7th Quarterly Partnership Progress Report

1. Identification

Project Programme	LLP – Leonardo da Vinci Transfer of Innovation
Project Title	LEO quali-TC: LEarning Outcome-oriented quality mobility placements to gain transparency and recognition of qualifications within the Tourism and Catering field
Agreement No.	2013-1-IT1-LEO05-04022
Partner Organisations	P0 – Istituto Professionale di Stato per i Servizi Alberghieri e della Ristorazione "A. Saffi" P1 – FormAzione Co&So Network Consorzio s.c.s. P2 – Berufsförderungsinstitut Steiermark P3 – IHK-Projektgesellschaft mbH Ostbrandenburg P4 – Escuela de Hostelería de A Coruña "Á. Cunqueiro" P5 – Vocational High School of Tourism "Dr. V. Beron" P6 – INIT Developments Ltd
Reporting period	01/05/2015 – 31/07/2015

2. Activities implemented

Work Package: WP 1 – Project Management and Sustainability (01/10/2013 – 30/09/2015)			
Start date of reporting	01/05/2015	**End date of reporting**	31/07/2015
Description of specific tasks undertaken and outcomes	The WP1 Project Management and Sustainability ensures with the single activities that the whole project consortium runs through a smooth and feasible implementation process, that all deadlines are met and all outputs are developed in the planned quality in due time. The main element of the project management concept is a strong reliable partner relationship based on the principles of trust, transparency and equality and with high potential for long-lasting sustainability. Tasks undertaken in the Quarterly Partnership Progress Report No. 07: • Communication and permanent project management, discussion with		

	the partner organisations about single tasks, contents, deadlines, forms of delivery etc.; • Fourth financial progress Report; • Planning and realization of the 5th Project Meeting & 3rd Transnational Dissemination Thematic Workshop (Veliko Tarnovo, BG, 11-12 May 2015); • Reporting for the 5th Project Meeting & 3rd Transnational Dissemination Thematic Workshop (included summary of decisions and agreed deadlines); • Active monitoring of the project process; • External communication on behalf of the project partnership with National Agency; • Strong link and permanent feedback to and from Quality Assurance (WP2) to allow ongoing reflection and consideration of findings.

Work Package: WP 2 – Quality Management and Assurance (01/10/2013 – 30/09/2015)			
Start date of reporting	01/05/2015	**End date of reporting**	31/07/2015
Description of specific tasks undertaken and outcomes	The Quality Assurance is developed during the whole project activities as a parallel activity to project management implementation. There is a constant relation between internal evaluation and project management, in order to calibrate project actions. Tasks undertaken in the Quarterly Partnership Progress Report No. 07: • Update and further development of the QUALITY MANAGEMENT HANDBOOK: the handbook contains all necessary information how quality assurance is implemented in the project and focuses on the dimension of the process, product and impact quality and will be updated throughout the whole project duration to allow inclusion indicators if necessary; • Snap shot analysis No. 06; • Ongoing evaluation of the Project. The ongoing evaluation of the Project contains all information and findings of quality management to date. It includes mainly findings of the process evaluation since product and impact evaluation happens to take place later in the project development.		

Work Package: WP 3 – Dissemination (01/10/2013 – 30/09/2015)			
Start date of reporting	01/05/2015	**End date of reporting**	31/07/2015
Description of specific tasks undertaken and outcomes	Tasks undertaken in the Quarterly Partnership Progress Report No. 07: • Update and further development of the Dissemination Strategy/Plan; • Update of the Project website content and graphics, which serves as a partnership coordination tool, as well as a privileged channel for project dissemination and valorisation activities, filing and storage of all documentation produced within the project development, advertising events and connections with the EU institutional stakeholders, the National Agency and other EU project partnerships involved in similar activities and initiatives; • The Transnational Dissemination Thematic Workshop (Veliko Tarnovo, BG, 12 May 2015); • Project Newsletter No. 07; All the partners as a consortium and each one of them individually disseminated the project in any relevant public presence (like conferences, seminars, meetings, etc.) using the material and means developed in this Quarter and the previous ones.		
Work Package: WP 4 – Exploitation (01/10/2013 – 30/09/2015)			
Start date of reporting	01/05/2015	**End date of reporting**	31/07/2015
Description of specific tasks undertaken and outcomes	Partners in this seventh Quarter continued to involve stakeholders and possible end-users in the project process. On the one hand they can be more easily convinced of the project outcomes when they have the chance to follow the development, but on the other hand also project consortia can benefit by including suggestions or recommendations from the stakeholders side in the development process.		
Work Package: WP 8 – Test implementation of the ECVET Model: Mobility (01/07/2014 – 31/08/2015)			
Start date of reporting	01/05/2015	**End date of reporting**	31/07/2015
Description of specific tasks undertaken and	In order to get further concrete results the consortium continued to test the		

outcomes	developed approaches, instruments and documents on mobility programmes (financially within the framework of LLP-LdV and Erasmus KA1 VET mobility projects). At the stage of the pilot test all the developments were undertaken on a practical assessment and implementation to receive valuable feedback from all involved organisations and parties on the quality of instruments, feasibility as well as practicality of tools. Since the ECVET process of mutual recognition and acquisition of competences is based on a multi stakeholder co-operation it is particularly important that different kind of organisations (training institutions, technical and vocational schools, companies from the tourism sector, associations etc.) had the chance to test the instruments on mobility programmes and provide feedback for further adaptation and revision. A very important role was played also by the Public bodies and decision makers involved (Regione Toscana and Xunta de Galicia) as far as concern in particular the evaluation, validation, recognition, accumulation and transfer process. Plan of mobility programmes on which the LEO quali-TC ECVET Model was tested in this Quarter: ▪ Erasmus+ KA1 VET Mobility project *"Azubi Mobil",* promoted by P3-IHK Projektgesellschaft Ostbrandenburg; ▪ Erasmus+ KA1 VET Mobility project *"LEO quali-TC Mobility"* (No. 2014-1-IT01-KA102-000181), promoted by IPSSAR "Saffi". The project is part of the LEO quali-TC strategic objectives aiming at testing the ECVET model for Tourism and Catering; ▪ Erasmus+ KA1 VET Mobility project *"The European Experience for Improving and Validating the Vocational skills in Touristic Area".* 20 learners from the Vocational High School of Tourism "V. Beron" took part to this mobility experience in Florence from 29 June to 20 July 2015.

Work Package: WP 10 – Blended learning scheme for hosting companies' Mentors (01/07/2014 – 30/09/2015)			
Start date of reporting	01/05/2015	**End date of reporting**	31/07/2015
Description of specific tasks undertaken and outcomes	Large parts of vocational training in the tourism and catering sector take place within companies and service providers. However, these organisations are not classical training organisations and therefore have no enough experiences with competent application of European instruments for transparency such as EQF and ECVET. Furthermore, Mentors in receiving companies play a strategic role		

	in the process of organizing, carrying out and evaluating mobility experiences; therefore they are to be seen as key for quality assurance. The Blended learning scheme for hosting companies' Mentors focused on the Mentors' training and, in particular, in how to understand and apply the mentioned instruments for transparency and recognition of the learners' competences. To reach this aim, Mentors were trained and became familiar with the following topics: ▪ Transparency and trust in different national VET-systems; ▪ Competent application of European instruments for transparency (EQF, ECVET); ▪ Implementation of valid learning outcomes in mobilities.. The methodological approach chosen by the partnership for implementing its interventions in the hosting companies had a strong "blended" component: in other words, it was inspired by a strategy that encompassed moments of training (both in presence and at a distance), support activities, seminars, in full integration with the work place. Partnership, capitalising on many years of experience on training methodologies, adapted the methodology to project's needs. The results of the blended learning activities were assessed and evaluated by partners and the feedback of testing mentors adapted. The test Report is going to be developed in EN language and will be available in hard copy as well as in PDF version for the download via the project website.
Milestones met	All partners developed all the tasks and project activities as scheduled in the WPs
Describe and justify any changes to or variations from the original work plan	None
Delays (if any) in planned activities and outputs? If applicable how will the team compensate for the delays and catch up?	None
External impact/ mainstreams	Externally, the project was promoted among partners networks which individually have quite a wide audience, thus generating a multiplier effect. P0-IPSSAR "Saffi" and all partners received also very positive feedback from stakeholders such as social partners, education and training providers, sectoral representatives, learners and civil society.
Which partners have you had communications with? How often and in which	The communication has been very fluent among all partners. Most communication has been by e-mail and by telephone and skype.

way have you communicated?	E-mail have been sent to / received from P0-IPSSAR “Saffi” and P1-FCN and all partners mostly on a weekly basis. All partners met during the 5th Project Meeting & 3rd Transnational Dissemination Thematic Workshop (Veliko Tarnovo, BG, 11-12 May 2015).
Do you feel the information relating to the management of the project is sufficient, relevant and effective?	The management of the project has been considered by all partners very satisfactory during this quarter of the project life. Internal management has been considered very satisfactory too.