MINUTES

BLENDED LEARNING ENVIRONMENTAL SCIENCE

Working Meeting Moodle 2008-07-08/09:00-13:00 Uhr
by Stephanie Vollmer

Participants:

Mr. Ralf Osinski	BEW
Ms Isabella Winkler	BEW
Ms Stephanie Vollmer	BEW
Mr. Ulrich Eimer	EPC Dr. Ulrich Eimer
Mr. Fridolin Rath	Zeitec
Ms Jana Sandner	Zeitec
Ms Simone Krause	Fraunhofer UMSICHT
Ms Asja Mrotzek	Fraunhofer UMSICHT

Decisions/Results	Deadlines
Discussion about the configuration of the course in moodle:	
o The team decided to have a uniform type: „Calibri“ => Zeitec will check if the type can be seen on every PC; maybe the type can be placed on the Moodle-Server; if the type needs to be bought, Zeitec will prove the costs (instead of “Calibri” we thought about „Lucida“); the team thought about a 2nd type for e.g. mnemonic verses	
o The pictures should be right sized before they are uploaded on the moodle-platform.	
o Zeitec configures 2 table style sheets in the moodle editor (two different information can be organized in a two-column table). One style is a flexible table; one style is a fixed table.	
o Graphics and pictures will be easily increased by a mouse click. A pop-up window will be open without a menu.	
o The footnotes should be smaller.	
o A link list for all units will be arranged in the activities (left hand side) and in the glossary (underneath).	
Curriculum:	
o Finishing the curriculum	November 2008 (report to the NA)
o The authors of the units should control the curriculum on the BLES Homepage.	
Translation of the learning contents:	
o Start of the translation	Middle of August
o There will be an introduction to the translation. If there is no suitable graphic or link with a national relation, those parts can be deleted or can be integrated as an example from Germany.	
o The different languages need to be configured in moodle, so the partners can start with the first translations.	
o The translations into the other languages will be done from the German language.	
Next international project meeting:	
o The next international project meeting will take place in Sofia, Bulgaria for 2 days in September (1.+ 2. September o. 4.+5. September)	
o The partners themselves should organize the flight; IBUS (Mr. Schütte) will organize the hotel and the meeting location.	
o The participants of the course get an introduction to the moodle-learning platform in the 1st workshop.	
o The workshops for unit 1.+2. will be dealt within one workshop.	