



Lifelong Learning Programme 2007-2013
Leonardo da Vinci – Transfer of Innovation (ToI)
Project “Getting Health & Safety Across Europe - H&S@WORK”
2012-1-IT1-LEO05-02795 – CUP G32F12000050006

Monitoring and Evaluation Quest

Periodo di riferimento – Reference Time

- September 2013**
- March 2014**
- September 2014**

Foreword: the aims of this questionnaire

Applying this definition to the educational area, evaluation provides the opportunity to reflect on the goals and objectives of a project and determine its level of success at meeting the stated outcomes. Project monitoring and evaluation, therefore, is the process of systematically collecting information to make improvements or inform decision-making.

Evaluation provides information for improvement by identifying aspects of the program/project that are successful and areas in need of improvement. The study generally focuses on the content and design of the project, with results useful to program staff.

Evaluation provides an overall perspective of the project. The process usually focuses on the value or worth of the project and is designed for accountability or continuation purposes.

It is necessary to develop an evaluation plan that fits the specific needs of the project. Reasons for conducting an evaluation vary among programs and may even change over time for a specific project. For example, the evaluation focus for a program in its developmental and early implementation stages will differ from the needs after the program becomes relatively well established.

To start the evaluation process is necessary that each partner at first has clear aims and goal of work of the single work-package. Moreover is necessary to understand the motivation and the potential boost to cooperate for each participant, according his own interest in the outcome. The aim of our evaluation is to clearly define the above mentioned issues, trying to detect strong and weakness points of the project, as well as opportunities and threats, under the lens of the participants' expectations.

We simply ask you to sign your opinions answering to the following questions and using the final table.

In order to simplify your work we have included a short description of the aims, activities, responsables for each working package to be analysed.

Please send back this questionnaire to: provincia.sviluppo@provincia.livorno.it

LIFELONG LEARNING PROGRAMME (2007-2013) - LEONARDO DA VINCI
MULTILATERAL PROJECTS - TRANSFER OF INNOVATION

Project “Getting Health & Safety Across Europe - H&S@WORK”
GRANT AGREEMENT n. 2012-1-IT1-LEO05-02795

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Partners Involved

Italy	P0 - Agenzia Liguria Lavoro (project leader) P1 - Provincia di Livorno Sviluppo, Management co-ordinator P2 - Provincia di Livorno Core partner P3 - Sfera Srl Core partner
France	P4 - Pole Emploi Corse, Core partner
United Kingdom	P5 - Oake Associates Ltd, Core partner
Poland	P6 - Danmar Computer, Core partner
Denmark	P7 - Green network, Core partner

Duration: 24 months (1st October 2012 - 30th September 2014)

Aims and Objectives

The project aims to transfer the results of the original yearly programme "Communicating Safety" carried out by the P1 and P2 to other EU organizations. The project will bring to European level the basic programme and tools of "Communicating Safety" thanks to the contribute of DK and UK in analysis and implementation, then will transfer the implemented programme to IT, FR and PL. The process will involve the actors of VET systems, social partners, trade unions, public and private companies and schools, with updating courses addressed to workers (women and immigrants too) and teachers, specific informative actions and awareness raising on dedicated topics targeted to students, companies and entrepreneurs.

The expected result is to increase the level of competence in the matter of H&S at EU level to guarantee a lowering of the accident at the workplace and to assure a good expertise in H&S@work to people that work in EU SMEs with particular attention to target groups at social exclusion risk (immigrants who work in sector at risk-building/mechanics/agriculture; young people that have to enter in the Labour Market: women who work in specific sector, unemployed).

The expected results are related to the priority "Encourage the cooperation between VET and the world of work" because the whole project creates a strong link between VET and the Labour Market through:

- the table/committe of consultation/planning activities that brings together all the stakeholders on education, employment and VET systems with the social partners and the persons responsible for health and safety,
- continuous training to develop skills for teachers, workers, entrepreneurs; lifelong learning for adult in the civil society; career guidance for young people entering in the labour market,
- the involvement of target groups at risk in the labour market: young people entering the labor market, women, immigrants who work in sector at high risk,
- the involvement of enterprises to strengthen job quality and competitiveness.

Type of Transfer

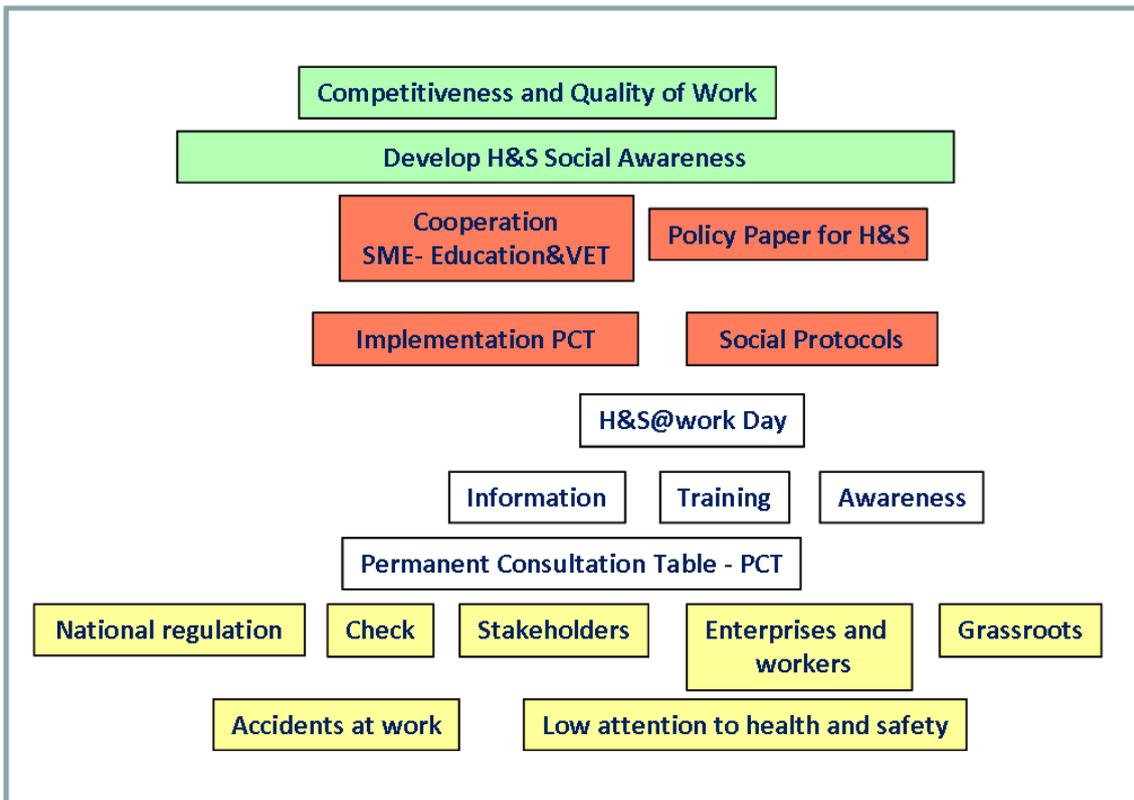
The ToI has sectorial value (it addresses the H&S in the workplace) and geographical value (it allows the application to new actors and areas at regional/transnational level). For the ToI, the project involves subjects and stakeholders in the VET and in the LM systems, that will be gathered in a specific table/committe working with social partners, institutions, bodies for safety planning the actions to be made and the target to be involved and monitoring regularly the progress of the activities that are carried out for the piloting. The transfer is from IT partners P1-P2 to two IT partners P0-P3 and two EU partner (PLFR).

The project starts with the adaptation of the annual program "Communicating Safety" (property of P1-P2) with the contribution of all partner but especially UK and DK partners that are specialized in analysis/researches and realization of ICT products; then there will be the process of development of the method of consultation and of the tools: the Committees and the Agreement between local actors on H&S and the products to transfer: training paths for teachers and workers, information and promotional products for different target groups (immigrants/entrepreneurs/young people/women), a contest with an award for good practices on H&S for SMEs. From the geographical perspective a complete ToI will be implemented at level: regional in Liguria and Toscana (IT); transnational involving PL and FR, while 2 other partner in UK and DK will contribute to the adaptation of materials and to the dissemination/valorization of products/results.

The success factors:

- the involvement of local actors and beneficiaries of the interventions through joint participation in the social network provided by the website, or any territory of other EU country, so that a peer review process will be activated;
- the presence in the partnership of private entities that allow to test the intervention on the productive reality and of public entities that enable the integration in the existing systems of products and results tested with the project;
- the presence of a public organization at national level (Pole Emploi-FR) which can ensure a national mainstreaming (P4 has head offices throughout France and it's the French national organization devoted to the Labour Market insertion),
- the use of ICT for the ToI in line with the recommendations of Europa 2020 for a digital society,
- the contribution of the "H&S@work" training courses to the welfare within SMEs

H&S@Work –Logical Framework



WP 1 - Management and Coordination		
WP Leader: Agenzia Liguria Lavoro (P0)	Start: 1/10/2012	End: 30/9/2014
<p>Aims</p> <p>This WP aims to assure a good management and coordination of the project activities through an effective respect of the administrative and financial issues, of the milestone and the chronogram, of the tasks and the responsibilities. Partners must cooperate to guarantee the implementation of the activities foreseen and reach the expected results. The Consortium will realize meetings, Committees, agreements, report, minutes to guarantee the correct implementation of the project activities.</p>		
<p>Activities</p> <ul style="list-style-type: none"> • Realization of the Steering Committees for the management of the project activities at EU level • Writing, discussion and signing of the document "Partnership Agreement" • Provision of a "project kit" including the logo and letterhead of the project, the spreadsheet for the administrative reports • project secretariat • Collection and assembly initial/intermediate/final reports sent by the partners and materials made in accordance with the diagrams/procedures provided in the "project kit" • Realization of reports and minutes of meetings • Contact with NA for the formal procedures • Preparation of the agenda • Organization of the agendas of the Working Tables/Meetings • Coordination of operators/professionals involved in the activities • Financial administration/budget account/administrative controls • Performance management • Monitoring and evaluation 		
<p>Framework</p> <p>P0 is responsible for the WP1 and it will ensure that the partners focus on the established objectives and respect schedules. P0 has a broad range of skills and extensive experience in management and accounting. It will be the only referee with the National Agency.</p> <p>P0, with the support of the Coordinator P1, will take care of administrative and financial aspects with complete respect of all national and EC regulations. P0 will ensure that all actions are constantly monitored, deal with all relationship within and outside the partnership, ensure the correct use of expenditure and try to avoid conflict between partners.</p> <p>All the other partners will be involved in the implementation of activities and some of them will be directly responsible of WPs.</p> <p>The landmark for administrative, financial and management aspects will be the Partnership Agreement. Moreover the regular organization of transnational meetings with Steering Committees will allow an efficient project management.</p> <p>Through the use of the Soft Open Method of Coordination partners will cooperate together to reach a common objective and to promote exchange of good practices. Every partners will contribute for the realization of the initial, intermediate and final report giving to the Applicant - during the Committees - short reports of the implemented activities.</p> <p>The communication activities will supported by the web site with personal area and social network area that will provide the suitable flow of information between partners. It will be constantly updated and contain an intranet area for communication between partners.</p>		
Results	1-Partnership Agreement: (P0)	31.01.2013
	2-Activities and financial report: (P0)	30.09.2014
	3-Steering Committees: all partners	30.09.2014

WP 2 - Analysis and Adaptation		
WP Leader: Oake Associates (P5)	Start: 1/01/2013	End: 30/6/2013
<p>Aims</p> <ul style="list-style-type: none"> Analyze and study the original system of the project "Communicating Safety" realized by P1 and P2 in order to adapt all the training paths and information products to the new target/areas needs; develop a new and updated model for the transfer of the actions, analyze the starting product and the needs of the new target compare and adapt the model to the context realize the dissemination/information products in different languages to cover the need of the partnership and of non-EU people 		
<p>Activities</p> <p>P5, responsible for this WP, with the support of P7 and the other partners will analyse the original system of the project "Communicating Safety" and will realize an adaptation of the training courses and information products.</p> <p>Project will activate local consultation in each area with the involvement of the local actors (VET and employment systems, stakeholders, social parts, equal opportunities bodies, institutions, subjects responsible for the H&S, Health Care public services, category associations, trade unions) and identify the actions and the target for the experimentation and transfer of innovation, for the comparison and first adjustment of the products necessary for the experimentation in a European dimension, involvement of the companies and the schools, revision of the starting model and of the products and cultural-linguistic-conceptual adaptation of them.</p> <p>In this adaptation process will be created the social network and 1000 workers and 100 companies of the 5 countries partners will contribute to the updating/adapting of the model using this new tool.</p>		
<p>Framework</p> <p>The implementation of this WP involve all partners but P5 is responsible for this WP thank' to the wide experience in researches, analysis and vocational training activities. The system - tools and products - that will be the result of adaptation must be responsive to the demands at European level and the products will be adapted in a multicultural dimension. The partners will undertake to study the model by involving stakeholders and local actors to highlight the factors to be adjusted and/or updated. 1000 workers and 100 companies of the 5 countries will contribute to the adaptation by the social network.</p> <p>The adaptation will be at geographical level - taking into account the different Country that adhere to the project, but also linguistic because one of the main success factor of the project will be a wide spread of the project results: informative brochures will translate in several languages to reach also the target groups who are at high risk of accident (especially immigrants who work in difficult sector - buildings, mechanics, agriculture; women; young people).</p>		
Results	4-Linguistic and cultural adaptation of the original system and products/tools (Analysis and Adaptation of the training courses and information products): (P5 e P7)	30.06.2013

WP 3 - Trasfer of Innovation		
WP Leader: Pole Emploi (P4)	Start: 1/07/2013	End: 31/3/2014
<p>Aims</p> <p>This WP aims to transfer the original contents of the project “Communicating Safety” realized by P1 and P2 at European level. The objective is the transfer of an innovative system - tools and actions - for the training/guidance and awareness raising of the different target choose by the H&S Committees; promotion of knowledge and consciousness towards the topic and for better and sure workplace and society. Realization of the H&S training courses for the sensibilization of target groups. The main result is the exchange of good practices in the field of Health and Safety in the Workplace, a better information for people at risk of accidents, a better sensibilization of the stakeholders.</p>		
<p>Activities</p> <p>During this phase the transfer of the "H&S system" will take place. This WP is very important for the purpose of the project because P1 and P2 will transfer the original model, previously adapted, to two Italian partners and to French and Poland. At this stage 3 European countries will directly involve:</p> <ul style="list-style-type: none"> • 40 companies/institutions target (20 in IT, 10 in FR, 10 in PL) and 120 workers/employers/managers that cover the tasks of Responsible/Appointed or other profiles for H&S within the company (like RSPP, ASPP, RLS, and so on), • 100 people between workers/employers, teachers and trainers, students in each country involved who will make guidance sessions in the place of work/learning. <p>The average is 120 people in training, 300 people in guidance paths oriented. The transfer of the paths for H&S at work will take place in 4 groups made by workers of the 40 SMEs that will adhere to the experimentation with paths of 28 hours for kind of profile (20 hours of the H&S basic path and 8 on the yearly topic launched by the European Agency) and for each class group (16 = 4 class group for each partner that import the Tol) for a total of 252 hours of training, that will involve 120 workers/employers/managers with the role of RSPP, ASPP, RLS, and then in other places of work/learning will take place guidance paths of 4 hours for 300 people between workers/employers, teachers and trainers, students (100 and 4 class group in each Country partner, for a total of 48 hours of guidance on the topic). The role of the targets group involved in the process of training/guidance is twofold: they will be learners, but at the same time will lead analysis and reporting of the changes in progress (training-activity) and will spread the contents and the practices (i.e. teachers, civil servants, and so on) to other contexts promoting the dissemination.</p> <p>Moreover the Tol will realize also in a “transfer of products” dimension: the original promotional/informative tools/products will spread within the Partnership in order to assure an effective dissemination of the basic knowledge in the matter of H&S. The materials will be simple and clear, they will translate in a multi-linguistic perspective and adapted at all the people: the partners will realize artwork and satirical materials in order to assure the dissemination at all the level.</p>		
<p>Framework</p> <p>Each partner that will host the experimentation is responsible for the implementation of the training and guidance paths on its territory and verify the correct performance of the path through interim audits and monitoring the satisfaction and the ongoing of the activities. Moreover the partners who will host the transfer of innovation will be responsible also for the dissemination of the promotional materials - previously adapted - of the original project "Communicating Safety".</p> <p>The other organizations that adhere to the partnership will support the Tol through the supervision of the training courses and the implementation of the promotional/informative materials. The methodological framework envisages the active involvement of the targets group: the H&S responsible have to play an active role in training activities and especially at workplace, communicating the updated procedures on the topic to other workers, while the teachers will inform the students the families and the society finally. The training is modular and provides for contents related to regulations on H&S, risks at workplace, procedures to prevent and avoid accidents, the main pathologies linked to different types of activities and related risks. All the beneficiaries of the training/guidance will have the opportunity to share contents, modules and materials through the social network, favour the "peer learning" just in time from a country to another and from a company/body to another involved in the experimentation. In addition there will be moments of exchange and meetings between the various involved companies to share progresses and problems in order to optimize the results. The project provides for the constant presence of tutors and, in order to promote the awareness of workers and people involved, there will be moments of exchange and meetings during which the referees who participated in the experimentation of the original project "Communicating Safety" will bring their direct evidence.</p> <p>To monitoring the results of the training courses every partner involved in the testing will make a report for each class room in order to detail the results. For the implementation of the dissemination materials the Consortium will use a simple approach based on multi-linguistic products and artwork and satirical materials in order to assure the dissemination at all the level.</p>		
Results	5-Updated modules for training/guidance and communication: (P0, P4, P3, P6)	31.03.2014
	6-Final report for each class group: (P0, P4, P3, P6)	31.03.2014

WP 4 - Monitoring and Evaluation		
WP Leader: Provincia di Livorno Sviluppo (P1)	Start: 1/10/2012	End: 30/9/2014
<p>Aims</p> <p>In order to ensure an effective quality to the work plan and an effectiveness of the results, monitoring and evaluation activities are transversal throughout the project. Provincia di Livorno Sviluppo (P1) will be responsible of this WP and will activate a specific task with an expert of qualitative monitoring that will follow all the project activities in order to control the respect of the milestone and of the qualitative realization of the activities.</p> <p>The partners who will host the ToI will give to the learners Customer Satisfaction Questionnaires in order to evaluate the effective satisfaction of the learners and to evaluate if the original paths/products will need of a deep adaptation. Moreover, in order to assure a sustainable Quality Plan, P7 (Green Network) will realize the "H&S Sustainability Manual" to guarantee that the project activities are in line with Sustainability EU policies. All the Consortium will provide to the Applicant contributions for the implementation of the initial/intermediate/final reports requested by the National Agency and they will carry out also some short reports to update the Coordinator on the project activities. The overall aim is both to ensure the pursuit of the identified objectives, the collection of the data relevant for the prevention and resolution of management problems, the assessment of the trends and possible problem-solving and especially the respect of the planned activities in a qualitative perspective.</p>		
<p>Activities</p> <ul style="list-style-type: none"> • Activation of a special charge with an expert in qualitative monitoring • delivery of the reports requested by the National Agency • contributions for the qualitative monitoring of the project • Realization of short reports for the Coordinator • Realization of Customer Satisfaction Questionnaires • Monitoring and evaluation of the chronogram • Data collection and study of the data • implementation of any corrective measures. • analysis of criteria of relevance, efficiency, effectiveness, impact and sustainability • delivery of reports and minutes 		
<p>Framework</p> <p>A Project Cycle Management approach will be used: monitoring will follow through the cycle of the project, analyze and evaluate each planned phase in order to identify strengths as well as weaknesses to be corrected in progress. The reporting is a fundamental matter for the methodological approach of monitoring and allows an easy use of project results and a simple study of the cases for the replicability of the measures for all those interested. Reporting it's an essential tool for project monitoring and evaluation: phase reports, minutes of the meetings, coordination meetings, reports of transnational activities, financial report, report of class groups related to the achievement of the results, final reports of monitoring and assessment will be produced. Moreover they will be given "Customer Satisfaction" questionnaires in order to assess the real satisfaction of expectations of the target group in order to improve the H&S system.</p>		
Results	8-"H&S@WORK" Sustainability Manual: (P7)	30.09.2014
	9-Monitoring Plan: (P1)	30.09.2014
	10-Customer Satisfaction" Questionnaires: all partners that will transfer the TOI (P0,P3, P4,P6)	31.03.2014
	11-Final Qualitative Report For "H&S@Work" Project: (P1)	30.09.2014
	19-Policy Paper for "H&S": (P0)	30.09.2014

WP 5 - Dissemination and Communication Plan		
WP Leader: Danmar Computers (P6)	Start: 1/10/2012	End: 30/9/2014
<p>Aims</p> <p>The communication activities are related both to the dissemination of the project results and to realize the project activities and they have an important weight in the project (up to 30%). WP5 aims to ensure an optimal use of the project results during and beyond its implementation, disseminate and publicize the project on the partners' areas and between the companies and the local systems in Europe in order to promote enterprises social responsibility, promote the exploitation of results even after the end project.</p> <p>In this WP we can consider also all the transnational meeting that will promote the spread of the results and the communication within the Consortium. P6 will be responsible of this WP and it's responsible of the implementation of the web site with personal area and of the realization of the Social Network. To have in the partnership an organizations specialized in ICT will assure to the project an innovative implementation of the results.</p>		
<p>Activities</p> <p>Organization of transnational meetings in order to disseminate the project results and to promote the communication within the Consortium. Six transnational meetings in the Country of the partners and one "H&S@Work project Day" in Bilbao (head office of Osha) will be held. At the end of each meeting every partner will make a minute to promote information and communication between the partners: so partners will be responsible for the report of the meeting which will take place in his Country.</p> <p>Production of materials and products that can provide visibility to the project actions; production of teaching material for the replicability of results (updating of tools for training and guidance); development, management and animation of the web-site and of the tools for communication (social network); realization of gadgets; dissemination and information materials made with the SMEs, social partners and health care agencies; contacts, information and dissemination of the produced materials aimed to the associations, trade unions and enterprises of the involved countries that contribute to attain the goal of well being in workplace; organization of specific committees, involving partners and the stakeholders, in order to ensure dissemination of results beyond the end of the project; organization of round tables and agreements/protocols for the development of H&S practices and policies in the territories concerned, in order to spread in a wide way this issues; organization of a Contest to award best practice in the matter of "H&S@Work"; realization of a multilinguistic dvd on the warning signs (illustrated).</p> <p>Participation in other "calls for proposal" and "fund raising" activities in order to participate in other Community Programmes that promote the theme of the quality based on health and safety in the workplace; involvement of national level organizations for the recognition of system and results at regional and national level.</p>		
<p>Framework</p> <p>The dissemination strategy will have a multi-channel and multitarget character in order to maximize the awareness on the issue and the solutions proposed and experimented. It will be multi-channel thanks to the use of several tools for dissemination and the integration of many points of contact, multi-target through the involvement of various target groups (managers and responsables of human resources sector, workers (male and female), immigrants, teachers, students, trade-unions, health care agencies). Moreover a methodology "peer to peer" will indirectly be activated among the participants to the continuing training and to the awareness raising activities in order to disseminate among peers a respectful awareness of the health and safety values and the principles of equality for all within the workplace. It's important to underline that the project dissemination activities are also addressed to target groups at high risk of accident like immigrants who work in difficult sector (building, agriculture, mechanics).</p>		
Results	7-Transnational Meetings: all partners	30.09.2014
	12-Project Brochure: P0, P1, P4, P5, P6, P7	30.06.2013
	13-Informative Multi-Linguistic Brochure: P0, P1, P4, P5, P6, P7	30.09.2014
	14-Short Movie: P1	30.09.2014
	15-Gadgets: P0, P1, P4, P5, P6, P7	31.12.2013
	16-Contest to Award Best Practice for "H&S@WORK": all partners	31.07.2014
	17-Web Site/Social Network Platform: P6	31.03.2013
	18-"H&S@Work project Day": all partners	30.09.2014
	20-DVD Illustrated and Multilingual On Warning Signs: P5 e P7	30.09.2014

H&S@Work project - Gannt updated March-2014

Workpackages	2012			2013												2014									Results	
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9		
Start	*																									
Wp1-Mngt –P0 Management and coordination																										
Wp2-Dev Adaptation – P5 e P7 Local consultation and social networking																										
Wp3-Dev Transfer – P4 Transfer Training activities and guidance path at local size																										
Wp4-Qpln M&E – All Monitoring and Evaluation																										
Wp5-Diss – P6 Dissemination and Communication																										

Partner X -

WP 1 - Management and Coordination			
WP Leader: Agenzia Liguria Lavoro (P0)		Start: 1/10/2012	End: 30/9/2014
Activities realized			
Difficulties			
Results:			
1-Partnership Agreement	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
2-Activities and financial report	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
3-Steering Committees	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not

1. The goal is/was clear for all involved organisations?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
2. The activities and expected results has been coherent with partnership organisations?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
3. Is it evident that all organisations shared the aim of this WP?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
4. Realism and feasibility of the completion of this WP, according to the expected duration and results?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not

WP 2 - Analysis and Adaptation			
WP Leader: Oake Associates (P5)		Start: 1/01/2013	End: 30/6/2013
Activities realized			
Difficulties			
Results:			
4-Linguistic and cultural adaptation of the original system and products/tools (Analysis and Adaptation of the training courses and information products)	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not

1. The goal is/was clear for all involved organisations?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
2. The activities and expected results has been coherent with partnership organisations?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
3. Is it evident that all organisations shared the aim of this WP?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
4. Realism and feasibility of the completion of this WP, according to the expected duration and results?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not

WP 3 - Trasfer of Innovation			
WP Leader: Pole Emploi (P4)	Start: 1/07/2013	End: 31/3/2014	
Activities realized			
Difficulties			
Results:			
5-Updated modules for training/guidance and communication	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
6-Final report for each class group	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not

1. The goal is/was clear for all involved organisations?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
2. The activities and expected results has been coherent with partnership organisations?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
3. Is it evident that all organisations shared the aim of this WP?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
4. Realism and feasibility of the completion of this WP, according to the expected duration and results?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not

Indicators	Results to date (30-09-2012)
Involved in piloting:	
Companies Smes Educational Institutions Institutions Social Partners Local Community Associations	
Setting up of H&S Committees	
Responsible for H&S (employers and workers) trained	
People involved in training/guidance on H&S:	
Male Unemployed Female Unemployed Male workers Female workers Immigrants Unemployed Immigrants Employed Students Teachers Others (please specify)	
Average hourly duration of the training modules on H&S	
Average hourly duration of the guidance modules on H&S	
Persons of the staff of the partner organizations that will increase their knowledge of the H&S policies	
Local agreements/protocols/round tables activated in support of the H&S system	
Regions involved in the experimentation	
Institutions and organizations outside the partnership that will be able to have access to the project results	

Describe the impact on the regional/national VET system of your country:

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WP 4 - Monitoring and Evaluation			
WP Leader: Provincia di Livorno Sviluppo (P1)		Start: 1/10/2012	End: 30/9/2014
Activities realized			
Difficulties			
Results:			
8-"H&S@WORK" Sustainability Manual	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
9-Monitoring Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
10-Customer Satisfaction" Questionnaires: all partners that transfer the TOI	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
11-Final Qualitative Report For "H&S@Work" Project	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
19-Policy Paper for "H&S"	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not

1. The goal is/was clear for all involved organisations?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
2. The activities and expected results has been coherent with partnership organisations?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
3. Is it evident that all organisations shared the aim of this WP?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
4. Realism and feasibility of the completion of this WP, according to the expected duration and results?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not

WP 5 - Dissemination and Communication Plan			
WP Leader: Danmar Computers (P6)		Start: 1/10/2012	End: 30/9/2014
Activities realized			
Difficulties			
Results:			
7-Transnational Meetings	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
12-Project Brochure	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
13-Informative Multi-Linguistic Brochure	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
14-Short Movie	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
15-Gadgets	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
16-Contest to Award Best Practice for "H&S@WORK"	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
17-Web Site/Social Network Platform	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not

18- "H&S@Work project Day"	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not
20- DVD Illustrated and Multilingual On Warning Signs	<input type="checkbox"/> Yes	<input type="checkbox"/> In part	<input type="checkbox"/> Not

5. The goal is/was clear for all involved organisations?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
6. The activities and expected results has been coherent with partnership organisations?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
7. Is it evident that all organisations shared the aim of this WP?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not
8. Realism and feasibility of the completion of this WP, according to the expected duration and results?	<input type="checkbox"/> Totally	<input type="checkbox"/> In part	<input type="checkbox"/> Slightly	<input type="checkbox"/> Absolutely not

Please insert, in few significant words, your/your organisation comments about the project aims and deliverables as a whole

<i>Strong points / hypothesis / activities</i>	<u>Weak points / hypothesis / activities</u>
<i>Opportunities related to the aims / tools</i>	<i>Threats related to the aims / tools</i>

Components of the project staff of the Partner ?

Enter the total number of people involved for each profile and below the specification for gender and age.

Profilo	Totale	Genere		Età			
		M	F	16-19	20-26	27-65	65+
Manager							
Researcher, teacher ...							
Technical							
Administrative							

Expenditure	Actual costs (30-09-2013)	%
Staff Costs		#DIV/0!
Travel & Subsistence		#DIV/0!
Equipment (up to 10%)		#DIV/0!
Subcontracting costs (up to 30%)		#DIV/0!
Other		#DIV/0!
Indirect costs (up to 7%)		#DIV/0!
Totale	0,00	#DIV/0!