Quadultrainers

"Towards a European Qualification Prototype for Adults Trainers"

PARTNERS MEETING
16th/17th September 2009

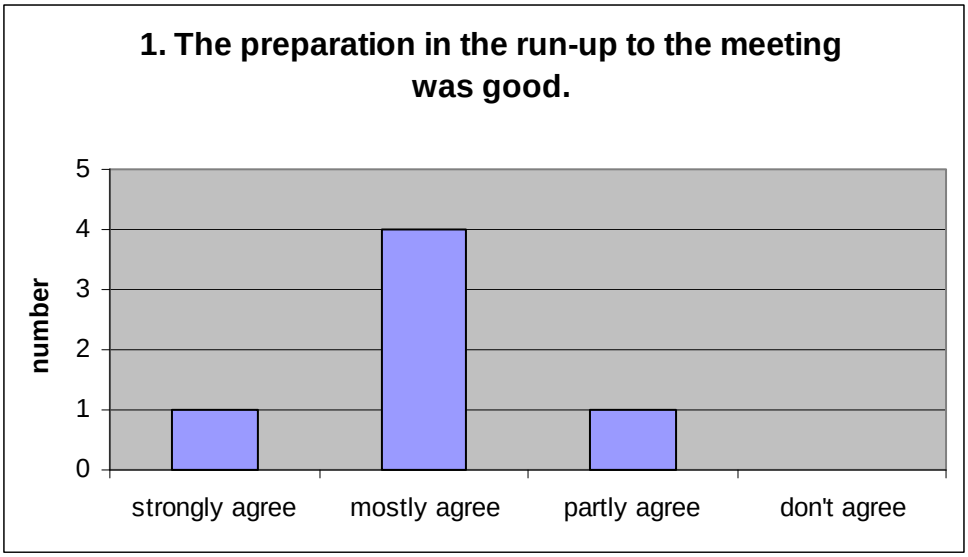
Evaluation
Results of Feedback

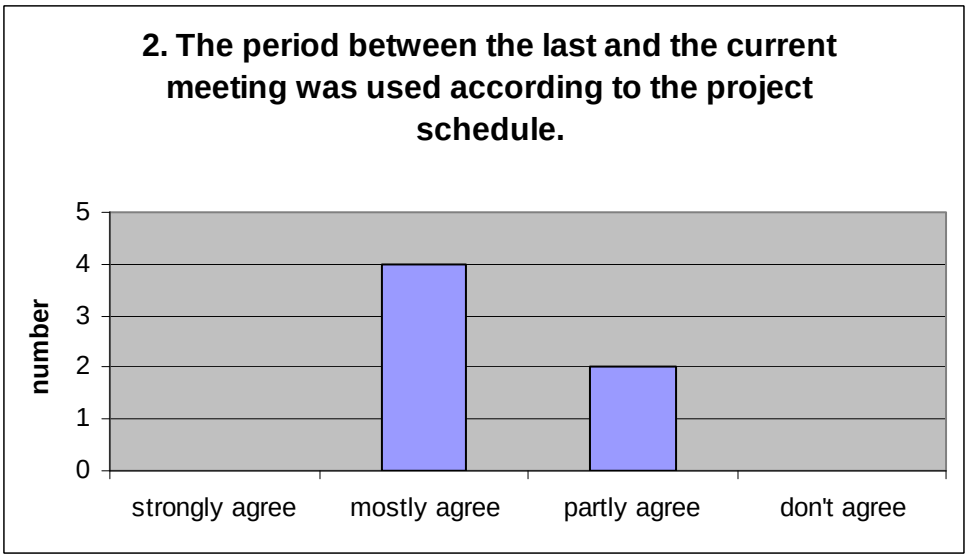
Questionnaire
How do you assess the following aspects of the meeting?

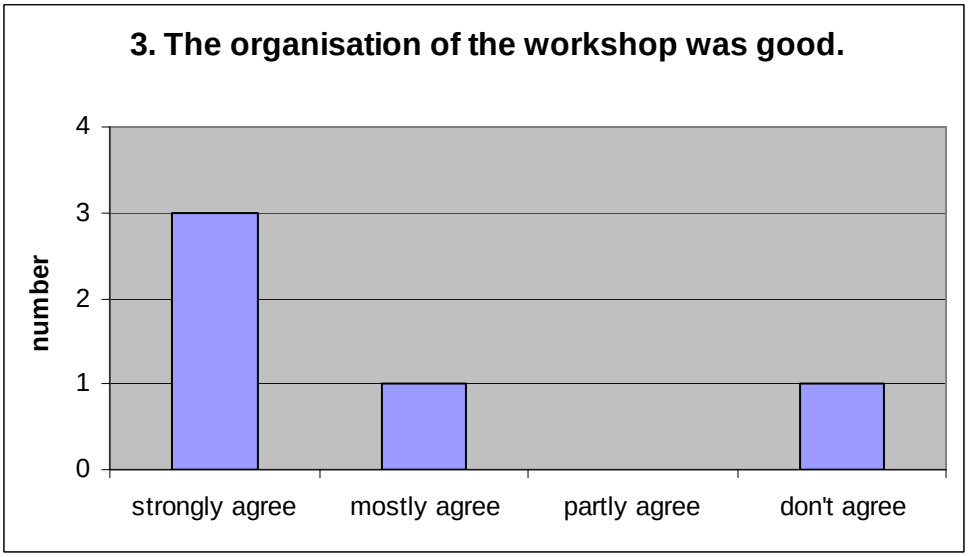
	I strongly agree	I mostly agree	I partly agree	I don't agree
1. The preparation in the run-up to the meeting was good.				
2. The period between the last and the current meeting was used according to the project schedule.				
3. The organisation of the workshop was good.				
4. Partners' contributions (e.g. presentations, draft papers) were relevant for the project.				
5. Relevant material (e.g. texts, articles, partners' contributions) were provided in due time.				
6. Project tasks were done as scheduled.				
7. The moderation was an appropriate guidance in terms of goal orientation.				
8. Tasks were allocated adequately to the partners.				
9. Discussions brought the project work forward.				
10. Administrative issues were handled in an effective way.				
11. I am satisfied with the process of the meeting.				
12. I am satisfied with the results of the meeting.				
13. My suggestions for improvement:				

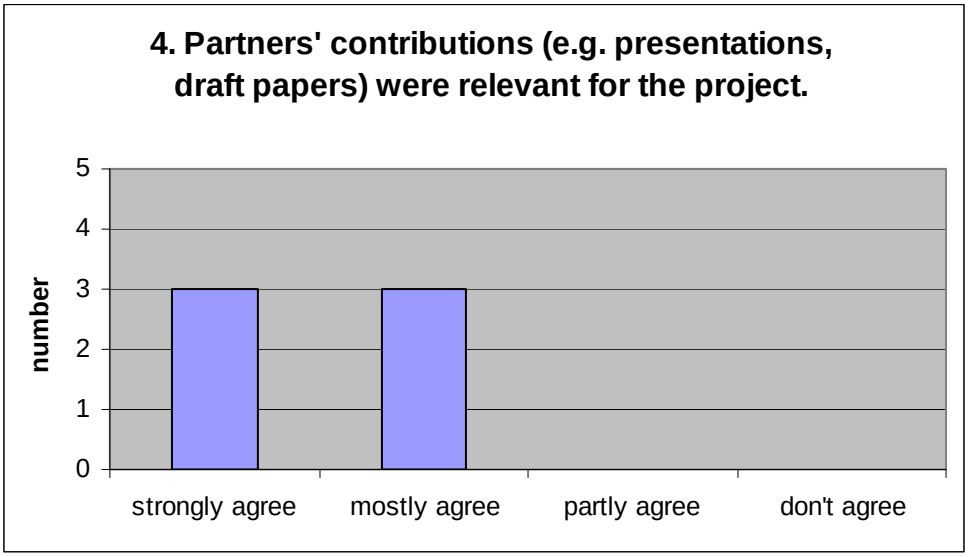
Results

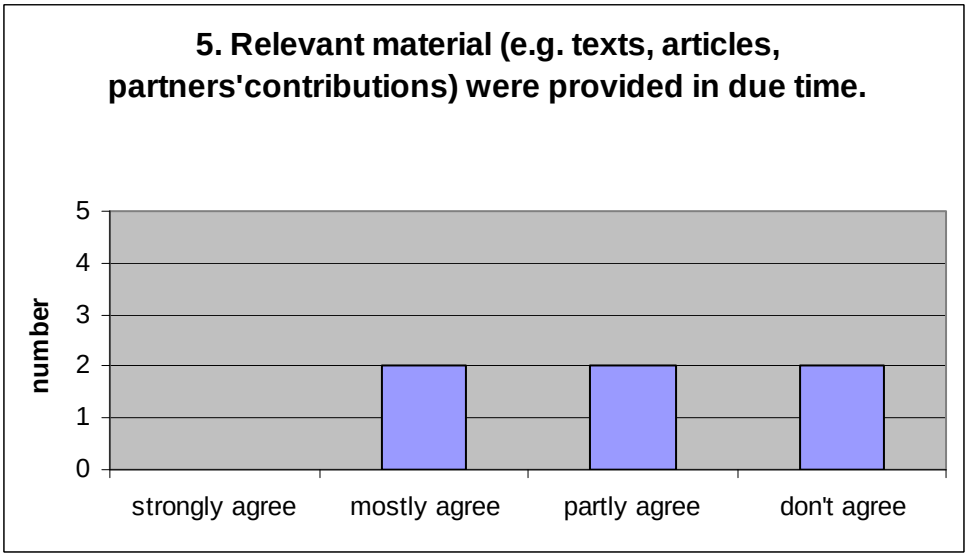
The following results are based on the feedback of 7 respondents. The feedback questionnaire was filled in by the partners at the end of the meeting.

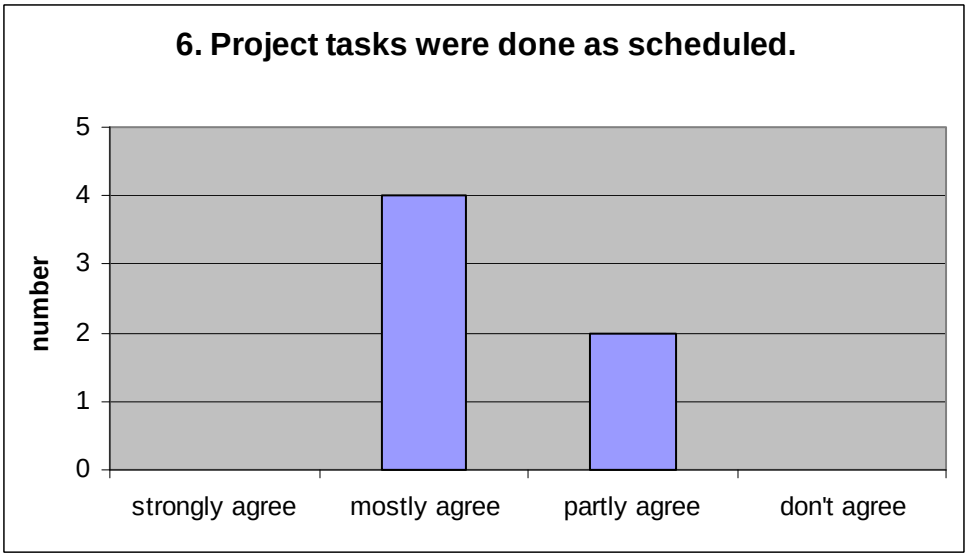


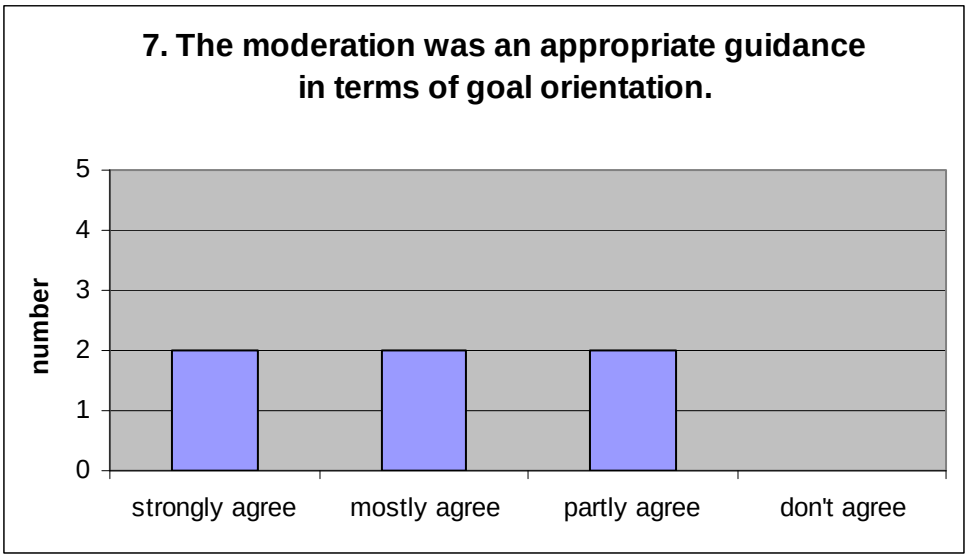


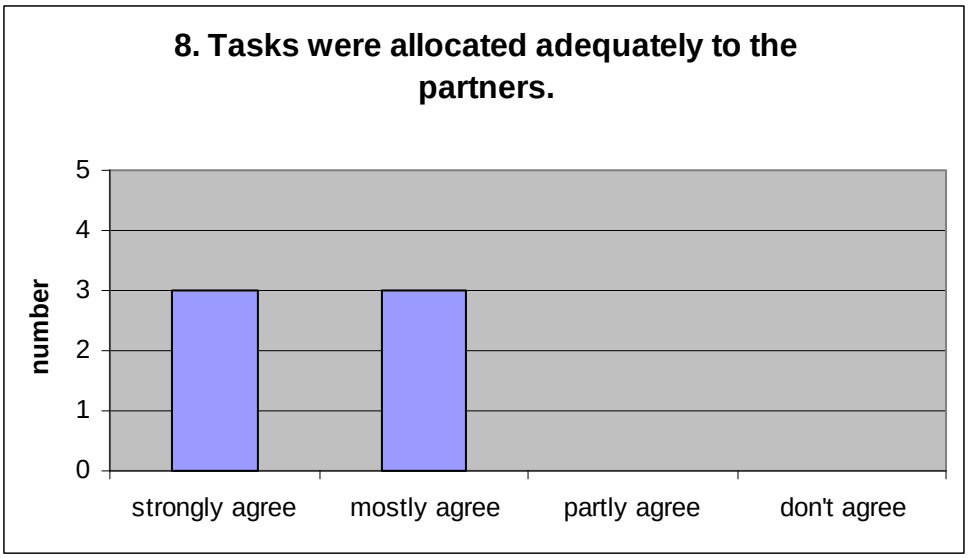


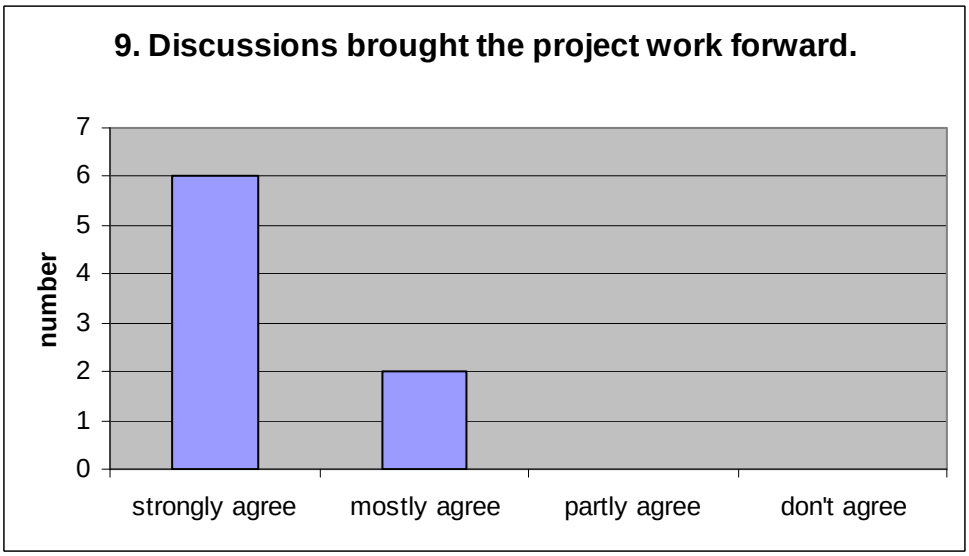

4. Partners' contributions (e.g. presentations, draft papers) were relevant for the project.
number
5
4
3
2
1
0
strongly agree
mostly agree
partly agree
don't agree

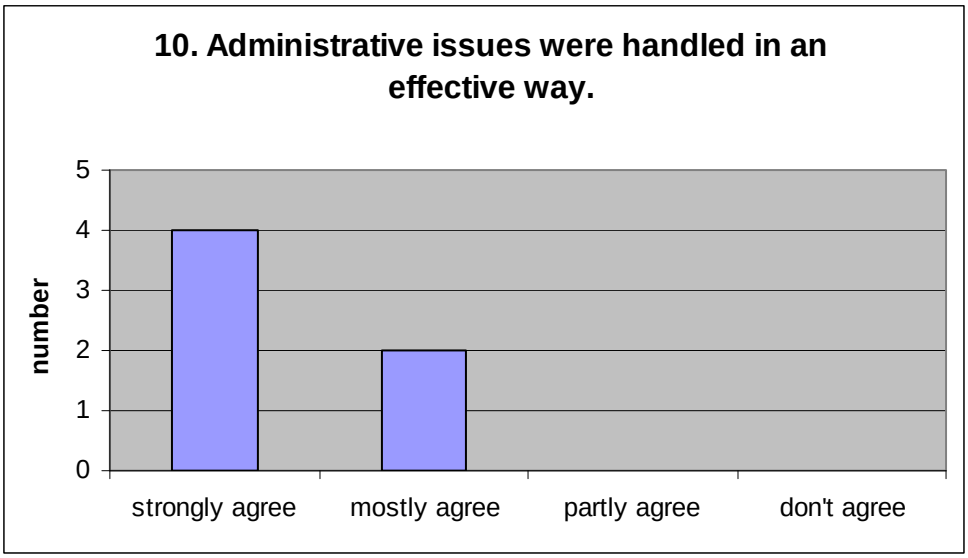

5. Relevant material (e.g. texts, articles, partners'contributions) were provided in due time.
number
5
4
3
2
1
0
strongly agree
mostly agree
partly agree
don't agree


6. Project tasks were done as scheduled.
number
5
4
3
2
1
0
strongly agree
mostly agree
partly agree
don't agree


7. The moderation was an appropriate guidance in terms of goal orientation.
number
5
4
3
2
1
0
strongly agree
mostly agree
partly agree
don't agree


8. Tasks were allocated adequately to the partners.
number
5
4
3
2
1
0
strongly agree
mostly agree
partly agree
don't agree


9. Discussions brought the project work forward.
number
7
6
5
4
3
2
1
0
strongly agree
mostly agree
partly agree
don't agree


10. Administrative issues were handled in an effective way.
number
5
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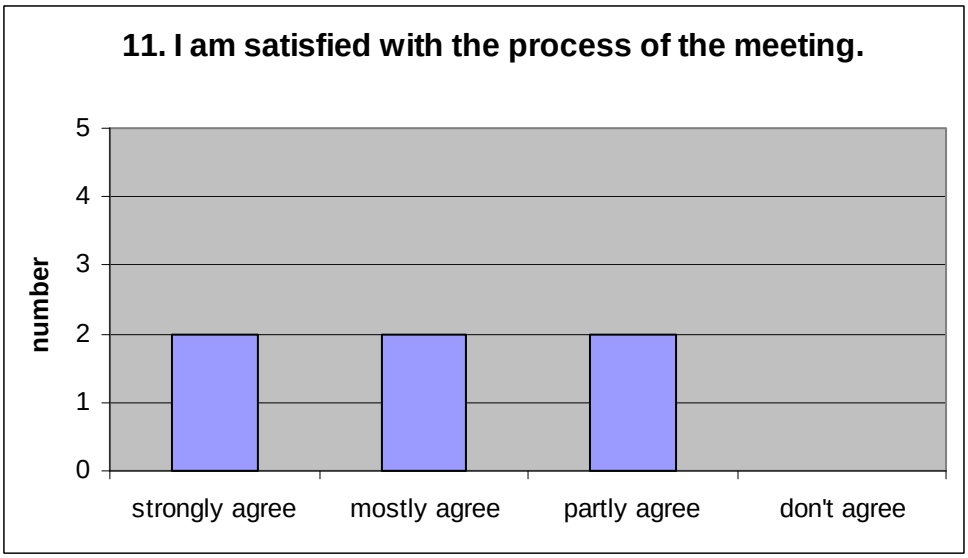
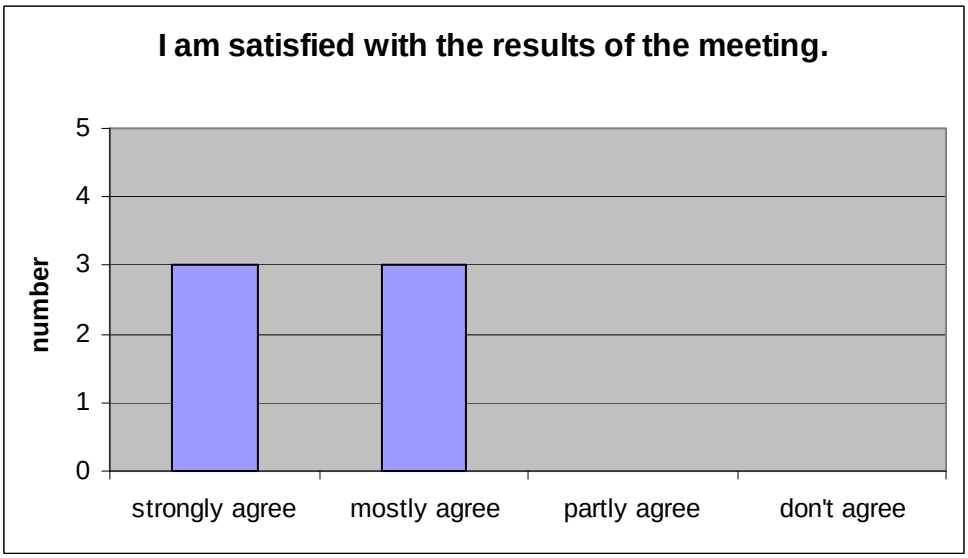
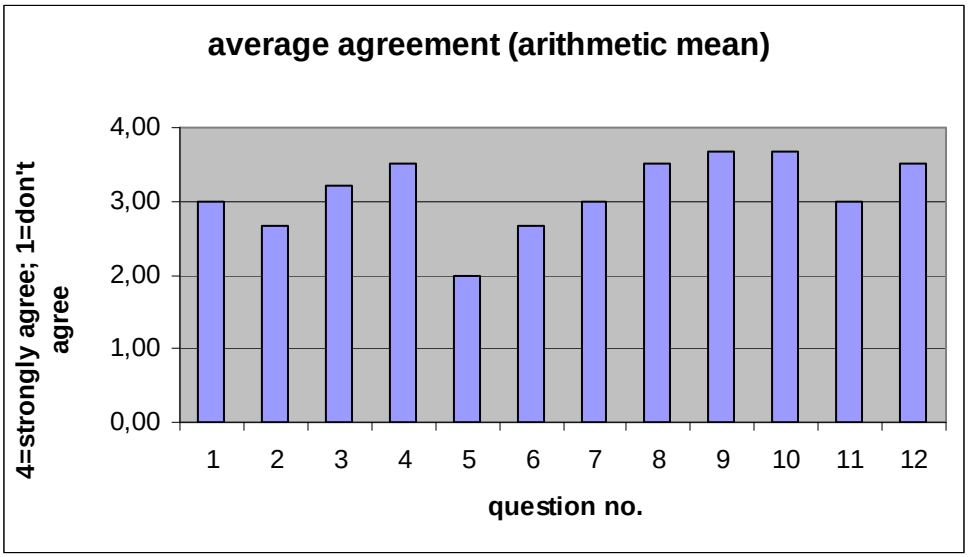
strongly agree
mostly agree
partly agree
don't agree


11. I am satisfied with the process of the meeting.
number
5
4
3
2
1
0
strongly agree
mostly agree
partly agree
don't agree


I am satisfied with the results of the meeting.
number
5
4
3
2
1
0
strongly agree
mostly agree
partly agree
don't agree

overview: results of all questions



Suggestions for improvement

- Project Office should be in the meety for a maxim of 50% if its whole duration. It destorts debate! PS: Avoid meetys in Brussels!!
- Organise delivery time among the partners and try to respect it; more communication from the administration coordinator
- more contact between the partners before the meeting
- more goal orientation of discussions in the meetings; timely delivery of documents to be discussed

Birgit Achterberg/Erwin Seyfried
01.11.2009