TRANS eSCOUTS
Empowering eFacilitators for intergenerational dialogue

Lifelong Learning Programme

Project number: 2013-1-ES1-LEO05-66612

Questionnaire for e-Facilitators who are candidate to run pilot activities or exploit project results

Facilitators are considered the **key actor** of the project due to the dynamic role he/she needs to develop along the different **phases**:

- participating in his/herself training preparation (workshop to be held in Esplai, October 2011)
- identification of the groups of beneficiaries (youth and senior)
- preparation of the training processes for the youth / the senior (inspired in the eScouts methodology, which combines Community-Service Learning/CSL with Participatory and Appreciative Action and Reflection/PAAR)
- arrangements (contents & logistics) of the youth-to-senior training sessions and monitor them
- selection of senior – feedback to youth (taking into consideration Mentoring processes)
- regarding ICT usability along the processes

This questionnaire was developed to select the Facilitators and identify their training needs, with a view to prepare their training (Esplai's workshop in Barcelona).

The information provided in this questionnaire is confidential and will only be used by the members of the project's consortium, for the research phase of the project].

For a more efficient use of resources, this questionnaire can be administrated by the partners when mapping the Local Stakeholder Organisation (LSO) candidates.

A. Personal information and organizational description in which the interviewee works

- Name: …… Age: …… Country: ……

- Email address: …… Phone: ……

- Name of the organization you work for: ……

[Note for the interviewer: find out the following item only in case you don't get this information from the LSO questionnaire]

- Type of organization you work for

☐ Third sector ☐ Public ☐ Private

- Mission of the organization:

d·o·t

- Num of workers …… of which volunteers ……

- Years you have worked:

in this organization ……

- Years working in the social/education/inclusion sector……

- Years working with young people…… How old they were? ……

- Years working with senior people…… How old they were? ……

- Legal relationship within the organization: ☐ Employee ☐ Volunteer ☐ Other: ……

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B. Knowledge/information regarding the project:

[Note for the interviewer: If available give the (potential) facilitator a flyer-doc with Project info and facilitator's benefits for the organizations and staff involved, or communicate him/her the project website URL in advance to the interview]

B.1. On the basis of your knowledge of the project, what captures your interest and attention?

[Note for the interviewer: to stimulate richer answers, use keywords like Overall Goals of eScouts, Partnership, Schedule, Products; Benefits for Participating Facilitators]

B.2. From the information you have, what do you feel might be difficult steps/stages within it?
What solutions/support do you feel you may need to overcome these challenges?

[Note for the interviewer: to stimulate richer answers, use keywords like: Overall Goals of eScouts, Partnership, Schedule, Products; Benefits for Participating Facilitators]

B.3. Regarding the support you might need from your own organization in order to be involved in the project, how far could you count on:

1. Technical resources *[eg computers with Internet, phone…]* ☐ yes ☐ no
2. Logistical/facilities *[eg. Meeting room, transportation…]* ☐ yes ☐ no
3. Economic *[eg. Is there a budget to cover possible expenses?* ☐ yes ☐ no
4. Enough time estimated / dedication permitted ☐ yes ☐ no

[Note for the interviewer: discuss possible solutions/ alternatives to any need mentioned]

B.4. Personal/professional expectations regarding the project (what do you want to get out of being involved with the project?)

B.5. Availability to maintain the engagement along the project

[Note for the interviewer: be aware that the direct participation of the facilitator will be around 1 year long, not 2 years as the whole project]

Yes ☐ No ☐ Hopefully ☐

[Comments to take in consideration, if any]

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C. Skills / background (studies and professional & life experience):

C.1. Level of studies (already finished):

☐ Primary school

☐ High School

☐ University (degree on: ……)

☐ Secondary School

☐ VET (diploma on: ……)

☐ Others: ……

C.2. Are you studying right now? ☐ Yes ☐ No

If yes, what are you studying? (theme) ……

and at which Level of list at C.1 corresponds? …….

C.3. Complementary training:

Please, describe the following items:

C.3.1. Knowledge/competences learnt by education that are relevant for the Project:

C.3.2. Other complementary training/job experience relevant for the Project:

C.3.3. What ICT level do you have / think to have?

☐ Basic ☐ Intermediate ☐ Advanced | Please specify below

C.4. Have you ever been involved in projects / jobs where you had to do the following?

1. Training: Yes ☐ No ☐
2. "Education in values" activities: Yes ☐ No ☐
3. Youth animation: Yes ☐ No ☐
4. Elderly animation: Yes ☐ No ☐
5. ICT previous use/experience with beneficiaries Yes ☐ No ☐
6. Other (activities you have done that could be related/relevant for the project):
   a. ……
   b. ……
   c. ……

C.5. Knowledge of training and learning methodologies (approaches to help people learn).

[Interviewer can mention the CSL/PAAR/Mentoring processes to check if facilitator has ever heard about them]

C.6. Experience with training systems:

☐ On Site (face-to-face) ☐ eLearning platforms ☐ Blended learning systems

C.7. Experience with groups:

C.8. What do you feel are your strengths as a group leader/animator:

[Interviewer can mention these skills: Communicative, Active listener, Trust builder, Initiative promoter, Friendly atmosphere creator, Problem solver, Responsible and punctual at work…]

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D. Community engagement of the facilitator and his/her organization:

D.1. Knowledge of/implication with the local area where the project is going to be implemented:

[Note for the interviewer: In this section it is important to know whether the organization and the work of the facilitator are directly addressed to local action/development OR, by the contrary, their mission is not really linked to the area]

☐ high ☐ medium ☐ new in the area

D.1.1. Complementary information (relevant for the project) regarding previous activities done in/for the current organization or others which involve a community approach *(collaboration with other entities, public administration of the region…):*

D.1.2. Knowledge of other entities/organizations working in the area *(that could be relevant for the Pilot such youth organizations, senior groups, telecentres…):*

Thank you! ☺