

# Questionnaire Model for Career Guidance Professionals

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## Expert Questionnaire Guidelines

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### Target groups:

*Professionals working with job seekers and those who are considering labour emigration in Europe or have the potential to do so (=labour emigration aspirants)*

### Note:

*Please read the questions to the interview partner (you might wish to translate them into your language beforehand) and make notes of the answers.*

*Comments for the interviewer and the stimulus/introduction are in Italics.*

### 1. Introduction

Thank you very much for taking part in this survey!

The project Mol@m aims at fostering labour migration in Europe. The key outcome is an information tool for career guidance professionals on EU labour markets. With this survey, we want to find out more about migration issues and on information needs.

The project centers around EU labour migration. When answering the questions, please concentrate on this aspect. Other migration groups (e.g. refugees) are not relevant for our project.

In analysing our data, your anonymity is preserved and we will treat all data confidentially!

### 2. Professional Background

#### A) highest educational degree<sup>1</sup>:

- Phd.<sup>2</sup>
- University Degree<sup>3</sup>: \_\_\_\_\_
- Technical College certificate<sup>4</sup>
- Vocational training<sup>5</sup>
- Other: \_\_\_\_\_
- Additional certificates e.g. in consulting: \_\_\_\_\_

#### B) Please give a short description of your main working field.

\_\_\_\_\_

#### C) How long have you been working in this field? \_\_\_\_\_

<sup>1</sup> These certificates are exemplary for the German educational system. Please adapt to the educational certificates available in your country.

<sup>2</sup> Equivalent to ISCED Level 6

<sup>3</sup> Equivalent to ISCED Level 5a

<sup>4</sup> Equivalent to ISCED Level 5b

<sup>5</sup> Equivalent to ISCED Level 3b

### 3. Information on labour emigration aspirants

Our project focuses on labour migration in the EU. Therefore, please answer the following questions about those of your clients who are potential emigrants for work. This group will be named “labour emigration aspirants” or “your clients” in the following sections.

**Please describe your clients regarding the following characteristics:**

**A) Age: The majority of my clients are...**

- Up to 25 years old
- 25-40 years old
- 41-55 years
- Older than 55 years

**B) Gender: My clients are...**

- ... Mainly male
- .. Mainly female
- balanced regarding gender

**C) Educational background: What are the main qualifications of your clients?**

*Multiple answers possible – please tick a maximum of 3 answers!*

- Phd.
- University degree
- Technical College certificate
- Completed vocational training/ trade school<sup>6</sup>
- lower school leaving certificate (Hauptschule/Realschule)<sup>7</sup>
- high school leaving certificate (Abitur)<sup>8</sup>
- Other: \_\_\_\_\_
- No school leaving certificate

### 4. Needs assessment (labour emigration aspirants)

**A) Which countries are labour emigration aspirants mainly interested in – and why?<sup>9</sup>**

*Multiple answers possible – please tick a maximum of 3 answers!*

- Germany
- Italy
- UK
- Spain
- France
- Netherlands
- Austria
- Switzerland
- Others: \_\_\_\_\_

**Add in brackets where applicable, why labour emigration aspirants are interested in these countries.**

<sup>6</sup> Equivalent to ISCED level 3b

<sup>7</sup> Equivalent to ISCED level 2

<sup>8</sup> Equivalent to ISCED level 3a

<sup>9</sup> These countries were selected on the basis of the following documents:

EUROSTAT: Immigration by citizen group 2008 (citizens of other EU member states):

[http://epp.eurostat.ec.europa.eu/statistics\\_explained/images/9/9a/Immigration\\_by\\_ctz\\_group\\_2008.png](http://epp.eurostat.ec.europa.eu/statistics_explained/images/9/9a/Immigration_by_ctz_group_2008.png)

**B) Of those clients who consider entering another EU labour market, what are the most frequent requests?**

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**C) Which knowledge gaps can you identify among the labour emigration aspirants?**

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**5. Needs assessment (Experts)**

This section centers on the support you need in order to improve your consulting activities for labour emigration aspirants.

**A) Which information needs do you have against the background of your knowledge and experiences in the following fields:**

Information...

...about other EU Labour markets (e.g. job fields), for example:

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- ... on legal aspects (laws, restrictions, etc.), for example:

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- ... on vocational training opportunities in other EU countries, for example:

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- ... on cultural aspects (e.g. language, traditions, norms); for example:

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- ... on social aspects (living, health, average income etc.)

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**B) For which EU countries would you like to have the information stated in 5A)?**

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**C) Which other forms of support would you find useful?**

- Professional issues (consultation techniques, communication, self-evaluation, reflection, supervision)

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- Networking and exchange opportunities with other guidance professionals

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- Other information demands or concerns you have in your work with labour emigration aspirants:

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6. Support available

**A) Which organisations and networks do you know that provide support and information on labour emigration and other EU labour markets?**

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**B) Which online resources on these topics are available (information, tools)?**

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7. Open Space

Please use this space for any comments, e.g.

**A) Important issues around labour emigration we have not covered in the questions above:**

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**B) Concrete suggestions for the Mol@m project:**

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8. Acquisition of other target persons for the questionnaire

**Can you refer to other relevant persons (experts consulting labour emigration aspirants) for this survey?**

9. Thank You/ Further proceedings

**On behalf of the Mol@m consortium, thank you very much for taking part in this survey.** Your answers are most valuable for our project and will help us to develop a training tool that meets the requirements of career guidance professionals.

If you are interested, we would like to inform you about the results of our project and specifically about the information tool in due time.