Projects and Products Portal for Leonardo da Vinci

Social Responsibilities Training and Certification Schema

510098-LLP-1-2010-1-SI-LEONARDO-LMP

http://www.adam-europe.eu/adam/project/view.htm?prj=6730

Project Information

Title: Social Responsibilities Training and Certification Schema

Project Number: 510098-LLP-1-2010-1-SI-LEONARDO-LMP

Year: 2010

Project Type: Development of Innovation

Status: completed

Country: EU-Centralised Projects

Marketing Text: Trainings and certification procedure for "Social Responsibility Managers" will be developed and tried out within the SOCIRES project.

Skills and knowledge of "Social Responsibility Managers" will be needed by:
- all types of organisations to improve influence and cooperation with actors in society,
- governmental bodies to evaluate and understand the SR influence of certain organization in local environment,
- various non-governmental bodies working in the social area (e.g. humanitarian organizations, culture associations etc.) to establish cooperation with social responsible organizations, etc.

Summary: SOCIRES will develop training and certification schema for experts in social responsibility area "Social
Responsibility Manager" applicable for trainings on the labour market and university master students.

Every organization somehow influences on the society. This includes influence on:
- health, well-being and life
in general of employees and their relatives;
- environment,
-cooperating organizations and
- various stakeholders, including customers or consumers, workers and their trade unions, members, the community, nongovernmental
organizations etc.

SOCIRES will contribute to the raising of the awareness of all types of organizations in this area and to the increase of competence level on labour market.

Within the SOCIReS project:
- The training schema and training material for "Social Responsibility Manager" will be developed and tried out.
- Training organizations and trainers will be arranged.
- An exam pool for certification will be developed.
- "Social Responsibility Manager" will integrated into ECQA (European Qualification and Certification Association - www.ecqa.org) certification schema and it will be sustainably offered on the market.

Description: A set of skills required to analyze and define social influences and responsibilities of an organization will be defined. Further, skills needed for definition of procedures which assure the optimal ratio between social responsibilities and economic interests of the organization will be defined as well.

Based on these skills
following will be developed/implemented within the project:
- TRAINING MATERIAL - aimed for usage for VET trainings or distant learning. It will be modular: Units /Elements/Performance Criteria and supported with exercises,

- POOL OF EXAM QUESTIONS - unified, supported by ECQA electronic exam system;

-LEARNING PORTAL - providing training material and exercises;

-TRIALS and EXPLOITATION of training materials and the training system will be

Project Information

performed for 260 participants.

-TRAIN THE TRAINERS (2 trainers per partner will be trained and certified for trainings after the end of project)

- INTEGRATION OF TRAINING SCHEMA INTO ECQA SCHEMA. ECQA – European Certification and Qualification Association (www.ecqa.org),

-CERTIFICATION - Two levels of certificates will be issued to trainees. “ECQA Participant Certificate” will be issued to those who will attend the trainings and “ECQA Certified Social Responsibility Manager” certificate will be issued to those who will successfully pass the exam.

Themes:
*** Labor market
*** Lifelong learning
*** Recognition, transparency, certification
*** Continuous training
** Sustainability
** Social dialog
** Enterprise, SME
* Higher education
* Equal opportunities

Sectors:
*** Human Health and Social Work Activities
*** Other Service Activities
** Education

Product Types:
open and distance learning
program or curricula
teaching material
transparency and certification
website

Product information:
The training material developed in the SOCIRES will be available for unified usage for trainings Europewide. This will assure that training all over Europe will comply to the same quality criteria.

"Social Responsibility Manager" will obtain knowledge on:
- core principles of social responsibilities (as defined in ISO 26000),
- other models and related knowledge (like Ethics in Business)
- identification of organization's SR stakeholders,
- methods for analyzing the alignment of business processes to SR requirements,
- definition of SR processes in org. and improvement of business processes,
- SR related monitoring and relevant models for reviewing SRs
- continuous improvement of SR, etc.

Certificates for successful training and exam participants will be issues by European Qualification and Certification Association - www.ecqa.org.

The so called "job role committee (JRC)" will be established for the long term maintenance and updating of training material. JRC also approves new training organizations and Trainers. Consortium members will
automatically become members of JRC as developers. New members of Job Role Committee will be invited to further improve and update the training schema as well.

Projecthomepage: www.socires.eu

Project Contractor

Name:	Slovenski inštitut za standardizacijo
City:	Ljubljana
Country/Region:	Slovenija
Country:	SI-Slovenia
Organization Type:	public institution
Homepage:	http://www.sist.si

Contact Person

Name:	M.Sc. Marjetka Strle Vidali
Address:	Šmartinska cesta 152
City:	Ljubljana
Country:	SI-Slovenia
Telephone:	+386 1 478 3013
Fax:	+386 1 478 3094
E-mail:	Marjetka.Strle-Vidali@sist.si
Homepage:	http://www.sist.si

Coordinator

Name:	proHUMAN Ltd.
City:	Maribor
Country/Region:	Slovenija
Country:	SI-Slovenia
Organization Type:	SME - small and medium-sized enterprise (up to 250 employees)
Homepage:	http://www.prohuman.si

Contact Person

Name:	dr. Romana Vajde Horvat
Address:	Prušnikova ulica 30
City:	Maribor
Country:	SI-Slovenia
Telephone:	+386 31 389 877
Fax:	+386 2 4206 572
E-mail:	info@prohuman.si
Homepage:	http://www.prohuman.si

Partner

Partner 1

Name:	Universidad de Alcalá
City:	Alcalá de Henares
Country/Region:	Comunidad De Madrid
Country:	ES-Spain
Organization Type:	university/Fachhochschule/academy
Homepage:	http://www.uah.es/

Partner 2

Name:	Dennis Gabor College
City:	Budapest
Country/Region:	Közép-Magyarország
Country:	HU-Hungary
Organization Type:	university/Fachhochschule/academy
Homepage:	http://www.gdf.hu

Partner 3

Name:	SIBAC Gmbh
City:	Mittelbiberach
Country/Region:	Schwaben
Country:	DE-Germany
Organization Type:	SME - small and medium-sized enterprise (up to 250 employees)
Homepage:	http://www.sibac.de/

Partner 4

Name:	I.S.C.N. GesmbH
City:	Graz
Country/Region:	Styria
Country:	AT-Austria
Organization Type:	SME - small and medium-sized enterprise (up to 250 employees)
Homepage:	http://www.iscn.com/

Partner

Partner 5

Name:	Alexander Technological Educational Institute of Thessaloniki
City:	Thessaloniki
Country/Region:	Kentriki Makedonia
Country:	EL-Greece
Organization Type:	National Agency
Homepage:	http://www.it.teithe.gr

Partner 6

Name:	Gustav-Siewerth Akademie
City:	Weilheim
Country/Region:	Schwaben
Country:	DE-Germany
Organization Type:	university/Fachhochschule/academy
Homepage:	http://www.siewerth-akademie.de/

Project Files

2013_3621_FR-SOCIRES_pub_02.doc

http://www.adam-europe.eu/prj/6730/prj/2013_3621_FR-SOCIRES_pub_02.doc

Public part of the final report 2013-3621-FR-SOCIRES_pub_02.doc

ECQA-SOCIRES-project-final.pdf

http://www.adam-europe.eu/prj/6730/prj/ECQA-SOCIRES-project-final.pdf

SOCIRES project leaflet

SOCIRES Presentation.ppt

http://www.adam-europe.eu/prj/6730/prj/SOCIRES%20Presentation.ppt

SOCIRES Project presentation (PPT)

SOCIRES profession leaflet.pdf

http://www.adam-europe.eu/prj/6730/prj/SOCIRES%20profession%20leaflet.pdf

SOCIRES profession leaflet

SOCIRES-public_part_report_2010_llp_v2_en.doc

http://www.adam-europe.eu/prj/6730/prj/SOCIRES-public_part_report_2010_llp_v2_en.doc

Socires public part report

Socires_Rollup_FINAL-smaller.jpg

http://www.adam-europe.eu/prj/6730/prj/Socires_Rollup_FINAL-smaller.jpg

SOCIRES Roll-up

Products

1 SOCIRES Training material

2 SOCIRES eLearning portal

3 SOCIRES Certification and Training Sustainability

4 SOCIRES Progress report

5 SOCIRES FINAL REPORT - PUBLIC PART

Product 'SOCIRES Training material'

Title:	SOCIRES Training material
Product Type:	teaching material
Marketing Text:	A complete set of training material for Social Responsibility Managers will be developed within the project. The training material will be suitable for usage at seminars or as a learning matearial for aqn e-learning.
Description:	SOCIRES training material will provide complete set of knowledge related to: * core principles of social responsibilities (as defined in ISO 26000), * other models and related knowledge (like Ethics in Business) * identification of organization's SR stakeholders, * methods for analyzing the alignment of business processes to SR requirements, * definition of SR processes in org. and improvement of business processes, * SR related monitoring and relevant models for reviewing SRs * continuous improvement of SR, etc.
Target group:	The skills of Social Responsibility Managers are needed in: – companies / organizations – to improve their SR awareness and status, – governmental and other important decision making bodies – to monitor the SR influence and status of an organization in the local environment, – non-governmental bodies and organizations aiming to improve the SR status in the society – to manage their activities more efficiently, – society in general – to understand the possibilities to improve life in society.
Result:	Powerpoint slides, Student notes Exercises Available in EN, DE, ES, GR, HU, SI
Area of application:	Social Responsibility
Homepage:	
Product Languages:	English

Product 'SOCIRES eLearning portal'

Title:	SOCIRES eLearning portal
Product Type:	open and distance learning
Marketing Text:	eLearning portal - Moodle-based solution adapted for SOCIRES training program will be developed. The portal will be designed to support addition of all language versions of training material.
Description:	The complete portal will be available for registered participants only. Some parts of learning portal and exams will be opened for public without any restrictions for self testing.
Target group:	Participants interested in knowledge about social responsibility.
Result:	installed and operating e-learning portal
Area of application:	social responsibility
Homepage:	
Product Languages:	English

Product 'SOCIRES Certification and Training Sustainability'

Title: SOCIRES Certification and Training Sustainability

Product Type: transparency and certification

Marketing Text: SOCIRES Training program will be introduced into European Certification and Qualification Association (ECQA, www.ecqa.org) training and certification schema. The certification using the same rules and criteria will be offered on the European market.

Description: The sustainability of training program SOCIRES will be achieved by following activities:
- Marketing of Trainings will be done.
- Partners will develop the guideline for "Train the trainers" events.
- Each partner will train 2 candidates for future trainers. Trainers will be certified within ECQA.
- Trainers will conduct trainings for the last group of participants and will be available for trainings after the end
of the project,
- Training of 10 participants per partner will be conducted.
- Guidelines for Train the trainers and evaluation of Candidate Trainers will be developed to be used also for
training of new trainers after finish of the project.
- SOCIRES Training program will be introduced into ECQA training and certification schema. ECQA will promote
the SOCIRES trainings on European level as well as certified participants, trainers and training organizations.
- The so called "job role committee (JRC)" will be established for the long term maintenance and update of
training material. JRC also approves new training organizations and Trainers. Consortium members will
automatically become members of JRC as developers.
- Consortium members will obtain unlimited rights for the usage of training materials developed within the
SOCIRES project. Administration of the learning portal is the responsibility of ISCN until the end of project,
after that the conditions for service of administration will be agreed by the consortium.
- Sustainability plan will be developed defining the rights and obligations of each partner after finish of the
project.

Target group: broad commmunity,
training organizations,
trainers,
universities,
enterprises, etc.

Result: SOCIRES Training program will be introduced into ECQA training and certification schema.
The same exam pool will be used all over the Europe.
Translation of the exam pool from EN to DE, ES, GR, HU and SI will be done within the projecct.

Area of application: social responsibility
certification

Homepage: http://www.ecqa.org/index.php?id=227

Product Languages: English

Product 'SOCIRES Progress report'

Title: SOCIRES Progress report

Product Type:

Marketing Text: The SOCIRES Project aims to develop and apply the training and certification schema for Social Responsibility Management.
The vocational and e-learning course will be available for:

-Managers of Companies / Organizations
- Governmental, non-governmental and other important decision making bodies
- Society in general

Description: Every organization somehow influences on the society. This includes influence to the health, well-being and life in general of employees and their relatives, influence on environment, cooperating organizations and various stakeholders, including customers or consumers, workers and their trade unions, members, the community, nongovernmental organizations etc.
SOCIRES will contribute to the raising of the awareness of all types of organizations in this area and to the increase of competence level on labour market. A set of skills required to analyze and define social influences and responsibilities of an organization as well as skills needed for definition of procedures which assure the optimal ratio between social responsibilities and economic interests of the organization. Based on these skills following will be developed/implemented within the project:
- TRAINING MATERIAL - modular: Units /Elements/Performance Criteria; supported with exercises, aimed for usage for VET trainings or distant learning;
- POOL OF EXAM QUESTIONS - unified, supported by ECQA electronic exam system;
-LEARNING PORTAL - providing training material and exercises;
-TRIALS and EXPLOITATION of training materials and the training system will be performed for 260 participants.
-TRAIN THE TRAINERS (2 trainers per partner will be trained and certified for trainings after the end of project)
- INTEGRATION OF TRAINING SCHEMA INTO ECQA SCHEMA. ECQA – European Certification and Qualification Association (www.ecqa.org),
-CERTIFICATION - Two levels of certificates will be issued to trainees. “ECQA Participant Certificate” will be issued to those who will attend the trainings and “ECQA Certified Social Responsibility Manager” certificate will be issued to those who will successfully pass the exam.
More info about the project can be found on web page: www.socires.eu

Target group: - Managers of Companies / Organizations
Motivation: Maintain the thin line between social responsibility and economic interests!
Your company influences the society: its well-being, health, environment, relations with stakeholders. Especially your employees and their relatives are impacted. To ensure long-term sustainability of your economic interests, your company should include the management of social responsibities into your management system. Learn how to do it!

- Governmental, non-governmental and other important decision making bodies
Motivation: Monitor the impact of companies to your local environment!
Organizations in your local environment have great impact on society as a whole. Using Social Responsibility Management knowledge, you can better monitor the status of social responsibility in organizations and its influence on local community. Learn how to manage your Social Responsibility activities more effectively!

- Society in general
Motivation: Understand how your life can be improved!
You have greater impact on your life environment than you think. Learn how to influence your employer, your decision makers, and your social network, to be socially responsible. The change starts with you.

Product 'SOCIRES Progress report'

Result: Main project results in the first year of the projects are (excluding project management, quality management, configuration management results):

Modular structure of the learning course

A set of skills required analyzing social impact of an organization and skills needed to manage introduction of relevant actions for optimizing the social influence were defined (“SkillCard”).

Within the Skill Card, the structure of training content was prepared using the following hierarchy:
- Units/
o Elements/
Performance Criteria/
• Questions for Exam
o Answers for Exam

This deliverable is a basis for all other deliverables; therefore it was defined in details. The purpose of the SkillCard is to give the trainee rough picture about the course content.

The skillcard consist of the following units and elements:

- UNIT 1: UNDERSTANDING SOCIAL RESPONSIBILITY
o Element 1 Understanding and recognizing social responsibility
o Element 2 Principles of social responsibility
o Element 3 Stakeholder identification and engagement

- UNIT 2: CORE SUBJECTS OF SOCIAL RESPONSIBILITY
o Element 1 Organizational governance
o Element 2 Human rights
o Element 3 The environment
o Element 4 Fair operating practices
o Element 5 Consumer issues
o Element 6 Community involvement and development
o Element 7 Labour practices

- UNIT 3: PROCESSES FOR Social Responsibility MANAGEMENT
o Element 1 Identification of Social Responsibility in an organization
o Element 2 Integration of Social Responsibility Management into organization
o Element 3 Communication on social responsibility
o Element 4 Social Responsibility Credibility and initiatives

Learning materials

Trial version of Training material was developed in English only in order to improve efficiency of any potential corrections of training material after finish of trials.
Training material consists of: presentation slides, student notes and exercises for all elements and all units.

Pool of questions and answers for online exam

Exam questions for the certification were developed. For each question, multiple-choice answers were prepared, too. They will be used for trial trainings and trial exams.
Structure of exam Pool is compliant with the structure of the Skill card.
The size of the exam pool is about 25 questions per Element. Those questions were inserted into the database and online exam portal (available at www.ECQA.org). All interested parties can perform self-assesment using small subset of exam

Product 'SOCIRES Progress report'

Result: questions.

eLearning Portal

Advanced eLearning portal was configured and the e-content was prepared. Proven Learning Management System (LMS) – Moodle was used.

The LMS system currently includes e-learning materials only, but it will be updated with sample tests, questions, learning process sequence, ect.

The e-learning system can be accessed here: http://trainings.ecqa.org

User Manual for eLearning portal

User manual for e-lerning portal was developed. The objective of this deliverable is to help students to use e-learning system (logging, navigating etc.)
User manual is aimed for candidates and trainers describing how to use the system (for training participants and for trainers).
The manual focuses on SOCIRES specific topics and reference the original Moodle support materials for technical issues.

Trial usages of training material and portal

First trial training was already performed for the consortium team members in Oct. 2012 (Mittelbiberach, GER). Each partner (author of the material) introduced their learning unit and element.

Feedbacks about the learning content and design were gathered, analyzed and learning materials were updated.

Trial trainings for participants outside consortium are planned to start with feb. 2012.

Area of application: Social Responsibility

Homepage:

Product Languages:

Product 'SOCIRES FINAL REPORT - PUBLIC PART'

Title:	SOCIRES FINAL REPORT - PUBLIC PART
Product Type:	others
Marketing Text:	
Description:	
Target group:	
Result:	
Area of application:	
Homepage:	
Product Languages:	

product files

2013_3621_FR-SOCIRES_pub_02.doc

http://www.adam-europe.eu/prj/6730/prd/5/1/2013_3621_FR-SOCIRES_pub_02.doc
Public part of the progress report

Events

SOCIRES Trial course - ES (for Spanish speaking students)

Date	06.02.2012
Description	1. The student will understand: - The principle of the transparency. - The principle of the ethical behavior. - The principle of the respect for stakeholder interests. - The principle of the respect for the rule of law. - The principle of the respect for international norms of behavior. - The principle of the respect for human rights - Social responsibility definition trends. - Relationship between social responsibility and sustainable development. - Organization's sphere of influence. - The structure of the model of social responsibility according to ISO 26000. 2. The student will recognize social responsibility characteristics. 3. The student will be familiar with the most known SR related models on the market. 4. The student will know how to identify organization’s stakeholders. 5. The student will know how to analyze relationship between organization and stakeholders. 6. The student will know how to engage stakeholders. 7. The student will be able to put social responsibility into practice in an organization. 8. The student will be able to use existing systems, policies, structures and networks of the organization to put social responsibility into practice.
Target audience	Spanish speaking students
Public	Event is open to the public
Contact Information	Información y contacto: Secretaría de Extensión Universitaria. Vicerrectorado de Extensión Universitaria y Relaciones Institucionales. Colegio de San Ildefonso. Plaza de San Diego, s/n. 28801 Alcalá de Henares. Teléfonos: 91 885 4157 / 4693 / 4090 Fax: 91 885 44 91 E-mail: cursos.extension@uah.es Organiza Vicerrectorado de Extensión Universitaria y Relaciones Institucionales Colabora Fundación General de la Universidad de Alcalá
Time and place	6.-22. feb. 2012, 9:30-14:00 Facultad de Derecho, Alcalá ES

Project Tags

The project belongs to the following group(s):

Best Projects (http://www.adam-europe.eu/adam/thematicgroup/MMVII)