Anglo info	EN	website	The website provide all relevant information on the health care system in Italy including specific topics (social security, emergencies, family benefits, etc.) and a glossary with general words and terms (IT-EN).
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Labour law/contracting

<i>Labour law/contracting</i>	http://rome.angloinfo.com/countries/italy/contracts.asp	Information on the various types of job contract used for working in Italy	Anglo info	En	website	It's very clear, concise and practical.
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Family issues: childcare, maternity leave, etc.

<i>The Italian Social Security system</i>	http://rome.angloinfo.com/countries/italy/socsecurity.asp	Information on the Italian Social Security system (Previdenza Sociale) for EU as well as non-EU citizens, including how and where to apply for maternity, disability, unemployment and survivor benefits.	Anglo info	EN	website	It provides information also on how and where to apply for maternity, disability, unemployment and survivor benefits.
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Taxes

<i>The Italian tax system</i>	http://www.agenziaentrate.gov.it/wps/portal/entrate/il	Information about the Italian tax system, the Italian	Agenzia delle Entrate (Italian	IT and EN	website	It includes a practical Tax guide for foreigners,
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	_tuo_profilo_fiscale_menu	Revenue Agency and the services it provides to taxpayers. It's the official website of the Italian government.	Revenue Agency)			forms (tax return forms, payment forms, etc.) and a glossary.
<i>Crime/alcohol/drug policy</i>						
<i>Crime/alcohol/drug policy</i>	http://www.poliziadistato.it/articolo/view/10930/	Legal information for staying and working in Italy addressed to European citizens.	Italian Police	EN	website	Relevant forms are available.
Culture, language and life <i>(please, choose maximum 5 subsections)</i> <i>Introduction (max 1 paragraph - Tabea)</i> <i>Living in another EU country means you have to deal with a different language, culture, political system and probably another currency, not to speak about accommodation, voting and travelling. Here you go!</i>						
<i>Country and people</i>						
<i>Country and people</i>	http://www.justlanded.com/english/Italy/Culture	The webpage includes useful and interesting information about culture and history, people, traditions, customs and more. Visitors are invited to post in their forums to exchange information or to get in touch with locals.	"Just Landed Community"	IT, EN, DE, NL	website	An introduction to Italian mentality..
<i>Accommodation</i>						
<i>Accommodation</i>	http://www.justlanded.com/english/Italy/Housing-	The website provides information on:	"Just Landed Community"	IT, EN, DE, NL	website	Practical guide for living in Italy. It includes a guide to

	Rentals	<ul style="list-style-type: none"> • The rental market in Italy • Finding a rental property: How to find your dream flat • Rental Contracts: All you need to know before signing a rental contract • Rental Costs: How much does renting cost? 				room and flat rental and a search tool to find some rental opportunities or people looking to share flats.
<i>History, population</i>						
<i>Who are the Italians</i>	http://www.justlanded.com/english/Italy/Articles/Culture/Population-in-Italy	The webpage provides an overview on “Who are the Italians” (history, cities, life expectancy, etc.)	“Just Landed Community”	IT, EN, DE, NL	website	It’s very clear, concise and practical.
<i>Voting/elections/being elected</i>						
<i>Voting/elections/being elected</i>	http://rome.angloinfo.com/countries/italy/vote.asp	The page explains the procedures to vote in Italy.	Angloinfo	EN	website	It’s very clear, concise and practical.
<i>Languages courses/assessment</i>						
<i>Languages courses/assessment</i>	http://www.oneworlditalia.com/english/home.htm	Online course of Italian, exercises, tests and grammar available.	One world italiano	IT and EN	website	Very practical to learn basic Italian language by yourself.

TIPS

 Include relevant websites aimed at specific topics (not general ones)

- ▶ Give as much information as possible in each box (*“Why the link is worthwhile”*)
- ▶ Where information are not available, please write “NA”
- ▶ If possible, indicate the name of the organisation (“Source”)
- ▶ Explain the acronyms, in case
- ▶ If relevant, include the websites of the experts’ organisations involved in the research/workshops
- ▶ Include National/EU relevant websites (PLOTEUS, EURES, etc.)
- ▶ Be clear and concise