MINUTES FROM THE KICK-OFF MEETING

Project "Einkorn – Ancient Innovation"

From 12 to 14 of November 2013 the kick-off meeting of the project "Einkorn – Ancient Innovation" was held. The meeting took place in Sofia, Bulgaria. Representatives from each project partner: Agricultural Academy, Petkom – Petko Angelov ST, Institute of Cryobiology and Food Technology, Research Institute of Brewing and Malting PLC, Ini-Novation GmbH participated.

On 12TH of November the participants arrived in Sofia and had a typical dinner.

On 13th of November the kick-off meeting started in hotel "Princess". From 10:00 to 10:30 was the registration of the participants. From 10:30 to 11:30 each project partner has a presentation about their organizations and the main activities.

The P3 (Research Institute of Brewing and Malting presented the Brewing Institute Prague and the Malting Institute Brno. This research institute is one of the oldest in Europe in the field of brewing and malting. The main activities of the Research Institute of Brewing and Malting are: research, chemical and physical analysis of raw materials and final products (beer, wort, malt, barvel), technical and technological services, development and sale of own products, publisher's activities. The Ministry of Justice of the Czech Republic authorized the Research Institute of Brewing and Malting to issue certificates on the analyses.

The Institute has laboratories in Prague and Brno. The Brewing Institute in Prague has Analytical section, Technological section and Service department.

The Malting Institute Brno has Section of row materials and technology, Section of supervision and Analytical section.

The P4 (Ini-Novation GmbH) provides technology and system-oriented innovation support for its clients thereby strengthening their competitiveness. They performs

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internationally linked innovation management services for the direct benefit of research organizations, government and enterprises and to the advantage of the society. Ini-Novation develops and maintains international partnerships and creates a new innovative climate for its partners and customers.

In their presentation Ini-Novation talked why are they a relevant partner. The reasons are: Ini-Novation is and has been involved in related EU initiatives in various roles successfully, setting up a solid base for the potential participation in several European projects. P4 development is aligned with EU policies and implementation of innovation and innovative services in the market.

From 11:30 to 12:00 the project was presented.

The project coordinator presented the project. He talked about the contractual agreement, description of the project, estimated eligible budget, administrative and financial handbook, progress and final report forms, contractual modification form. He gave information about the bilateral agreements that each of the partners has to sign. The coordinator presented topics related to the budget: total amounts, EU grant, own contributions. He explained the financial arrangements, non-eligible costs, eligible costs categories. He gave very important information about the calculation of the daily rate. The deadlines for the reports also have been mentioned.

From 12:00 to 13:00 the lunch took place.

From 13:00 to 14:30 the part 1 of the Workshop took place. During this panel the partners discussed the future activities within the project. They talked about the time table and the deadlines for the respective activities and work packages.

14:30 – 15:00 – Coffee break

15:00 – 16:30 – the part 2 of the Workshop took place. The partners continued with the discussions about the future activities. They asked questions about the project implementation to the project coordinator.

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On 14th of November the project partners visited the Agricultural Academy from 10:30 to 12:00.

12:00 – 13:00 – Lunch break took place

13:00 – 15:00 – the part 3 of the workshop was held. The partners continued the discussions about the future activities.

15:00 – The project partners visited some of the monuments in Sofia.

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