4th Meeting Agenda

B-PLAN 2°ROUND
CODE PROJECT: 2012-1-IT-LEO05-02826
CODE CUP: G92F12000160006
Calarasi, 2014 June 16th/17th

Working venue at the hotel

Monday 16th June

Morning session
Welcome of the hosting partner, agenda presentation and organisational information

Plenary: State of art of the on-going work
- Round table reporting by each partner (10' each)

4° Workshop "Evaluation of the Testing Phase and Final Adaptation of the Model and tools"
- Plenary discussion about the evaluation of the testing phase: strong and weak points of BPLAN2 Model

Afternoon session
- Working in sub-groups for the final adaptation/revision/integration of each tool
- Masterplan (what, who, when) and deadlines for the final version

Tuesday 17th June

Morning session
Plenary: Reporting of the final improvements and validation of BPLAN2 Final version of the model and the supporting tools

Evaluation of the 4° Partnership Workshop and final recommendations

Afternoon session
Steering Committee
- Progress Report Evaluation from the National Agency
- Administration and financial management: Deadlines, procedures and templates to follow for the co-writing of the Final Report (30.09.14)
- Requests of amendments and for postponing the Project deadline of 1 month (until the end of October '14)
- Dissemination Plan Reporting and further actions to sensitize stakeholders' awareness and for the further exploitation of BPLAN2 after the project end
- Quality assurance and management of the evaluation process: presentation of the Template for the Final Quality Evaluation Report
- Action Plan and Gantt revision: next "To Do List"
- Planning of the Final Event in Perugia and the last Partnership Meeting

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