

“Towards a European Qualification Prototype for Adults Trainers”

**Guidelines for the Advisory Board
for the Evaluation of the European Qualification Prototype
January 2010**



A Support Tool for the Advisory Board

In addition to the exchange of arguments and views in the discussions in the Lisbon meeting 27-29 January 2010, this standardised questionnaire should provide a systematic and structured basis for the evaluation of the European Qualification Prototype with the aim to facilitate an assessment-based improvement of the EQP.

Your answers to the following questions will help to identify both the strengths as well as the areas for further improvement of the current proposal.

I. Criteria for the evaluation of the EQP	Applies completely	Applies mostly	Applies partly	Applies scarcely
1. The rationale of the EQP is described clearly and comprehensibly.				
2. The EQP contains a list of competences which covers the knowledge and skills required in the relevant areas of adult trainers.				

	Applies completely	Applies mostly	Applies partly	Applies scarcely
3. Competences are clearly defined by indicators of competence performance in order to assure the applicability and operationalisation of the competence prototype.				
4. The assessment approach is described clearly and seems to be applicable.				
5. The qualification model describes comprehensively and exhaustively the qualification of adult trainers in the banking sector.				
6. The EQP is designed as a metamodel that can be applied for other sectors' training.				
7. The EQP is applicable for full-time trainers.				
8. The EQP is applicable for part-time trainers.				
9. The EQP seems particularly applicable for banking training institutions.				

The following section refers to the scheme which has been developed within the Quadultrainers project visualizing the professional areas of adult trainers. You will remember, that the model contains eight polarities organised around four axes:

- people – organisation
- methods – technology
- communication – content
- process – product

You are asked here to answer to some standardised as above. Additionally you will find some questions where you are asked to express your views in your own words.

II. Evaluation of the Quadultrainers competences and qualification framework	Applies completely	Applies mostly	Applies partly	Applies scarcely
1. The professional dimensions are clearly defined.				
2. Definitions of professional dimensions				
2.1 The definitions refer in sufficient detail to context, key activities, main tasks, core competencies, specialized competencies, knowledge, skills, attitudes and experience.				
2.2 Missing aspects:				
2.3 The dimensions are operationalised in a way that makes them compatible to the EQF and allows a classification for a specific EQF-level.				
2.4 The dimensions represent the professional areas of adult trainers completely and appropriately.				
2.5 Are important dimensions missing? Which one?				
2.6 Are one or more dimensions dispensable? Which one?				
2.7 Are one or more dimensions not adequate and relevant? Which one?				

3. The concept of core competences	Applies completely	Applies mostly	Applies partly	Applies scarcely
3.1 The concept of core competences is appropriate.				
3.2 The core competences are clearly defined and applicable.				
3.3 Dimensions for which the core competences are not clearly defined:				
3.4 The core competences and qualification framework is suitable for the integration and localization of the core competences.				
3.5 The degree of operationalisation is adequate.				
3.6 How detailed should core competences and skills be represented in the model?				
4. Assessment methods				
4.1 So far the EQP does not include the assessment methods with respect to EQF-levels. Can you give your suggestions for adequate assessment methods?				



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Education and Culture DG

Lifelong Learning Programme

You are asked to respond to this part of the evaluation questionnaire after the Lisbon meeting and to return it with your answers and comments within one week, i.e. till **5 February 2010** the latest to the following address:

ebtnetwork@tin.it

III. Summarizing evaluation of the EQP by the members of the Advisory Board

1. Assessment of the potential results to be achieved with the EQP	Applies completely	Applies mostly	Applies partly	Applies scarcely
3.1 The EQP might be accepted broadly in training institutions.				
3.2 The EQP is applicable in the banking sector.				
3.3 The EQP is applicable in other sectors, too.				
3.4 The EQP contributes to define Europe-wide qualification standards.				
3.5 The EQP is compatible with existing qualification frameworks.				

4. Suggestions/amendments to improve the existing prototype	
4.1 The following changes should be made:	
4.2 Proposed supplements:	
4.3 More detailed operationalisation seems to be necessary for:	