



3td monitoring report



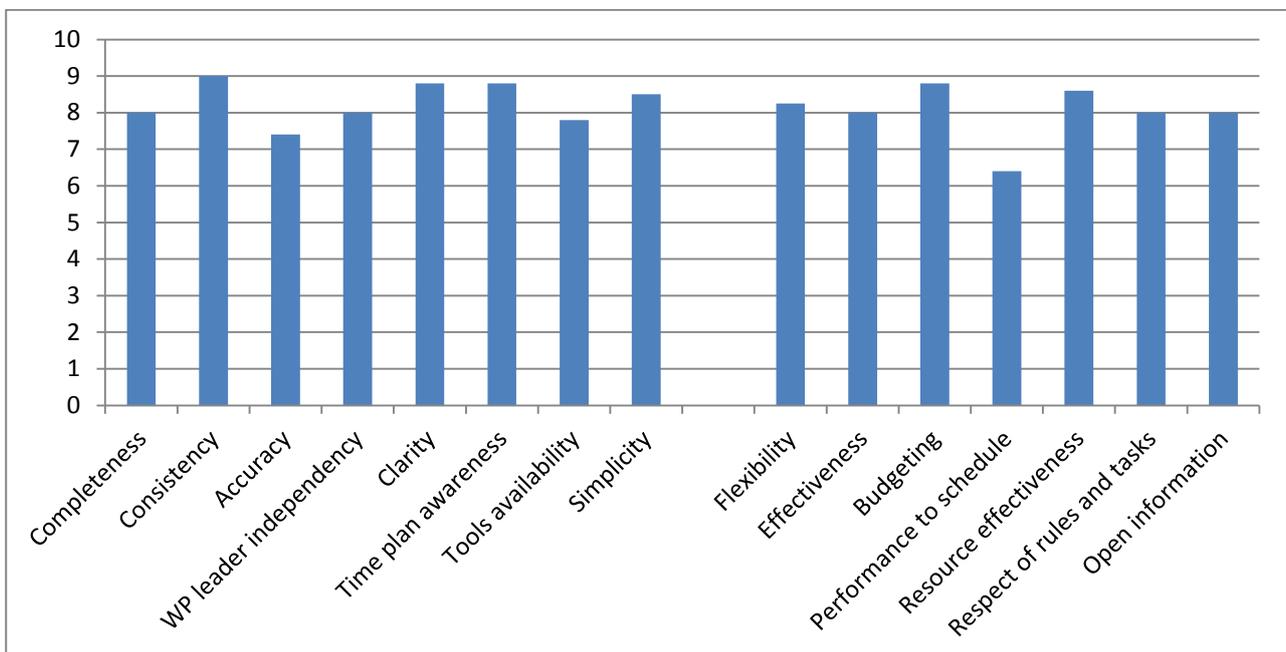
Internal evaluation on Project internal Processes

The report summarizes the partners evaluation about the internal project processes.

In a scale from 1 to 10, the average of the criteria evaluations is reported in the following table:

CRITERION	DESCRIPTION	AVERAGE PARTNERS EVALUATION
Completeness	<i>The degree to which IQEA evo provides full implementation of the foreseen activities</i>	8
Consistency	<i>The degree to which IQEA evo provides uniform design, procedures, strategies, tools,.....</i>	9
Accuracy	<i>The degree to which IQEA evo delivered the required outputs in the correct number</i>	7,4
WP leader independency	<i>The degree to which WP leaders are able to coordinate project partners respecting what established in the application form and with autonomy from the LP</i>	8
Clarity	<i>The degree to which duties and tasks are clear and well communicated</i>	8,8
Time plan awareness	<i>The degree to which all deadlines are clear and well explained</i>	8,8
Tools availability	<i>The degree to which management tools are consistent with project needs and Commission expectations</i>	7,8
Simplicity	<i>The degree to which IQEA evo defines and implements its functions in the most non complex and understandable manner in order to permit interoperability with other systems</i>	8,5
Flexibility	<i>The extent to which IQEA model maintains and audit trail able to adopt modification coherent with its objectives, scopes and nature</i>	8,25
Effectiveness	<i>The degree to which IQEA evo project utilizes</i>	8

	<i>minimal resources in performing what established in the application form</i>	
Budgeting	<i>The degree to which IQEA evo is able to implement the expected activities with the assigned budget</i>	8,8
Performance to schedule	<i>The extent to which IQEA evo is delivering outputs according the established schedule</i>	6,4
Resource effectiveness	<i>The extent to which the skill set required by the project matches the skill set of the resources assigned to the project</i>	8,6
Respect of rules and tasks	<i>The degree to which the communication flow is managed respecting roles and assigned tasks</i>	8
Open information	<i>The degree to which the communication flow is clear and the open access to the information is guarantee.</i>	8



In the following report are collected the principal notes sent by partners, about each single criterion of the questionnaire (not all partners commented all criterions):

Completeness

- Transfer team has managed the project to catch up outstanding results.
- IQEA provides a modular curriculum to care givers with credit points according to ECVET.
- Activities were fully implemented in most cases, but some delays were obstacles for the project progress.
- Although some delays, all core documents have been developed

Consistency

- Uniform design, procedures and strategies ensuring the unitary progress of the project and the consistency of activities in all countries.
- The ECVET model is consistent and allows comparability between different countries and care systems.

Accuracy

- In general , IQEA model delivered outputs in correct number, except some outputs which had to be produced in short time.
- In general, outputs were delivered in high quality.

WP leader independency

- The Italian partner ANS provided a lot of support and information; the monitoring delivered by Kairos was consistent and comprehensive; the financial coordination by Exfor was clear and flexible.
- There have been difficulties due to problems incurred in the Polish partner and to problems with public bureaucratic procedures ; nevertheless, the communication flow has always been constant and partners showed commitment in pursuing the project aims

Clarity

- Duties and tasks were clear and well communicated; if needed, support and information offered.
- All questions and doubts had been taken in consideration and immediately answered

Time plan awareness

- Time planning structured in rigorous manner; deadlines clear.

- The need to deliver in time was clearly explained

Tools availability

- Tools consistent with the project and Commission expectations.
- Handbooks for quality management were available as support.
- Tools for evaluation of training for trainers was not adequate to the Polish situation and needed some modifications.
- The tools used were consistent with project needs, but not always in line with EC expectations

Simplicity

- IQEA Evaluation has defined and implemented its functions in non-complex and understandable manner; it permitted interoperability with other systems (national regulation systems of VET providers in the countries involved in the project; curricula standard, regulations about training, ...).
- IQEA operationalises ECVET for care givers in an understandable way and contributes to a better appreciation of the system.
- *For someone the criterion is not very clear !*

Flexibility

- Good flexibility due to respected differences in different countries.
- IQEA model adaptable to specific needs and local particularities, without losing initial objectives.
- Flexibility is a key- word for the project in order to make it consistent with problems raised during the lifespan of the project.

Effectiveness

- Good balance between accuracy and need to respect deadlines.
- Minimal resources in performing what established in the application form, with very good results.
- Permission to produce and distribute newsletters instead seminars.
- Maximum of outcomes with minimum of resources

Budgeting

- All tasks performed with assigned budgets.
- It would have been better to have budget for the implementation of the testing phase

Performance to schedule

- There were delays in delivering outputs.
- Probably the workplan was not very well conceived as more time should have been allocated to the first part of the project and probably less to testing

Resource effectiveness

- The skill set required by the project matches the skill of the resources assigned to the project in satisfactory manner.
- Resources are scarce, but engagement is high and will compensate them.

Respect of rules and tasks

- Communication flow respect roles and assigned tasks, with some delays.
- There was an appropriate flexibility in managing roles and tasks.
- Perfect communication with some partners, but the communication with project management was rather poor.

Open information

- Clear communication and information access guaranteed.
- Communication flow in general clear, with some minor delays.
- Information always available for partners and full availability of coordinators to answer to any doubt.

Conclusions

During the last project meeting, in Sardinia, October the 22th, an evaluation round was attended. Partners are requested to mention a positive and a negative aspect regarding IQEA and its implementation.

These are the suggestions collected from the partners:

Positive outcomes / impacts

- we found a way to simplify a complicate issue: focusing on common issues and common learning outcomes and the project was fairly well handled implementing ECVET system – the process was effective
- in Sardinia, users who attended the training explicitly mentioned that they were very glad of having been involved, moreover in Italy the participation of migrants as well as native users strengthen cohesion and intercultural dialogue – there was a positive impact on social inclusion
- there was a good involvement of public administrations and expert partners – there is good potential for further mainstreaming and exploitation

Aspects that could have been improved

DISSEMINATION – given that the topic at the beginning was considered very difficult to be communicated externally:

- a newsletter could have been useful;
- website would be more useful in all the partners' languages;
- we could have focused more on dissemination towards potential employers, such as families, nursing homes, etc.
- there was much focus on tools and formal instruments but we could have stressed more which was the actual concrete use of these tools for individuals and organizations