

## DEVELOP PROTOTYP TRAINING SYSTEM DER BERUFSBERATUNG BERATER

-2013-1-GR1-LEO05-13787

<http://www.adam-europe.eu/adam/project/view.htm?prj=11732>

## Projektinformation

Titel: DEVELOP PROTOTYP TRAINING SYSTEM DER BERUFSBERATUNG BERATER  
 Projektnummer: -2013-1-GR1-LEO05-13787  
 Jahr: 2013  
 Projekttyp: Innovationstransfer  
 Status: abgeschlossen  
 Land: EL-Griechenland  
 Marketing Text: Die richtige Berufswahl ist eine große Herausforderung. Die Rolle eines Berufsberaters ist es, Personen bei der beruflichen Entscheidung, die am besten zu einem passt zu unterstützen. Die Evaluation von Fähigkeiten und persönlichen Aspekten helfen die Neigung/ das Interesse des Einzelnen zu erkennen. Das Konzentrieren auf nur technische Fähigkeiten ohne zu merken, dass der wichtigste Faktor für eine erfolgreiche Karriere das Individuum selbst ist, kann unbeabsichtigte Folgen für einen selbst haben.

Bestehende Berufsberater-Systeme sind realitätsfern vom Arbeits- und Geschäftsleben, das hat zur Folge, dass die Empfänger (Jugendliche) kein eindeutiges Bild von dem haben was sie sich als Beruf ausgesucht haben.

Berufsberater sollten auch mit den Up-to-Date Technologiepaketen und innovativen pädagogischen Instrumenten/ Methoden vertraut sein mit dem Ziel die Bedürfnisse eines Einzelnen genau zu beschreiben.

**Zusammenfassung:** Heute wird die Rolle von Berufsberaterinnen mehr und mehr von entscheidender Bedeutung, wie in früheren Studien, die von der LLP finanziert wird, haben gezeigt, dass die Menschen nicht immer in der Lage auf ihre eigenen Karrierechancen zu identifizieren. Heutzutage sollten Berufsberater in der Lage, zu informieren, zu leiten und beraten Personen, wobei mit up-to-date Technologiepakete und innovative pädagogische Instrumente / Materialien usw. vertraut, mit dem Ziel, in der genauesten Ansatz ihre Bedürfnisse zu beschreiben. Das vorgeschlagene Projekt zielt darauf ab, Berufsberater ausrichten, um Arbeitsmarktchancen mit individuellen Kompetenzen der jungen Menschen zu verbinden, um sie in den Erwerb der besten ihrer Fähigkeiten und Möglichkeiten zu helfen. Das Projekt zielt auf die Unterstützung der Erstausbildung und Weiterbildung für Berufsberater, durch die Stärkung der Verbindung zwischen Berufsberaterinnen und Berufsleben (Unternehmen, Berufszweige, etc.), die Entwicklung der Kapazitäten der Berufsberater für Arbeit und Berufsberatung für Einzelpersonen. Deshalb durch Anpassung der bestehenden innovativen Trainingsmethoden, ein Pilotausbildungssystem der Berufsberatung Berater, die eng mit der Arbeitswelt verbunden ist, gebildet wird.

**Beschreibung:** Das Hauptziel des Projekts mit dem Titel: Entwicklung PROTOTYP TRAINING SYSTEM der Berufsberatung Berater (INNO-CAREER) ist die Entwicklung, durch die Anpassung der bestehenden innovative Ansätze - Methoden, eine Pilotenausbildung System der Berufsberaterinnen, die eng mit der verbunden ist Berufsleben. Die spezifischen Ziele dieses Projektes ist es:

- Stärkung der Verbindung zwischen Berufsberatung Berater und Arbeitsleben (Unternehmen, Berufszweige, etc.).
  - Entwicklung der Kapazitäten der Berufsberatung Berater für Job und Laufbahnberatung für Einzelpersonen.
  - Verbesserung der Berufsberatung der Bürger.
  - Unterstützung der Erstausbildung und Weiterbildung von Berufsberatung Berater.
- Daher sind die oben genannten Ziele mit der Unterstützung und Weiterbildung der Berufsberater verbunden. Diese können Lehrer, Ausbilder, Betreuer oder Berufsbildungseinrichtung Verwalter.

Themen: \*\*\* Lebenslanges Lernen  
           \* Berufsorientierung und -beratung  
 Sektoren: \*\*\* Erziehung und Unterricht

## Projektinformation

Produkt Typen: Homepage  
Programme/Curricula  
Lehrmaterial  
CD-ROM  
Module

Produktinformation: INNO-CAREER Projekt wird auch in Bezug auf die Kompetenzen und Beitrag zur Projektpartner ausgeglichen gestaltet. Fähigkeiten, Erfahrungen und Netzwerkaktivitäten der Partner gewährleistet eine erfolgreiche Entwicklung des Projekts, sowie effiziente Verbreitung der Ergebnisse und tragfähige Verwertungsplanung .  
INNO-CAREER-Projekt auch ist entworfen, um alle Hauptziele & Ziele Prioritäten des Projektes zu decken. Die wichtigsten Produkte sind: Website, CD-ROM-, Programm-und Unterrichtsmaterial.

Projektwebseite: <http://www.inno-career.eu/>

## Vertragnehmer

Name: National Organisation for the Certification of Qualifications & Vocational Guidance-EOPPEP  
Stadt: Athens  
Land/Region: Attiki  
Land: EL-Griechenland  
Organisationstyp: andere  
Homepage: <http://www.eoppep.gr>

## Kontaktperson

Name: Vlachaki Fotini / Gaitanis Dimitris  
Adresse: 41, Ethnikis Antistaseos Avenue  
Stadt: Athens  
Land: EL-Griechenland  
Telefon: 2102709172 / 2102709174  
Fax: 2102709178  
E-Mail: [fotinivlachaki@eoppep.gr](mailto:fotinivlachaki@eoppep.gr)  
Homepage: <http://dimitrisgaitanis@eoppep.gr>

## Koordinator

Name: EURICON CONSULTANTS LTD  
Stadt: Thessaloniki  
Land/Region: Kentriki Makedonia  
Land: EL-Griechenland  
Organisationstyp: KMU - Klein- und Mittelunternehmen (bis zu 250 Mitarbeiter)  
Homepage: <http://euricon@otenet.gr>

## Kontaktperson

Name: Vasileios Siomadis  
Adresse: 5, Stratigou kallidopoulou Str  
Stadt: THESSALONIKI  
Land: EL-Griechenland  
Telefon: 00302310220560  
Fax: 00302310286305  
E-Mail: [euricon@otenet.gr](mailto:euricon@otenet.gr)  
Homepage: <http://euricon@otenet.gr>

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## Partner

### Partner 1

Name: National Training Fund, o.p.s.  
Stadt: Prague  
Land/Region: Praha  
Land: CZ-Tschechien  
Organisationstyp: andere  
Homepage: <http://en.nvf.cz/>

### Partner 2

Name: EURICON CONSULTANTS LTD  
Stadt: Thessaloniki  
Land/Region: Voreia Ellada  
Land: EL-Griechenland  
Organisationstyp: KMU - Klein- und Mittelunternehmen (bis zu 250 Mitarbeiter)  
Homepage:

### Partner 3

Name: Cyprus Labour Institute  
Stadt: Nicosia  
Land/Region: Kypros / Kibris  
Land: CY-Zypern  
Organisationstyp: National Agency  
Homepage: <http://www.inek.org.cy/>

### Partner 4

Name: Ufficio Scolastico Regionale per il Veneto  
Stadt: Venezia  
Land/Region: Veneto  
Land: IT-Italien  
Organisationstyp: andere  
Homepage: <http://www.istruzioneveneto.it/wpusr/>

## Projektdateien

### 1.1 MANAGEMENT GUIDE revised.pdf

<http://www.adam-europe.eu/prj/11732/prj/1.1%20MANAGEMENT%20GUIDE%20revised.pdf>

Management Guide is the tool that provides to the Project Manager and to the Partners the exact managerial guidelines and framework of the project.

### 1.2b FINAL MANAGEMENT REPORT.pdf

<http://www.adam-europe.eu/prj/11732/prj/1.2b%20FINAL%20MANAGEMENT%20REPORT.pdf>

It is a useful tool to monitor the materialization of the project.

### 1.2. INTERMEDIATE MANAGEMENT REPORT.pdf

<http://www.adam-europe.eu/prj/11732/prj/1.2.%20INTERMEDIATE%20MANAGEMENT%20REPORT.pdf>

Monitoring the development of the project tasks. It is a useful tool to monitor the materialization of the project.

### 1. Gantt\_Chart.pdf

[http://www.adam-europe.eu/prj/11732/prj/1.%20Gantt\\_Chart.pdf](http://www.adam-europe.eu/prj/11732/prj/1.%20Gantt_Chart.pdf)

The Gantt chart presents all the activities of the project, the delivery time and the delays.

### 2.6 FINAL RESEARCH REPORT revised.pdf

<http://www.adam-europe.eu/prj/11732/prj/2.6%20FINAL%20RESEARCH%20REPORT%20revised.pdf>

The Final research report presents the work and synthesizes the conclusions of the Research for the training systems for career guidance counsellors (Desk Research), the Collection of the national profiles about career counsellor (Desk Research), the Training needs research for the career counsellors as well as the results of the 1st thematic workshop that took place in Cyprus.

### 3.2. COMMON OCCUPATIONAL PROFILE AND STANDARDS.pdf

<http://www.adam-europe.eu/prj/11732/prj/3.2.%20COMMON%20OCCUPATIONAL%20PROFILE%20AND%20STANDARDS.pdf>

The Common European occupational profile for career guidance counselors is a systematic description of the characteristics of the occupation of career guidance counselor (aim of the profession, main and secondary functions, necessary competencies, entry requirements, work conditions etc) that was based on the comparative report of the existing national profiles of career guidance counselors in Greece, Czech Republic, Italy, Cyprus and other specific E.U. countries, in particular Germany, France, Estonia, Italy, Croatia, Norway and the UK and on a bibliographical research in order to find additional sources concerning latest developments in career guidance practitioner competence, the modern role of career guidance counselor, new emerging competencies etc. conducted by national, European or international organizations or programs dealing with career guidance.

### 3 3 1 TRAINING COURSE\_CZ.pdf

[http://www.adam-europe.eu/prj/11732/prj/3%203%201%20%20TRAINING%20COURSE\\_CZ.pdf](http://www.adam-europe.eu/prj/11732/prj/3%203%201%20%20TRAINING%20COURSE_CZ.pdf)

The deliverable training course contains the curriculum of the training program. The title of this training program is "GUIDANCE 2020: Modern elements of Lifelong Guidance & Employability - New emerging skills for guidance practitioners". It includes the aims and objectives of the course, the target groups, the entry requirements, the training methodology and the assessment of the course. It also includes a brief description of the 6 training modules (Welcome services for migrants, Career guidance in connection with labour market, Recognition of non formal and informal learning, Career guidance for mobility, Development of career management skills (CMS) of individuals and Quality assurance issues in career guidance) that were selected by the partnership for the training program. For every module its specific aims and objectives, target group of clients, duration, expected learning outcomes, assessment of knowledge and skills acquired and qualifications of trainers are described.

### 3 3 1 TRAINING COURSE\_EL.pdf

[http://www.adam-europe.eu/prj/11732/prj/3%203%201%20%20TRAINING%20COURSE\\_EL.pdf](http://www.adam-europe.eu/prj/11732/prj/3%203%201%20%20TRAINING%20COURSE_EL.pdf)

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## Projektdateien

### 3.3.1 TRAINING COURSE\_EN.pdf

[http://www.adam-europe.eu/prj/11732/prj/3%203%201%20%20TRAINING%20COURSE\\_EN.pdf](http://www.adam-europe.eu/prj/11732/prj/3%203%201%20%20TRAINING%20COURSE_EN.pdf)

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### 3.3.1 TRAINING COURSE\_IT.doc

[http://www.adam-europe.eu/prj/11732/prj/3.3.1%20%20TRAINING%20COURSE\\_IT.doc](http://www.adam-europe.eu/prj/11732/prj/3.3.1%20%20TRAINING%20COURSE_IT.doc)

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### 3.3.2 TRAINING GUIDE PART I EN.pdf

<http://www.adam-europe.eu/prj/11732/prj/3.3.2%20TRAINING%20GUIDE%20PART%20I%20EN.pdf>

The Training Guide - Part I is addressed to participants of further training course GUIDANCE 2020: Modern elements of lifelong guidance & employability - New emerging skills for guidance practitioners. Before filling in the course application form, it is recommended to potential participants to carefully read this Guide. The Training Guide contains general course information and its main study principles. It is translated in English and in all partner languages

### 3.3.2 TRAINING GUIDE PART I GR.pdf

<http://www.adam-europe.eu/prj/11732/prj/3.3.2%20TRAINING%20GUIDE%20PART%20I%20GR.pdf>

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### 3.3.2 TRAINING GUIDE PART II CZ.pdf

<http://www.adam-europe.eu/prj/11732/prj/3.3.2%20TRAINING%20GUIDE%20PART%20II%20CZ.pdf>

### 3.3.2 TRAINING GUIDE PART II EN.pdf

<http://www.adam-europe.eu/prj/11732/prj/3.3.2%20TRAINING%20GUIDE%20PART%20II%20EN.pdf>

### 3.3.2 TRAINING GUIDE PART II GR.pdf

<http://www.adam-europe.eu/prj/11732/prj/3.3.2%20TRAINING%20GUIDE%20PART%20II%20GR.pdf>

### 3.3.2 TRAINING GUIDE PART II IT.pdf

<http://www.adam-europe.eu/prj/11732/prj/3.3.2%20TRAINING%20GUIDE%20PART%20II%20IT.pdf>

## Projektdateien

### 3.3.2 TRAINING GUIDE PART I IT.pdf

<http://www.adam-europe.eu/prj/11732/prj/3.3.2%20TRAINING%20GUIDE%20PART%20I%20IT.pdf>

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Before filling in the course application form, it is recommended to potential participants to carefully read this Guide. The Training Guide contains general course information and its main study principles. It is translated in English and in all partner languages

### 3.3.2.TRAINING QUIDE PART I CZ.pdf

<http://www.adam-europe.eu/prj/11732/prj/3.3.2.TRAINING%20QUIDE%20PART%20I%20CZ.pdf>

The Training Guide - Part I is addressed to participants of further training course GUIDANCE 2020: Modern elements of lifelong guidance & employability - New emerging skills for guidance practitioners.

Before filling in the course application form, it is recommended to potential participants to carefully read this Guide. The Training Guide contains general course information and its main study principles. It is translated in English and in all partner languages

### 3.4. ACCREDITATION PROCEDURES GUIDE.pdf

<http://www.adam-europe.eu/prj/11732/prj/3.4.%20ACCREDITATION%20PROCEDURES%20GUIDE.pdf>

### 4.2 NETWORK SPECIFICATIONS GUIDE.pdf

<http://www.adam-europe.eu/prj/11732/prj/4.2.%20%20NETWORK%20SPECIFICATIONS%20GUIDE.pdf>

### 4.3 NETWORK IMPLEMENTATION REPORT.pdf

<http://www.adam-europe.eu/prj/11732/prj/4.3.%20NETWORK%20IMPLEMENTATION%20REPORT.pdf>

The aim of this activity is to write a Network Implementation Report for all countries that together with activities 4.2 and 4.3 will constitute the base for the operation and further development of the network of career guidance counsellors.

### 4.5.1 ASSESSMENT AND MONITORING METHODOLOGY.pdf

<http://www.adam-europe.eu/prj/11732/prj/4.5.1.%20%20ASSESSMENT%20AND%20MONITORING%20METHODOLOGY.pdf>

### 4.5.2 ASSESSMENT AND MONITORING REPORT.pdf

<http://www.adam-europe.eu/prj/11732/prj/4.5.2.%20ASSESSMENT%20AND%20MONITORING%20REPORT.pdf>

### 5.2 QUALITY ASSURANCE GUIDE revised.pdf

<http://www.adam-europe.eu/prj/11732/prj/5.2.%20QUALITY%20ASSURANCE%20GUIDE%20revised.pdf>

### 5.3b FINAL QUALITY ASSURANCE REPORT.pdf

<http://www.adam-europe.eu/prj/11732/prj/5.3b.%20FINAL%20QUALITY%20ASSURANCE%20REPORT.pdf>

### 5.3. INTEMEDIATE QUALITY ASSURANCE REPORT.pdf

<http://www.adam-europe.eu/prj/11732/prj/5.3.%20INTEMEDIATE%20QUALITY%20ASSURANCE%20REPORT.pdf>

Monitoring the quality aspect of the project tasks. It is a critical tool to monitor the completion of project tasks from quality aspect.

## Projektdateien

### 6.2 EXTERNAL EVALUATION PLAN revised.pdf

<http://www.adam-europe.eu/prj/11732/prj/6.2%20EXTERNAL%20EVALUATION%20PLAN%20%20revised.pdf>

### 6.3 FINAL EVALUATION REPORT.pdf

<http://www.adam-europe.eu/prj/11732/prj/6.3%20FINAL%20EVALUATION%20REPORT.pdf>

The final evaluation report enables the organisations that fund and deliver projects to:

1. Assess the degree to which project aims are being met
2. Reflect upon and understand what the project has achieved so far and what will achieve in the future
3. Show accountability for project spending against performance
4. Highlight any important lessons taught by the project, particularly those that can be applied to future project implementation and delivery.

### 6.3. INTERIM EVALUATION REPORT.pdf

<http://www.adam-europe.eu/prj/11732/prj/6.3.%20INTERIM%20EVALUATION%20REPORT.pdf>

### 7.2. DISSEMINATION PLAN revised.pdf

<http://www.adam-europe.eu/prj/11732/prj/7.2.%20DISSEMINATION%20PLAN%20revised.pdf>

Dissemination plan is the basis for all practical public relations activities that took place using different dissemination methods and materials.

### 7.3. 1ST E-NEWSLETTER.pdf

<http://www.adam-europe.eu/prj/11732/prj/7.3.%201ST%20E-NEWSLETTER.pdf>

The 1st E-Newsletter includes general information about the project, the partners, the 1st Managerial Meeting and the 1st Workshop.

### 7.3 2nd E-NEWSLETTER CZ.pdf

<http://www.adam-europe.eu/prj/11732/prj/7.3%202nd%20E-NEWSLETTER%20CZ.pdf>

### 7.3 2nd E-NEWSLETTER EN.pdf

<http://www.adam-europe.eu/prj/11732/prj/7.3%202nd%20E-NEWSLETTER%20EN.pdf>

The 2nd E-Newsletter includes information about the project, the partners, the 2nd Managerial Meeting and the 2nd Workshop.

### 7.3 2nd E-NEWSLETTER GR.pdf

<http://www.adam-europe.eu/prj/11732/prj/7.3%202nd%20E-NEWSLETTER%20GR.pdf>

### 7.3 2nd E-NEWSLETTER IT.pdf

<http://www.adam-europe.eu/prj/11732/prj/7.3%202nd%20E-NEWSLETTER%20IT.pdf>

### 7.3 3rd E-NEWSLETTER \_CZ.pdf

[http://www.adam-europe.eu/prj/11732/prj/7.3%203rd%20E-NEWSLETTER%20\\_CZ.pdf](http://www.adam-europe.eu/prj/11732/prj/7.3%203rd%20E-NEWSLETTER%20_CZ.pdf)

## Projektdateien

### 7.3 3rd E-NEWSLETTER \_GR.pdf

[http://www.adam-europe.eu/prj/11732/prj/7.3%203rd%20E-NEWSLETTER%20\\_GR.pdf](http://www.adam-europe.eu/prj/11732/prj/7.3%203rd%20E-NEWSLETTER%20_GR.pdf)

### 7.3 3rd NEWSLETTER\_EN.pdf

[http://www.adam-europe.eu/prj/11732/prj/7.3%203rd%20NEWSLETTER\\_EN.pdf](http://www.adam-europe.eu/prj/11732/prj/7.3%203rd%20NEWSLETTER_EN.pdf)

The 3rd E-Newsletter includes information about the project, the partners and the 3rd Managerial Meeting.

### 7.3 3rd NEWSLETTER\_IT.pdf

[http://www.adam-europe.eu/prj/11732/prj/7.3%203rd%20NEWSLETTER\\_IT.pdf](http://www.adam-europe.eu/prj/11732/prj/7.3%203rd%20NEWSLETTER_IT.pdf)

### 7.3 4th NEWSLETTER\_CZ.pdf

[http://www.adam-europe.eu/prj/11732/prj/7.3%204th%20NEWSLETTER\\_CZ.pdf](http://www.adam-europe.eu/prj/11732/prj/7.3%204th%20NEWSLETTER_CZ.pdf)

### 7.3 4th NEWSLETTER\_EN.pdf

[http://www.adam-europe.eu/prj/11732/prj/7.3%204th%20NEWSLETTER\\_EN.pdf](http://www.adam-europe.eu/prj/11732/prj/7.3%204th%20NEWSLETTER_EN.pdf)

The 4th E-Newsletter includes information about the project, the partners, the Final Managerial Meeting and the Conference and the 3rd Workshop.

### 7.3 4th NEWSLETTER\_GR.pdf

[http://www.adam-europe.eu/prj/11732/prj/7.3%204th%20NEWSLETTER\\_GR.pdf](http://www.adam-europe.eu/prj/11732/prj/7.3%204th%20NEWSLETTER_GR.pdf)

### 7.3 4th NEWSLETTER\_IT.pdf

[http://www.adam-europe.eu/prj/11732/prj/7.3%204th%20NEWSLETTER\\_IT.pdf](http://www.adam-europe.eu/prj/11732/prj/7.3%204th%20NEWSLETTER_IT.pdf)

### 7.3 brochure.pdf

<http://www.adam-europe.eu/prj/11732/prj/7.3%20brochure.pdf>

### 7.3 LEAFLET INNO CAREER\_CZ.pdf

[http://www.adam-europe.eu/prj/11732/prj/7.3%20LEAFLET%20INNO%20CAREER\\_CZ.pdf](http://www.adam-europe.eu/prj/11732/prj/7.3%20LEAFLET%20INNO%20CAREER_CZ.pdf)

### 7.3 LEAFLET INNO CAREER\_EN.pdf

[http://www.adam-europe.eu/prj/11732/prj/7.3%20LEAFLET%20INNO%20CAREER\\_EN.pdf](http://www.adam-europe.eu/prj/11732/prj/7.3%20LEAFLET%20INNO%20CAREER_EN.pdf)

### 7.3 LEAFLET INNO CAREER\_GR.pdf

[http://www.adam-europe.eu/prj/11732/prj/7.3%20LEAFLET%20INNO%20CAREER\\_GR.pdf](http://www.adam-europe.eu/prj/11732/prj/7.3%20LEAFLET%20INNO%20CAREER_GR.pdf)

## Projektdateien

### 7.3 LEAFLET INNO CAREER\_IT.pdf

[http://www.adam-europe.eu/prj/11732/prj/7.3%20LEAFLET%20INNO%20CAREER\\_IT.pdf](http://www.adam-europe.eu/prj/11732/prj/7.3%20LEAFLET%20INNO%20CAREER_IT.pdf)

### 8.2 EXPLOITATION PLAN.pdf

<http://www.adam-europe.eu/prj/11732/prj/8.2%20EXPLOITATION%20PLAN.pdf>

This exploitation plan was designed to serve as a guide for the use of INNO-CAREER project results.

### 8.3 EXPLOITATION AGREEMENT SIGNED.pdf

<http://www.adam-europe.eu/prj/11732/prj/8.3%20EXPLOITATION%20AGREEMENT%20SIGNED.pdf>

The five partners of the project have signed the exploitation agreement of the project.

### M01\_Welcome services for migrants\_CZ.pdf

[http://www.adam-europe.eu/prj/11732/prj/M01\\_Welcome%20services%20for%20migrants\\_CZ.pdf](http://www.adam-europe.eu/prj/11732/prj/M01_Welcome%20services%20for%20migrants_CZ.pdf)

This module is designed to:

1. Make career guidance counsellors think and reflect about the importance of welcome and career guidance services and tools in facilitating the migrant participation in a training course and encouraging him/her to develop skills and competences through programs of lifelong learning
2. Promote counsellors and educators' awareness and responsibility in implementing appropriate procedures and using welcome and career guidance tools
3. Encourage counsellors and educators to identify possible relations between the different process phases: welcome and career guidance services; definition of the personalised training path and sharing of it with the user.

### M01\_Welcome services for migrants\_EL.pdf

[http://www.adam-europe.eu/prj/11732/prj/M01\\_Welcome%20services%20for%20migrants\\_%20EL.pdf](http://www.adam-europe.eu/prj/11732/prj/M01_Welcome%20services%20for%20migrants_%20EL.pdf)

This module is designed to:

1. Make career guidance counsellors think and reflect about the importance of welcome and career guidance services and tools in facilitating the migrant participation in a training course and encouraging him/her to develop skills and competences through programs of lifelong learning
2. Promote counsellors and educators' awareness and responsibility in implementing appropriate procedures and using welcome and career guidance tools
3. Encourage counsellors and educators to identify possible relations between the different process phases: welcome and career guidance services; definition of the personalised training path and sharing of it with the user.

### M01\_Welcome services for migrants\_EN.pdf

[http://www.adam-europe.eu/prj/11732/prj/M01\\_Welcome%20services%20for%20migrants\\_%20EN.pdf](http://www.adam-europe.eu/prj/11732/prj/M01_Welcome%20services%20for%20migrants_%20EN.pdf)

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### M01\_Welcome services for migrants\_IT.pdf

[http://www.adam-europe.eu/prj/11732/prj/M01\\_Welcome%20services%20for%20migrants\\_%20IT.pdf](http://www.adam-europe.eu/prj/11732/prj/M01_Welcome%20services%20for%20migrants_%20IT.pdf)

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## Projektdateien

### M02\_Career guidance in connection with labour market\_CZ.pdf

[http://www.adam-europe.eu/prj/11732/prj/M02\\_Career%20guidance%20in%20connection%20with%20labour%20market\\_CZ.pdf](http://www.adam-europe.eu/prj/11732/prj/M02_Career%20guidance%20in%20connection%20with%20labour%20market_CZ.pdf)

This module is designed for career guidance specialists and other practitioners who, intentionally or unintentionally, find themselves in a situation that requires them to give career advice. These include lecturers, consultants, trainers, instructors, course administrators, staff at adult education institutions dealing with the provision of information and marketing, etc. The module aims at the development of and support for skills related to leading and structuring a career guidance process with clients who seek a job or career change. Primarily, the module addresses a solution-focussed guidance approach that can, for many clients, increase the effectiveness and quality of the development of an individual career plan. Moreover, the career guidance specialist will learn how to work effectively with information about the labour market and further education opportunities.

### M02\_Career guidance in connection with labour market\_EL.pdf

[http://www.adam-europe.eu/prj/11732/prj/M02\\_Career%20guidance%20in%20connection%20with%20labour%20market\\_EL.pdf](http://www.adam-europe.eu/prj/11732/prj/M02_Career%20guidance%20in%20connection%20with%20labour%20market_EL.pdf)

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### M02\_Career guidance in connection with labour market\_EN.pdf

[http://www.adam-europe.eu/prj/11732/prj/M02\\_Career%20guidance%20in%20connection%20with%20labour%20market\\_EN.pdf](http://www.adam-europe.eu/prj/11732/prj/M02_Career%20guidance%20in%20connection%20with%20labour%20market_EN.pdf)

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[http://www.adam-europe.eu/prj/11732/prj/M02\\_Career%20guidance%20in%20connection%20with%20labour%20market\\_IT.pdf](http://www.adam-europe.eu/prj/11732/prj/M02_Career%20guidance%20in%20connection%20with%20labour%20market_IT.pdf)

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### M03\_Recognition of non formal and informal learning\_CZ.pdf

[http://www.adam-europe.eu/prj/11732/prj/M03\\_Recognition%20of%20non%20formal%20and%20informal%20learning\\_CZ.pdf](http://www.adam-europe.eu/prj/11732/prj/M03_Recognition%20of%20non%20formal%20and%20informal%20learning_CZ.pdf)

This module has been designed to:

1. Analyse what is non-formal and informal learning
2. Analyse how and which authorities can validate non-formal and informal learning
3. Present the benefits for the client resulting from the validation of non formal and informal learning
4. Provide guidance services in order to support the client in the validation process
5. Let the participants be familiar with validation procedures implemented in different European countries.

### M03\_Recognition of non formal and informal learning\_EL.pdf

[http://www.adam-europe.eu/prj/11732/prj/M03\\_Recognition%20of%20non%20formal%20and%20informal%20learning\\_EL.pdf](http://www.adam-europe.eu/prj/11732/prj/M03_Recognition%20of%20non%20formal%20and%20informal%20learning_EL.pdf)

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## Projektdateien

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### M03\_Recognition of non formal and informal learning\_IT.pdf

[http://www.adam-europe.eu/prj/11732/prj/M03\\_Recognition%20of%20non%20formal%20and%20informal%20learning\\_IT.pdf](http://www.adam-europe.eu/prj/11732/prj/M03_Recognition%20of%20non%20formal%20and%20informal%20learning_IT.pdf)

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### M04\_Career guidance for mobility\_CZ.pdf

[http://www.adam-europe.eu/prj/11732/prj/M04\\_Career%20guidance%20for%20mobility\\_CZ.pdf](http://www.adam-europe.eu/prj/11732/prj/M04_Career%20guidance%20for%20mobility_CZ.pdf)

This module has been designed to provide participants with knowledge and skills as regards with the concept of mobility and its dimensions focusing both on educational and work mobility. Career guidance for transnational /geographical mobility is actually where this guide was mainly focused

on. Special emphasis is placed on academic/student mobility. Particularly, the module aims at presenting special elements such as the existing theoretical background on mobility, European prospects and policies concerning mobility, positive and negative effects of mobility on the individual, issues that pertain to career guidance and career guidance for mobility. There is also included a description of basic mobility career guidance processes, interview, and techniques. Finally, another aim of the module is to provide trainees with examples of innovative tools and exercises being used to support people engaged in mobility.

### M04\_Career guidance for mobility\_EL.pdf

[http://www.adam-europe.eu/prj/11732/prj/M04\\_Career%20guidance%20for%20mobility\\_EL.pdf](http://www.adam-europe.eu/prj/11732/prj/M04_Career%20guidance%20for%20mobility_EL.pdf)

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### M05\_Development of CMS of individuals\_CZ.pdf

[http://www.adam-europe.eu/prj/11732/prj/M05\\_Development%20of%20CMS%20of%20individuals\\_CZ.pdf](http://www.adam-europe.eu/prj/11732/prj/M05_Development%20of%20CMS%20of%20individuals_CZ.pdf)

This module has been designed to support career counsellors from various sectors to help individuals develop their career management skills (CMS) by presenting new trends, approaches, methods and exercises that counsellors can use in order to help their clients develop or upgrade such skills.

### M05\_Development of CMS of individuals\_EL.pdf

[http://www.adam-europe.eu/prj/11732/prj/M05\\_Development%20of%20CMS%20of%20individuals\\_EL.pdf](http://www.adam-europe.eu/prj/11732/prj/M05_Development%20of%20CMS%20of%20individuals_EL.pdf)

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This module has been designed to support career counsellors from various sectors to help individuals develop their career management skills (CMS) by presenting new trends, approaches, methods and exercises that counsellors can use in order to help their clients develop or upgrade such skills.

### M06\_Quality assurance issues in career guidance\_CZ.pdf

[http://www.adam-europe.eu/prj/11732/prj/M06\\_Quality%20assurance%20issues%20in%20career%20guidance\\_CZ.pdf](http://www.adam-europe.eu/prj/11732/prj/M06_Quality%20assurance%20issues%20in%20career%20guidance_CZ.pdf)

This aim of this module is to introduce quality assurance issues in career guidance to trainees and to explain the role of career guidance counsellor in measuring quality levels at his service.

### M06\_Quality assurance issues in career guidance\_EL.pdf

[http://www.adam-europe.eu/prj/11732/prj/M06\\_Quality%20assurance%20issues%20in%20career%20guidance\\_EL.pdf](http://www.adam-europe.eu/prj/11732/prj/M06_Quality%20assurance%20issues%20in%20career%20guidance_EL.pdf)

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## Projektdateien

service.

## Produkte

- 1 Website of INNO-CAREER
- 2 Leaflet
- 3 24-paged Brochure
- 4 Cds
- 5 4 semi-annual E-Newsletters
- 6 TRAINING COURSE "GUIDANCE 2020: Modern elements of Lifelong Guidance & Employability – New
- 7 Common Occupational Profile & Standards of Career Guidance Counselors

## Produkt 'Website of INNO-CAREER'

Titel: Website of INNO-CAREER

Produkttyp: Homepage

Marketing Text: Due to the increasing importance of the Internet, a web-site is at the moment the most common dissemination tool and can guarantee a large visibility. It contains a whole range of information and products and it is interactive.

Beschreibung: The website creates awareness about the project's aims, activities, results and products to the identified target groups. It increases the number of career counsellors who want to participate in the pilot training course and accreditation procedure and gives the opportunity to career counsellors to exchange information, opinions and experiences - good practices with peers, use new materials, acquire new competences and knowledge in order to access better working opportunities etc.

Zielgruppe: Career Guidance Counsellors, Unemployed, Public and national authorities, Young people, Vocational training centres or organisations, Educational Institutions.

Resultat: A e-network of Career Guidance Counsellors and a e-training platform

Anwendungsbereich: The website of INNO-CAREER is used for information, dissemination and educational purposes.

Homepage: <http://www.inno-career.eu/>

Produktsprachen: Englisch  
Italienisch  
Griechisch  
Tschechisch

## Produkt 'Leaflet'

Titel: Leaflet

Produkttyp: andere

Marketing Text: Making career choices is sometimes challenging. Life Long Career Guidance has been receiving increasing attention at both European and national levels. It is recognised as a cross-cutting theme of European policy design, touching upon general principles applicable to all policy fields (schools, VET, higher education, adult learning, employment and social inclusion). As previous studies have shown the role of career guidance counsellors in providing quality career guidance services to individuals becomes more and more crucial. However in order to fulfil this role career guidance counsellors must demonstrate their competence in a number of new demanding functions and activities. Career Management Skills, Quality Assurance in Career Guidance, innovative educational tools/materials, exploring training opportunities on their own initiative, keeping up to date with the current trends in career guidance are some these of functions.

Beschreibung: The ultimate aim of the project is to enhance the further professional development and upgrading of the skills of career guidance counsellors on modern elements of lifelong Guidance and employability as well as to promote common understanding between the main policy makers and representative organizations on new emerging skills demanded from guidance practitioners by the work and business life.

The project includes the pilot implementation and evaluation of the prototype training system on a representative group of Career Guidance Counsellors, in each participating country as well as the dissemination, promotion and exploitation of the results of the project, in order to develop new policy practices.

- Zielgruppe:
- Career Guidance Counsellors,
  - Public Career Guidance Authorities,
  - Policy makers,
  - Career Guidance Institutions' Managers,
  - Unemployed Citizens (especially young and disadvantaged people).

Resultat: Production of printed and multilingual dissemination materials (1000 leaflets)

Anwendungsbereich:

Homepage:

Produktsprachen: Tschechisch  
Griechisch  
Italienisch  
Englisch

## product files

### 7.3 LEAFLET INNO CAREER\_CZ.pdf

#### 7.3 LEAFLET INNO CAREER\_CZ.pdf

[http://www.adam-europe.eu/prj/11732/prd/2/2/7.3%20LEAFLET%20INNO%20CAREER\\_CZ.pdf](http://www.adam-europe.eu/prj/11732/prd/2/2/7.3%20LEAFLET%20INNO%20CAREER_CZ.pdf)

## **product files**

### **7.3 LEAFLET INNO CAREER\_EN.pdf**

7.3 LEAFLET INNO CAREER\_EN.pdf

[http://www.adam-europe.eu/prj/11732/prd/2/3/7.3%20LEAFLET%20INNO%20CAREER\\_EN.pdf](http://www.adam-europe.eu/prj/11732/prd/2/3/7.3%20LEAFLET%20INNO%20CAREER_EN.pdf)

### **7.3 LEAFLET INNO CAREER\_GR.pdf**

7.3 LEAFLET INNO CAREER\_GR.pdf

[http://www.adam-europe.eu/prj/11732/prd/2/4/7.3%20LEAFLET%20INNO%20CAREER\\_GR.pdf](http://www.adam-europe.eu/prj/11732/prd/2/4/7.3%20LEAFLET%20INNO%20CAREER_GR.pdf)

### **7.3 LEAFLET INNO CAREER\_IT.pdf**

7.3 LEAFLET INNO CAREER\_IT.pdf

[http://www.adam-europe.eu/prj/11732/prd/2/5/7.3%20LEAFLET%20INNO%20CAREER\\_IT.pdf](http://www.adam-europe.eu/prj/11732/prd/2/5/7.3%20LEAFLET%20INNO%20CAREER_IT.pdf)

## Produkt '24-paged Brochure'

Titel: 24-paged Brochure

Produkttyp: andere

Marketing Text:

**Beschreibung:** The main aim of "INNO-CAREER" project is to develop, through the adaptation of existing innovative approaches – methods, a continuous training system closely connected to the needs of the working life that will support the further professional development and upgrading of the skills of career guidance counsellors.  
The ultimate aim of the project is to enhance common understanding between the main policy makers and representative organizations.  
The project is implemented under the European Lifelong Learning Programme, sectoral programme Leonardo da Vinci - Transfer of Innovation and funded by the European Union by 75%.  
The project started in October 2013 and finished on September 2015.

**Zielgruppe:**

- Acting or Candidate Career Guidance Counsellors
- Public and Private Career Guidance Training Services
- Career Guidance Policy Makers
- Career Guidance Scientific Institutions, Networks etc.

**Resultat:** Production of printed and multilingual dissemination materials (500 24-paged brochures)

Anwendungsbereich:

Homepage:

**Produktsprachen:** Tschechisch  
Englisch  
Griechisch  
Italienisch

## Produkt 'Cds'

Titel: Cds

Produkttyp: CD-ROM

Marketing Text:

Beschreibung: Welcome to the Project site entitled: «DEVELOP PROTOTYPE TRAINING SYSTEM OF CAREER GUIDANCE COUNSELLORS (INNO-CAREER) and acronym: «INNO-CAREER»

The project is implemented under the European Lifelong Learning Programme, Sectoral programme Leonardo da Vinci - Transfer of Innovation and funded by the European Union by 75%. The project duration is from 01.10.2013 until 30.09.2015.

The INNO-CAREER project focuses on the creation and pilot implementation of the ongoing training programme for career guidance - counsellor with emphasis on the development of modern skills required by counsellors. They have to face the new challenges in career counselling and job market in general and international European level (rising unemployment and labor mobility, need for recognition of non-formal and informal learning, increasing demand for lifelong guidance services and for quality assurance etc.).

If ...

- you are career advisor to public and private sector
- work in education and training career counsellors bodies
- configure guidance policies
- participate in scientific institutions and associations of career guidance

We invite you to be informed about the project, to get advantages of its positive results and to contribute with your suggestions for further improvement.

- Zielgruppe:
- Career Guidance Counsellors,
  - Public Career Guidance Authorities,
  - Policy makers,
  - Career Guidance Institutions' Managers,
  - Unemployed Citizens (especially young and disadvantaged people).

Resultat: Production of printed and digital multilingual dissemination materials (500 cds)

Anwendungsbereich:

Homepage:

Produktsprachen: Englisch  
Griechisch  
Italienisch  
Tschechisch

## Produkt '4 semi-annual E-Newsletters'

Titel: 4 semi-annual E-Newsletters

Produkttyp: andere

Marketing Text:

Beschreibung: It is a means to inform stakeholders (external mailing list) about the progress of the project, the deliverables and the meetings.

- Zielgruppe:
- Career Guidance Counsellors,
  - Public Career Guidance Authorities,
  - Policy makers,
  - Career Guidance Institutions' Managers,
  - Unemployed Citizens (especially young and disadvantaged people).

Resultat: Production of dissemination material (multilingual, 4 semi-annual e-newsletters)

Anwendungsbereich:

Homepage:

Produktsprachen: Griechisch  
Englisch  
Tschechisch  
Italienisch

## Produkt 'TRAINING COURSE "GUIDANCE 2020: Modern elements of Lifelong Guidance & Employability – New emerging skills for guidance practitioners"'

**Titel:** TRAINING COURSE "GUIDANCE 2020: Modern elements of Lifelong Guidance & Employability – New emerging skills for guidance practitioners"

**Produkttyp:** Fernlehre

**Marketing Text:** The training course GUIDANCE 2020: Modern elements of Lifelong Guidance & Employability – New emerging skills for guidance practitioners is a continuous training system closely connected to the needs of the working life that support the further professional development and upgrading of the skills of career guidance counsellors. It has been created through the adaptation of existing innovative approaches – methods.

**Beschreibung:** The training course uses a blended learning methodology (total 40 hours; 30 hours distance learning, 10 hours face to face training). The aim of the course is to enhance career guidance counsellors' skills in different areas and is consisted of the following six modules:

1. Welcome services for migrants
2. Career guidance in connection with the labor market
3. Recognition of non-formal and informal learning
4. Career Guidance for Mobility
5. Development of Career Management Skills (CMS) of individuals
6. Quality assurance issues in career guidance.

A multilingual e-training platform has been developed. After registration the system notifies the course admin which has to approve the user. After admin's approval users can enter to the e-learning platform and start to study. The platform includes both the training textbooks and obligatory tasks for the successful completion of each module. The description of the obligatory tasks is complemented by instructions how they have to be elaborated. The filled by the trainee obligatory tasks are reviewed by the tutor on line through a class book session and the tutor can approve them or not. There exist also optional tasks which serve for self-reflection. Instructions both for trainees and tutors about using the platform are provided in the Training guide of the project.

**Zielgruppe:** Acting or Candidate Career Guidance Counsellors  
Public and Private Career Guidance Training Services  
Career Guidance Policy Makers  
Career Guidance Scientific Institutions, Networks etc.

**Resultat:** A multilingual e-training platform has been developed by the partnership. <http://www.inno-career.com>. Entrance to e-learning platform is possible only after registration.

**Anwendungsbereich:** A pilot implementation has been taken place in each partner country (GREECE, CYPRUS, ITALY, CZECH REPUBLIC) with the participation of 20 career guidance counselors.

**Homepage:** <http://www.inno-career.eu>, <http://www.inno-career.com>

**Produktsprachen:** Tschechisch  
Englisch  
Griechisch  
Italienisch

### product files

## **product files**

### **PILOT IMPLEMENTATION EOPPEP.pdf**

PILOT IMPLEMENTATION EOPPEP.pdf

<http://www.adam-europe.eu/prj/11732/prd/6/39/PILOT%20IMPLEMENTATION%20EOPPEP.pdf>  
Presentation of the Pilot Implementation of the training programme in Greece (EOPPEP)

### **PILOT IMPLEMENTATION INEK-PEO.pdf**

PILOT IMPLEMENTATION INEK-PEO.pdf

<http://www.adam-europe.eu/prj/11732/prd/6/40/PILOT%20IMPLEMENTATION%20INEK-PEO.pdf>  
Presentation of the Pilot Implementation of the training programme in Cyprus (INEK-PEO)

### **PILOT IMPLEMENTATION NVF.pdf**

PILOT IMPLEMENTATION NVF.pdf

<http://www.adam-europe.eu/prj/11732/prd/6/41/PILOT%20IMPLEMENTATION%20NVF.pdf>  
Presentation of the Pilot Implementation of the training programme in Czech RepublicC (NVF)

### **PILOT IMPLEMENTATION USRV.pdf**

PILOT IMPLEMENTATION USRV.pdf

<http://www.adam-europe.eu/prj/11732/prd/6/38/PILOT%20IMPLEMENTATION%20USRV.pdf>  
Presentation of the Pilot Implementation of the training programme in Greece Italy (USRV)

## Produkt 'Common Occupational Profile & Standards of Career Guidance Counselors'

Titel: Common Occupational Profile & Standards of Career Guidance Counselors

Produkttyp: Beschreibung neuer Berufsprofile

Marketing Text: This is an important result of the project that contains:

- The activities, job-tasks, professional qualifications and new challenges for career guidance counsellors in Europe,
- The areas of knowledge – skills – and abilities of career guidance counsellors that need to be improved.

Beschreibung: The job profile is developed according to the following structure:

1. Title of profession,
2. General description and aim of the profession,
3. Job analysis (Main and secondary functions, tasks – quality indicators and methods etc.),
4. Necessary Competencies (knowledge, abilities and skills),
5. Entry requirements for the profession,
6. Work conditions,
7. Work environment - Employment sectors,
8. Employment prospects.

Zielgruppe: Public and Private Career Guidance Training Services  
Career Guidance Policy Makers  
Career Guidance Scientific Institutions, Networks etc.

Resultat: The common European occupational profile for career guidance counsellors constitute the base for the design and adaptation of the continuous training programme and the production of digital training material.

Anwendungsbereich: Europe

Homepage:

Produktsprachen: Englisch

## Veranstaltungen

### FINAL PROJECT CONFERENCE & 3rd WORKSHOP

Datum 25.09.2015

Beschreibung The Final Conference and 3rd Workshop of the INNO-CAREER project hosted in Athens, Greece, on 25, September 2015. Representatives of the five partners, the external evaluator of the project and career guidance stakeholders of the public and private sector (free lancers, representatives of public authorities etc) were involved in the Conference and the Workshop

Zielgruppe Partners of the Project and stakeholders

Öffentlich Geschlossene Veranstaltung

Kontaktinformation Gaitanis Dimitris

Zeitpunkt und Ort Athens, Greece, Venue:Hotel Stanley  
24/09/2015  
09:30-14:00

### 4th MANAGERIAL MEETING

Datum 24.09.2015

Beschreibung The 4th Managerial Meeting of the project was held in Athens, Greece, on 24, September 2015. The meeting was attended by representatives of partners [EOPPEP (Lead Partner), EURICON, USRV, NVF, INEK-PEO] and of the external evaluator of the project (KYPRIANIDES, NIKOLAOU & ASSOCIATES).

Zielgruppe Partners of the Project

Öffentlich Geschlossene Veranstaltung

Kontaktinformation Gaitanis Dimitris

Zeitpunkt und Ort Athens, Greece, Venue: Hotel Stanley  
24/09/2015  
09:30-17:00

## Veranstaltungen

### 3rd MANAGERIAL MEETING

Datum 20.04.2015

Beschreibung The 3rd Managerial Meeting of the project was held in Venice, Italy, on 20-21 April 2015. The meeting was attended by representatives of partners (EURICON, USRV, NVF, INEK-PEO) and of the external evaluator of the project (KYPRIANIDES, NIKOLAOU & ASSOCIATES). The representative of EOPPEP (Lead Partner) attended some sessions of the meeting via Skype.

Zielgruppe PARTNERS OF THE PROJECT

Öffentlich Geschlossene Veranstaltung

Kontaktinformation Simonetta Bettiol

Zeitpunkt und Ort Venice, Italy, 20-21.04.2015  
Venue: USR Veneto, Riva de Biasio – S.Croce 1299, 09:45-18:15

### 2nd THEMATIC WORKSHOP

Datum 03.10.2014

Beschreibung The 2nd Workshop of the INNO-CAREER project was hosted in Prague, on 3rd October 2014. Representatives of the five partners, the external evaluator of the project and career guidance stakeholders of the public and private sector (free lancers, representatives of public authorities etc) were involved in the Workshop.

Zielgruppe PARTNERS OF THE PROJECT AND STAKEHOLDERS

Öffentlich Geschlossene Veranstaltung

Kontaktinformation Freibergova Zuzana

Zeitpunkt und Ort Prague, Czech Republic, 03.10. 2014  
Venue: EA Hotel Juliš, 10:00-14:00

## Veranstaltungen

### 2nd MANAGERIAL MEETING

Datum 02.10.2014

Beschreibung The 2nd Managerial Meeting of the project was held in Prague, Czech Republic, on 2nd October 2014. The meeting was attended by representatives of all five partners (EOPPEP, EURICON, USRV, NVF, INEK PEO) and of the external evaluator of the project (KYPRIANIDES, NIKOLAOU & ASSOCIATES).

Zielgruppe PARTNERS OF THE PROJECT

Öffentlich Geschlossene Veranstaltung

Kontaktinformation Freibergova Zuzana

Zeitpunkt und Ort Venue: EA Hotel Juliš, Prague, Czech Republic, 09:30-17:00

### 1st THEMATIC WORKSHOP

Datum 30.05.2014

Beschreibung In this thematic workshop all partners participated as well as stakeholders who were representatives of career guidance counselors of private and public sector. Euricon presented the project. Then NVF, EOPPEP and INEK PEO presented the following deliverables respectively: the research of the training system, the national profiles and the training needs e-research for the career counselors. At the end, a constructive discussion took part between all participants and in the workshop closed with conclusions.

Zielgruppe PARTNERS OF THE PROJECT AND STAKEHOLDERS

Öffentlich Öffentliche Veranstaltung

Kontaktinformation EIRINI SYLLELI

Zeitpunkt und Ort Venue: PEO Archemou 29, 4th floor  
Time: 10:00-15:00

## Veranstaltungen

### 1st MANAGERIAL MEETING

Datum 29.05.2014

**Beschreibung** All partners participated to the 1st Managerial meeting. After the approval of the Kick-off meeting's minutes, a detailed discussion about the tasks distribution and timeframes of the project followed. Euricon presented the following deliverables: the management guide, the quality assurance guide and the dissemination plan. The representative of the external evaluator after being introduced by INEK PEO to all partners, she presented the external evaluation methodology. Shortly later, all partners approved of the final deliverables. Discussion followed and conclusions at the closure of the meeting.

**Zielgruppe** PARTNERS OF THE PROJECT

**Öffentlich** Öffentliche Veranstaltung

**Kontaktinformation** EIRINI SYLLELI

**Zeitpunkt und Ort** Venue: PEO Archemou 29  
Time:09:00-17:00

### KICK OFF MEETING

Datum 02.12.2013

**Beschreibung** Representatives from the project's partners, they have participated, in order to present their organizations, to schedule in more details the project, to specify the aims, activities and the expected outputs, to inform about the project's administrative and financial rules and to exchange opinions and experiences about the vocational guidance.

**Zielgruppe** PARTNERS OF THE PROJECT

**Öffentlich** Öffentliche Veranstaltung

**Kontaktinformation** EIRINI SYLLELI

**Zeitpunkt und Ort** Venue: Greece, Thessaloniki, City Hotel  
Time:from 12:00 to 16:00