

Project n°2012-1-FR1-LEO05-34330



**Reinforcing the Attractiveness,
Impact and Skills of e-Facilitators for
e-Inclusion**

Evaluation questionnaire report: National Referents training

31/10/2013



- **Technical Data**

Period of the training for national Referents (NRs):	From January to 14 th October 2013
Date of the face-to-face workshop:	29 th January to 30 th January 2013
Location of the face-to-face workshop:	Fundación Esplai, in el Prat de Llobregat (Barcelona)
Number of trainers:	4 people.
Countries of the trainers:	1 National Referent from France 1 National Referent from Italy 1 National Referent from Rumania 1 National Referent from Switzerland
Official language of the training:	English
Previous experience of tutors with Moodle:	2 people at the level of trainers

Agenda of the workshop:

Tuesday 29/01/2013	Wednesday 30/01/2013
9.00h – 9.30h • Meeting, greeting and engaging – facilitators get to know each other.	9h – 10.30h : <u>Block 4: Deployment of a Moodle platform</u>
9.30 – 10.30 Block 1: Presentation of project context.	
10.35 – 11h: Coffee break	10.30h – 11h : Coffee break
11h – 13h Block 2: The e-learning in the project	11h – 14h : <u>Block 4: Deployment of a Moodle platform</u>
13h – 14h Block 3: The management of the Moodle platform	
14.00 – 15.00h Lunch time	14.00 – 15.00h Lunch time
15.15h – 18h Block 3: Practice: The management of the Moodle platform	15.15h – 17h Block 3: Practice: The management of the Moodle platform

Main objectives of the workshop to achieve:

- To consolidate the NRs group as a team.
- Knowing project team, understand the phases of the project, the actors, its roles and the schedule.
- Discover the Web 2.0, Moodle, its benefits and the goals of an e-learning module.
- Discover the Moodle platform and its components.
- The structure of the platform and an e-learning training module.
- Discover the role of managing and administrating Moodle.
- Discover, by practice, adding courses and categories, editing functions... Practice and remove fears using a Moodle platform with fake courses.
- The role of the tutor, its role and tasks.
- Discovering the installation and deployment of a Moodle platform.

- **Results and qualitative analysis of the satisfaction survey.**

The face-to-face National Referent workshop is a training designed to be developed in two main axes: one focused in administrate and manage the e-learning Moodle platform; and the other one focused on the installation/deployment of the Moodle platform.

This satisfaction questionnaire collects only the feedback from National Referents just after the face-to-face training.

The satisfaction questionnaire is focused in having a feedback from NRs related to: The expectations of NRs regarding their face-to-face workshop (B1 – B2), the degree of satisfaction and usefulness of the NR with respect to the objectives of training (B3 – B4) and the expectations of the role as NRs during the project (B5). It was added a comments box at the end of the Evaluation questionnaire (B6) who asked NR to express their concerns and doubts for the project.

Hereunder there is the list of the surveys' questions in bold letters, its answers and the analysis result into each box at the end of each point of interest (B1 – B6):

B. PARTICIPATION, SATISFACTION AND UTILITY

B.1- What were your expectations for this face to face training course?

Everybody answered the question.

These were the answers given by NRs:

- *To understand what are the requirements to install a Moodle platform. To know what are the steps to follow for getting a hosting service.*
- *To know much more about project / to improve my Moodle skills.*
- *Aprender lo esencial intercambiando experiencias. Consolidar el espíritu de grupo.*
- *To know more about Moodle.*

B.2- To which degree has the Barcelona training event fulfilled your expectations?

Everybody answered the question.

In a scale from 1 to 10, there were 2 answers giving a 9 (50%), 1 answer giving the highest score 10 (25%) and 1 answer giving a 7 (25%).

The expectations of the NRs were aligned with the objectives established for the National referent's workshop developed in Barcelona.

The course responded successfully to the expectations expressed by NRs, and it is shown in the results of the survey, which yields an average of 8.75 out of 10.

From the answers given, it is noticed that there is one profile among NR group which is more technological, and another one which is less technical and / or technological.

B.3- At the end of this training event, how do you evaluate each of the following aspects?

- **Presentation of the project context.**

Everybody answered the question.

In a scale with four possible answers (Not achieved, Partly achieved, Achieved and Fully achieved), there were 2 answers giving the highest score, Fully achieved (50%), and 2 answers giving an Achieved (50%).

There weren't suggestions.

- **Web 2.0 and Moodle.**

Everybody answered the question.

In a scale with four possible answers (Not achieved, Partly achieved, Achieved and Fully achieved), there were 3 answers giving an Achieved (75%) and 1 answer giving the highest score, Fully achieved (25%).

There weren't suggestions.

- **Moodle platform: components, activities and resources**

Everybody answered the question.

In a scale with four possible answers (Not achieved, Partly achieved, Achieved and Fully achieved), there were 3 answers giving an Achieved (75%) and 1 answer giving the highest score, Fully achieved (25%).

There weren't suggestions.

- **The management of the Moodle platform while practicing**

Everybody answered the question.

In a scale with four possible answers (Not achieved, Partly achieved, Achieved and Fully achieved), there were 2 answers giving an Achieved (50%), 1 answers giving the highest score, Fully achieved (25%) and 1 answer giving a Partly achieved (25%).

To the lowest score it was 1 comment:

- *"It's too technical to me".*

- **Deployment/installation of a Moodle platform.**

Everybody answered the question.

In a scale with four possible answers (Not achieved, Partly achieved, Achieved and Fully achieved), there were 2 answers giving an Achieved (50%), 1 answers giving the highest score, Fully achieved (25%) and 1 answer giving a Partly achieved (25%).

To the lowest scores there were comments:

- *"We need more time for basic about programming, etc."*
- *"Quizás proporcionar más momentos inductivos (práctica -> teoría)".*

B.4- After this training, have you got a clearer idea of what you are going to do as National Referent?

Everybody answered the question.

In a scale with four possible answers (Not at all, Partly, Fairly and Fully), there were 3 answers giving an Fairly (75%) and 1 answer giving the highest score, Fully (25%).

Considering the answers given by the National referents in the Satisfaction questionnaire, we conclude that National Referents were satisfied positively with respect to the objectives of training. All the main subjects of the face-to face training workshop were scored with an Achieved or Fully achieved in a 50-75%.

The deployment / installation of the platform scared the most to NRs because the level to do this job is too technical and with very high level of IT.

A National Referent suggested that it would be interesting to work the subject of "Installation of a Moodle platform" by a more inductive way but, after the experience of the NRs training, which lasted from January to October, and how it has been developed, we can say that it is no needed to NRs to know the part of installation. In case of transferring this experience, it would be better to explain NRs the main points of the installation that should be taken into account related to the management / administration of the platform, more than explaining the installation itself.

B.5- What are your expectations as NR of this project?

Everybody answered the question even though it is not clear if everybody understood the meaning of the question:

- *"To have a better understanding of the moodle system funcionment. To anticipate the experimentation phase of the project."*
- *"I hope that we could improve everyone' skills about the content of the project."*
- *"Seguir practicando y intercambiando sobretodo el aspect pedagógico (que es diferente al técnico)."*
- *"To coordinate e-learning test "courses" and developed training practicing on pedagogical and ICT".*

B.6- And what are your concerns, doubts?

3 people answered and those were their comments:

- *"We need close cooperation with ICT support".*
- *"Ya veremos!"*
- *To know if the Moodle hosting service we will have to ask for (eg. With external body) will be satisfying and if it is going to work well during the 2 years of the project. (+money issue related).*

Some of the NRs said they would have liked to receive a training more focused on what they should transmit to tutors on the basis of methodologies and pedagogies. This part was covered in the training course of the tutors and NRs were involved in the process participating in the e-learning platform and forums.

On the other hand, we can confirm that it was understood by NRs that the main goal of the project during the pilot phase would be to manage the pilot phase by managing their modules, its content, ICT tools and ensuring the good running of the pilot phase.

Again, it is seen that the biggest worry of NRs after the face-to-face workshop NR was the technical issues related to the installation of the platform, which makes us conclude, especially after the experience of the phase e-learning by doing training, that installation should have been focused differently during the workshop. This problem was solved along the training phase after the face-to-face workshop.

Considering the answers given by the NRs, we conclude that National Referents appreciated very much the National referents workshop in Barcelona.

The learning-by-doing phase and the support of Fundació Esplai given after the face-to-face workshop corrected all issues identified as "sensitive" in the workshop NRs.