Projects and Products Portal for Leonardo da Vinci

Préparer la mobilité

2012-1-IT1-LEO05-02800

http://www.adam-europe.eu/adam/project/view.htm?prj=10189

Information sur le projet

Titre: Préparer la mobilité

Code Projet: 2012-1-IT1-LEO05-02800

Année: 2012

Type de Projet: Projets de transfert d'innovation

Statut: Clôturé

Pays: IT-Italie

Accroche marketing: La mobilité transnationale des travailleurs va devenir l'élément clé de la politique européenne de l'emploi dans les années à venir. Premo a l'intention de soutenir les administrations locales qui veulent se préparer à ce défi, en définissant des modèles et des outils adéquats, capables de soutenir les activités préparatoires, adressées aux jeunes désireux d'effectuer une mobilité.
Premo définira les standards pour soutenir l'identification des compétences spécifiques que les opérateurs doivent avoir pour favoriser la mobilité, la formation des opérateurs en fonction des compétences identifiées, l'ouverture de bureaux locaux pour favoriser la mobilité, la conception d'un portail vertical pour soutenir la mobilité.
Ces résultats pourront facilement être communiqués à d'autres régions et pays. Toutes les administrations intéressées à la réalisation de ces objectifs sont invitées à contacter les partenaires du projet afin de définir les lignes d'une collaboration plus approfondie.

Résumé: The transnational mobility is considered a central issue in the process of making Europe a society and economy based on knowledge that is a reference for the other areas of the world. According to the EU Commission, mobility should be a reality available for all European citizens: in fact, mobility should support people's employability, should improve skills for life and work, should favor the internationalisation of education and training, should support the consolidation of European citizenship.
Within this context, still too many obstacles were hindering mobility: low involvement of enterprises, lack of information on opportunities, and need to reconcile mobility with normal working or school activity.
To overcome these barriers, four Italian public administrations (Autonomous Province of Trento, Friuli Venezia Giulia Region, Marche Region, Province of Turin), decided to improve their capacity to support mobility by adopting models and tools to implement and enhance preparatory activities addressing young people willing to carry out mobility (I - Vet trainees and apprentices up to 32 years of age). The implementation of services to prepare mobility has been done by transferring two approaches developed in Germany and France to Italy. The partner Arbeit & Leben Hamburg transferred its mobility agency model, which includes tools to carry out the pedagogic and cultural preparation. The French partners APCMA and the Chambre régionale de métiers et de l'artisanat - Languedoc-Roussillon transferred the models contained in their portals for mobility, which are specifically focused on apprenticeship. Beyond the four Italian administrations and the three "sources" of innovation, the consortium includes the Generalitat de Cataluña which, through the Oficina del Treball of the Administration of Cataluña, which was competent for work in alternance.
The workplan encompassed a mix of actions aiming to adapt the innovative approaches to recipient territories: this included the identification of quality standards to support the preparatory phase of mobility, the identification of the specific skills that operators should have to support mobility, the training of operators according to the skills identified, the opening of local desks to support mobility, the design of a vertical portal to for mobility operators. At the end of the project, all partners have subscribed a collaboration agreement, to structure future cooperation in matching mobility demand and offer.

Description: The general goal of this project was to improve partners' abilities to support mobility in vocational education and training mainly in two ways: by transferring models and tools to support preparatory mobility activities for youth, such as IVT mobility (VET students and first level apprentices up to the age of 32); by transferring tools and

Information sur le projet

models for the mutual exchange of trainees. Tools and models have been referred, in particular, to two phases of the mobility preparation: the departure and welcoming phases and special attention has been paid to the needs of those who intend to take part in mobility. These were, in fact, the end beneficiaries of the project.
The issues mentioned above highlighted the need to elaborate strategies to support people in VET mobility. This need was especially noticed within the ET 2020 strategic framework that recognized the importance of the impact of mobility for learning. Furthermore, the main 2012 Leonardo framework affirmed that participation in mobility projects was still low and must be supported with special attention to practical experience strictly linked to enterprises. As regards internships addressed to youth involved in VET and apprentices, it was vital to find ways to support the quality of the internships, find new local partners and SMEs available to host trainees and prepare for mobility. This proposal perfectly fit in this framework because its aim was to adopt approaches, tools and methods to favour the mobility of youth involved in VET with special attention to the preliminary phase of the internships, also offering tools for mobility that were developed in institutional contexts. Thanks to the transfer of models and tools the project made local agencies and its operators able to offer quality services in mobility. In particular the PreMo project defined quality standards to support the preparatory phase of mobility, the identification of the specific skills that operators must have to support mobility, improved the training of operators according to the skills identified, built of a vertical portal (and a forum for mobility operators) to support mobility.
These results can be easily extended to other regions and countries that can even subsribe a collaboration agreement.

Thèmes: ** Formation initiale
* Qualité
* Orientation professionnelle

Sectors: *** Enseignement
** Autres Activités de Services
* Administration Publique

Types de Produit: Description de nouveaux métiers
Enseignement à distance
Transparence et certification
Autres
Site Internet

Information sur le produit: The PreMo project has achieved all the results expected in the proposal and the products listed below:
1) The Quality Plan, which was the instrument through which the partnership monitored the performance, the results and assessed the achievement of objectives.
2) The PreMo Website http://www.preparingmobility.eu: source of information and dissemination of initiatives carried out all along the project and the presentation of the results. It was divided into several sections : "About mobility" , " Success stories " , " Links " , " Tools " . In the final part of the project, the site content is brought back in a section of the Vortal (cfr . Result 11) , in order to ensure their sustainability. Currently the address is the following: http://preparalamobilita.eu/the_premo_initiative.html
3)The Final Conference which was held on November 14 and which was divided into three main parts: the presentation of results from Premo with a view to strengthening the support to quality mobility; a panel referring to the individual competences for mobility in 2020 ; a round table between Institutional and Political representatives with the title " transnational mobility intended as a way to strength Human capital at local level ". The day before, the partners of the preMo and Track project had been involved in the annual Trentino Mobility Day.
4) Newsletter 1. It presented the first products available, such as guidelines for support structures for mobility; finally it presented an interview with the leader of the project PREMO;
5) Newsletter 2 devoted to the project developments: the Vortal, the concept of quality assurance in mobility projects as well as the significance of mobility agencies and operators who work there ; the webinars to training for operators of mobility;

Information sur le projet

6) Newsletter 3 presented the Final conference of the project. It illustrated the Vortal for Mobility and introduced the transnational cooperation agreement between operators who organize mobility sustainable and quality.

7) The PreMo Brochure that contained general information about the project drawn up in Italian, English and German.

8) The Guidelines for Mobility Agencies operators: represented the synthesis of innovative approaches, the knowledge and the experience of each partner. They have been developped around three main elements with the aim to support to the processes of mobility by providing useful links to all the operators concerned. These elements are: 1) the "mobility platform" seen as the main tool to inform about the projects and to support the organization and monitoring of mobility initiatives ; 2) "outgoing mobility" ; 3)"incoming mobility".

9) The PreMo Vortal is a portal specialized in providing mobility services for learning available at "www.preparingmobility.eu". The Vortal (vertical portal) is a portal that provides content and services in response to specific needs of certain categories of users.
The Vortal contains all the elements that distinguish a vertical portal: a) community (the vortal can accommodate virtual communities centered on specific topics); b) collaboration (the vortal is a cooperative environment, where different subjects work together to offer services); c) interactivity (the vortal facilitates interaction between those who offer products and services and all who seek). It was addressed primarily at operators of mobility, which can access different types of instruments (tools) It alsowass addressed at potential beneficiaries, who can access tools in preparation for mobility and can contact the operators active on the territories.

10) The Competencies'analysis and the mobility operator profile: contains 1) the Analysis of Distinctive skills recognized of the mobility Operators and 2) a profile of professional operator at the ' Agency Mobility consistent with the descriptive framework of ECVET and EQF

11) The Quality Charter consisted of two documents : 1) a grid of quality standards ; 2) a declaration of commitments (9 in total) which could be followed by the organization involved in quality mobility management

12) the Dissemination plan has been the document to detail the methods, tools and timing to maximize the dissemination of the results of the project

13) The Interim Report
14) The Final Report
Besides all this products the PreMo partners achieved a couple of extra results:
15) The Collaboration agreement which provided for the construction of a mobility partnership finalized to takes steps to ensure : the quality of mobility initiatives implemented together; Collaboration and networking on the basis of the acquis and the results of PreMo.
16) Webinars: using an e -learning platform for based on ADOBE CONNECT , between December 2013 and March 2014 were made 8 webinars (online seminars) which are still available at the following address : http://www.ialweb.it/archivio-eventi-live/165077

Page Web du projet: www.preparingmobility.eu

Contractant du projet

Nom:	Provincia autonoma di Trento - Servizio Europa - Ufficio Fondo Sociale Europeo
Ville:	Trento
Pays/Région:	Provincia Autonoma Trento
Pays:	IT-Italie
Type d'organisation:	Institution publique
Site Internet:	http://www.fse.provincia.tn.it

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Site internet:	http://www.fse.provincia.tn.it

Coordinateur

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Ville:	Trento
Pays/Région:	Provincia Autonoma Trento
Pays:	IT-Italie
Type d'organisation:	Institution publique
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Site internet:	http://www.fse.provincia.tn.it

Partenaire

Partner 1

Nom:	P1 ARBEIT UND LEBEN
Ville:	Hamburg
Pays/Région:	Hamburg
Pays:	DE-Allemagne
Type d'organisation:	Syndicat
Site Internet:	http://www.hamburg.arbeitundleben.de/

Partner 2

Nom:	P2 Assembly of french skilled craft chambers
Ville:	Paris
Pays/Région:	Ile De France
Pays:	FR-France
Type d'organisation:	Association/organisation non gouvermentale
Site Internet:	http://www.artisanat.fr

Partner 3

Nom:	P3 Generalitat Catalunya
Ville:	Barcelona
Pays/Région:	Cataluna
Pays:	ES-Espagne
Type d'organisation:	Formation initiale
Site Internet:	http://www.gencat.cat

Partner 4

Nom:	P4 Regione Friuli-Venezia-Giulia
Ville:	Trieste
Pays/Région:	Friuli-Venezia Giulia
Pays:	IT-Italie
Type d'organisation:	Institution publique
Site Internet:	http://www.regione.fvg.it

Partenaire

Partner 5

Nom:	P5 Regione Marche
Ville:	Ancona
Pays/Région:	Marche
Pays:	IT-Italie
Type d'organisation:	Institution publique
Site Internet:	http://www.regione.marche.it

Partner 6

Nom:	P6 Provincia Torino
Ville:	Turin
Pays/Région:	Piemonte
Pays:	IT-Italie
Type d'organisation:	Institution publique
Site Internet:	http://www.provincia.torino.gov.it

Partner 7

Nom:	P7 CMA Chambre des métiers et de l'artisanat LR
Ville:	Castelnau Le Lez
Pays/Région:	Languedoc-Roussillon
Pays:	FR-France
Type d'organisation:	Chambre
Site Internet:	http://www.cma-languedocroussillon.fr

Données du projet

10_BROCHURE_ENG.pdf

http://www.adam-europe.eu/prj/10189/prj/10_BROCHURE_ENG.pdf

Brochure English

10_BROCHURE_IT.pdf

http://www.adam-europe.eu/prj/10189/prj/10_BROCHURE_IT.pdf

Brochure Italian

Agreement.pdf

http://www.adam-europe.eu/prj/10189/prj/Agreement.pdf

Collaboration Agreement

appendice _DEF_ITA.docx

http://www.adam-europe.eu/prj/10189/prj/appendice%20_DEF_ITA.docx

CARTA DELLA QUALITÀ: APPENDIX 1: PreMo Mobility Charter

APPENDIX_DEF.docx

http://www.adam-europe.eu/prj/10189/prj/APPENDIX_DEF.docx

Quality Charter: APPENDIX 1: PreMo Mobility Charter

Brochure premo_de.pdf

http://www.adam-europe.eu/prj/10189/prj/Brochure%20premo_de.pdf

Brochure DE

Competenze finale_draft_en.doc

http://www.adam-europe.eu/prj/10189/prj/Competenze%20finale_draft_en.doc

Activities and skills of mobility agency operators

Competenze finale_draft_IT.docx

http://www.adam-europe.eu/prj/10189/prj/Competenze%20finale_draft_IT.docx

Nel quadro delle attività condotte dalla Regione FVG (responsabile del WP 5), i partner progettuali hanno presentato un proprio schema di analisi del profilo di operatore della mobilità. Ne è risultato un ricco quadro di competenze, articolato in differenti funzioni ed aree di attività. Su queste basi è stato elaborato il contenuto della formazione per gli operatori.

Conferenza finale.zip

http://www.adam-europe.eu/prj/10189/prj/Conferenza%20finale.zip

Final Conference

Minutes_fifth_meeting.docx

http://www.adam-europe.eu/prj/10189/prj/Minutes_fifth_meeting.docx

Minutes Meeting 5

Minutes_final_meeting.docx

http://www.adam-europe.eu/prj/10189/prj/Minutes_final_meeting.docx

Minutes Meeting final

Données du projet

Minutes_fourth_meeting.doc

http://www.adam-europe.eu/prj/10189/prj/Minutes_fourth_meeting.doc

Minutes Meeting 4

Minutes_kickoff_meeting.pdf

http://www.adam-europe.eu/prj/10189/prj/Minutes_kickoff_meeting.pdf

Minutes Kick-off meeting

Minutes_second_meeting.pdf

http://www.adam-europe.eu/prj/10189/prj/Minutes_second_meeting.pdf

Minutes second meeting

Minutes_third_meeting.pdf

http://www.adam-europe.eu/prj/10189/prj/Minutes_third_meeting.pdf

Minutes third meeting

Paris Agenda_EN.pdf

http://www.adam-europe.eu/prj/10189/prj/Paris%20Agenda_EN.pdf

Agenda of the meeting in Paris, 4-5 June 2014

Paris Minutes_EN.pdf

http://www.adam-europe.eu/prj/10189/prj/Paris%20Minutes_EN.pdf

Minutes of the meeting in Paris, 4-5 June 2014

Paris_P0_Antonello Mocci_ECVET-EQF job profile Mobility agency operator.pdf

http://www.adam-europe.eu/prj/10189/prj/Paris_P0_Antonello%20Mocci_ECVET-EQF%20job%20profile%20Mobility%20agency%20operator.pdf

Presentation at the meeting in Paris, 4-5 June 2014

Paris_P0_Antonello Mocci_Quality management.pdf

http://www.adam-europe.eu/prj/10189/prj/Paris_P0_Antonello%20Mocci_Quality%20management.pdf

Presentation at the meeting in Paris, 4-5 June 2014

Paris_P0_Marco Milano_project management.pdf

http://www.adam-europe.eu/prj/10189/prj/Paris_P0_Marco%20Milano_project%20management.pdf

Presentation at the meeting in Paris, 4-5 June 2014

Paris_P2_WP6_ PreMo quality charter & collaboration agreement.pdf

http://www.adam-europe.eu/prj/10189/prj/Paris_P2_WP6_%20PreMo%20quality%20charter%20%26%20collaboration%20agreement.pdf

Presentation at the meeting in Paris, 4-5 June 2014

Paris_P4_users satisfaction questionnaire.pdf

http://www.adam-europe.eu/prj/10189/prj/Paris_P4_users%20satisfaction%20questionnaire.pdf

Presentation at the meeting in Paris, 4-5 June 2014

Données du projet

participants_fifth_meeting.pdf

http://www.adam-europe.eu/prj/10189/prj/participants_fifth_meeting.pdf

Participants fifth meeting

participants_fourth meeting.pdf

http://www.adam-europe.eu/prj/10189/prj/participants_fourth%20meeting.pdf

Participants fourth meeting

Participants_kickoff_meeting.pdf

http://www.adam-europe.eu/prj/10189/prj/Participants_kickoff_meeting.pdf

Participants Kick-off meeting

Participants_second_meeting.pdf

http://www.adam-europe.eu/prj/10189/prj/Participants_second_meeting.pdf

Participants second meeting

Participants_third_meeting.pdf

http://www.adam-europe.eu/prj/10189/prj/Participants_third_meeting.pdf

Participants third meeting

premo_dissemination_analysis_partIfortranslators_ITA.doc

http://www.adam-europe.eu/prj/10189/prj/premo_dissemination_analysis_partIfortranslators_ITA.doc

Dissemination and Exploitation Plan (Italian)

premo_dissemination_analysis_v6.doc

http://www.adam-europe.eu/prj/10189/prj/premo_dissemination_analysis_v6.doc

Dissemination and Exploitation Plan

PreMo Guidelines_EN_def.pdf

http://www.adam-europe.eu/prj/10189/prj/PreMo%20Guidelines_EN_def.pdf

Guidelines

PreMo Guidelines_ITA_def.pdf

http://www.adam-europe.eu/prj/10189/prj/PreMo%20Guidelines_ITA_def.pdf

Guidelines Italian

premo_news_1.pdf

http://www.adam-europe.eu/prj/10189/prj/premo_news_1.pdf

Newsletter 1

premo_news_2.pdf

http://www.adam-europe.eu/prj/10189/prj/premo_news_2.pdf

Newsletter 2

Données du projet

premo_news3.pdf

http://www.adam-europe.eu/prj/10189/prj/premo_news3.pdf

Newsletter 3

PreMo_Operatorprofile_EN.pdf

http://www.adam-europe.eu/prj/10189/prj/PreMo_Operatorprofile_EN.pdf

Operator profile

PreMo_Quality Charter grid_EN.pdf

http://www.adam-europe.eu/prj/10189/prj/PreMo_Quality%20Charter%20grid_EN.pdf

Quality Charted Grid

Prodotti disseminazione.zip

http://www.adam-europe.eu/prj/10189/prj/Prodotti%20disseminazione.zip

Dissemination products

Profilo operatori.docx

http://www.adam-europe.eu/prj/10189/prj/Profilo%20operatori.docx

QualityPlan-finalreport_Mocci.docx

http://www.adam-europe.eu/prj/10189/prj/QualityPlan-finalreport_Mocci.docx

Quality Report

Report_Finale_PreMo25022015_def.pdf

http://www.adam-europe.eu/prj/10189/prj/Report_Finale_PreMo25022015_def.pdf

Final report

SAC - COMPLESSIVO.pdf

http://www.adam-europe.eu/prj/10189/prj/SAC%20-%20COMPLESSIVO.pdf

This form has the aim to define skills units for each actity area which the work process is articulated. This process has been draw in the form “process map” and is related to the professional figure written in the title.

Torino Agenda_EN.pdf

http://www.adam-europe.eu/prj/10189/prj/Torino%20Agenda_EN.pdf

Agenda of the meeting in Torino 20-21 March 2014

Torino Minutes_EN.pdf

http://www.adam-europe.eu/prj/10189/prj/Torino%20Minutes_EN.pdf

Minutes of the meeting in Torino 20-21 March 2014

Torino_P0_Project management.pdf

http://www.adam-europe.eu/prj/10189/prj/Torino_P0_Project%20management.pdf

Partner agreement discussed at the meeting in Torino 20-21 March 2014

Données du projet

Torino_TV_Interview.jpg

http://www.adam-europe.eu/prj/10189/prj/Torino_TV_Interview.jpg

TV Interview during the meeting

Vortal_address.docx

http://www.adam-europe.eu/prj/10189/prj/Vortal_address.docx

Vortal web address

vortalforum_manual_v1.pdf

http://www.adam-europe.eu/prj/10189/prj/vortalforum_manual_v1.pdf

Vortale Manual

Webinars.docx

http://www.adam-europe.eu/prj/10189/prj/Webinars.docx

Webinars

wp6_quality grid_finalV2.doc

http://www.adam-europe.eu/prj/10189/prj/wp6_quality%20grid_finalV2.doc

QUALITY CHARTER - Summary of the feedback from partners

wp6_quality grid_finalV2_ITA_def.doc

http://www.adam-europe.eu/prj/10189/prj/wp6_quality%20grid_finalV2_ITA_def.doc

CARTA DELLA QUALITÀ

Produits

1 Newsletter 1 (Product nr.4)

2 PreMo Project brochure (Product nr.7)

3 Guidelines - recommendations for mobility agency (Product nr.8)

4 Interim project report (Product nr.13)

5 The Quality Plan (Product nr.1)

6 The PreMo Web Site (Product nr. 2)

7 Newsletter 2 (Product nr.5)

8 Quality Charter (Product nr. 11)

9 Skills analysis and Job profile “Mobility agency operator” (Product nr.10)

10 Newsletter 3 (Product nr.6)

11 Collaboration Agreement (product nr.15)

12 Final Conference (Product nr.3)

13 Vortal (Product nr.9)

14 The dissemination Plan (Product nr.12)

15 Final Project report (Product nr.14)

16 Webinars (product nr.16)

Produit 'Newsletter 1 (Product nr.4)'

Titre:	Newsletter 1 (Product nr.4)
Type de Produit:	Autres
Texte marketing:	The first newsletter of the PREMO (Preparing the Mobility) project was launched in October 2013. You can access it at the project web site: www.preparingmobility.eu. It includes information about the project objectives, activities and products.
Description:	The newsletter present the general objectives of the project, as well as the way the partners are implementing the activities and the expected final results. A special focus is given to the guidelines addressed to staff supporting mobility programmes.
Cible:	All the actors and stakeholders of the VET sector, with a special focus on organisations active in mobility programmes.
Résultat:	It is a general information product.
Domaine d'application:	Organisations active or interested in the organisation of mobility programmes.
Adresse du site Internet:	http://preparalamobilita.eu/news1/index.html
Langues de produit:	anglais

product files

Newsletter_EN.pdf

http://www.adam-europe.eu/prj/10189/prd/1/1/Newsletter_EN.pdf
Newsletter, English version

Produit 'PreMo Project brochure (Product nr.7)'

Titre:	PreMo Project brochure (Product nr.7)
Type de Produit:	Autres
Texte marketing:	The brochure of the PREMO (Preparing the Mobility) project presents the general information and objectives of the project. Its objective is to make target beneficiaries and all people involved in mobility programmes aware of the activities and expected results of PREMO.
Description:	The objectives, partners, activities and expected results of the PREMO project are here presented. In particular the brochure intends to promote the use of the PREMO web site, and pave the way to a major use of the Vortal, the operation portal that will be ready at the end of the project.
Cible:	All the actors and stakeholders of the VET sector, with a special focus on organisations active in mobility programmes.
Résultat:	It is a general information product.
Domaine d'application:	Organisations active or interested in the organisation of mobility programmes.
Adresse du site Internet:	www.preparingmobility.eu
Langues de produit:	italien allemand anglais

product files

Brochure_EN.pdf

http://www.adam-europe.eu/prj/10189/prd/2/1/Brochure_EN.pdf
Brochure, English version

Brochure_IT.pdf

http://www.adam-europe.eu/prj/10189/prd/2/1/Brochure_IT.pdf
Brochure, Italian version

Brochure premo_de.pdf

http://www.adam-europe.eu/prj/10189/prd/2/1/Brochure%20premo_de.pdf
Brochure PreMo DE

Produit 'Guidelines - recommendations for mobility agency (Product nr.8)'

Titre:	Guidelines - recommendations for mobility agency (Product nr.8)
Type de Produit:	Procédure pour l'analyse et le pronostic des besoins de la formation professionnelle
Texte marketing:	The PREMO Guidelines are the results of the joint work carried out by the project partmers, sharing their approaches, knowledge and experience. They aim to support mobility programmes, providing recommendations and suggestions how to set up and maintain aa mobility programme.
Description:	The guidelines include three key elements: 1) a platform for mobility, i.e. the main tool to support who is interested to promote, provide information and monitor a mobility programme; 2) outgoing mobility, and 3) incoming mobility. All guidelines and reccomendations are detailed, providing useful example to better put in practice a mobility programme.
Cible:	All the actors and stakeholders of the VET sector, with a special focus on organisations active in mobility programmes.
Résultat:	Guidance material to new approaches and methodologies.
Domaine d'application:	Organisations active or interested in the organisation of mobility programmes.
Adresse du site Internet:	www.preparingmobility.eu
Langues de produit:	anglais italien

product files

Guidelines_EN.pdf

http://www.adam-europe.eu/prj/10189/prd/3/1/Guidelines_EN.pdf
Guidelines, English version

Guidelines_IT.pdf

http://www.adam-europe.eu/prj/10189/prd/3/1/Guidelines_IT.pdf
Guidelines, Italian version

Produit 'Interim project report (Product nr.13)'

Titre:	Interim project report (Product nr.13)
Type de Produit:	Autres
Texte marketing:	The progress results of the PREMO (Preparing the Mobility) project are here presented.
Description:	The document reports the achievements of the PREMO project in its first year of activity, making available the documents developed until now.
Cible:	All the actors and stakeholders of the VET sector, with a special focus on organisations active in mobility programmes.
Résultat:	It is a general information product.
Domaine d'application:	Organisations active or interested in the organisation of mobility programmes.
Adresse du site Internet:	www.preparingmobility.eu
Langues de produit:	italien

product files

Interim_Report_IT.pdf

http://www.adam-europe.eu/prj/10189/prd/5/1/Interim_Report_IT.pdf
Interim Project Report in Italian language.

Produit 'The Quality Plan (Product nr.1)'

Titre:	The Quality Plan (Product nr.1)
Type de Produit:	Méthodes d'évaluation
Texte marketing:	The Quality Plan presents the strategy developed by the project partners to guarantee the successfully imlementation of the PREMO (Preparing the Mobility) project.
Description:	The document describes the tools and the methodology developed by the project for monitoring the progress of the project versus the original objectives. Linked to the Quality plan a Final Evaluation report has been delivered. The report aims to keep monitored the performenace of the PREMO (Preparing the Mobility) project, and guarantee the effectiveness of its results.
Cible:	Directly the project partners themselves, and indirectly the final beneficiaries, who are guaranteed about the quality of the project outputs.
Résultat:	It is a general information product.
Domaine d'application:	Organisations active or interested in the organisation of mobility programmes.
Adresse du site Internet:	www.preparingmobility.eu
Langues de produit:	anglais italien

product files

Final_Evaluation_report.docx

http://www.adam-europe.eu/prj/10189/prd/6/1/Final_Evaluation_report.docx
Final Evaluation report

Quality_Plan_EN.pdf

http://www.adam-europe.eu/prj/10189/prd/6/1/Quality_Plan_EN.pdf
Quality Plan, English version

qualityplan_ITA.docx

http://www.adam-europe.eu/prj/10189/prd/6/1/qualityplan_ITA.docx
Quality Plan IT

Produit 'The PreMo Web Site (Product nr. 2)'

Titre:	The PreMo Web Site (Product nr. 2)
Type de Produit:	Site Internet
Texte marketing:	The web site of the PREMO (Preparing the Mobility) Currently the address is the following: http://preparalamobilita.eu/the_premo_initiative.html
Description:	the Website http://www.preparingmobility.eu: source of information and dissemination of initiatives carried out all along the project and the presentation of the results. It was divided into several sections : "About mobility" , " Success stories " , " Links " , " Tools " . In the final part of the project, the site content is brought back in a section of the Vortal (cfr . Result 11) , in order to ensure their sustainability. Currently the address is the following: http://preparalamobilita.eu/the_premo_initiative.html
Cible:	All the actors and stakeholders of the VET sector, with a special focus on organisations active in mobility programmes.
Résultat:	It is a general information product.
Domaine d'application:	Organisations active or interested in the organisation of mobility programmes.
Adresse du site Internet:	www.preparingmobility.eu
Langues de produit:	anglais

product files

Website_EN.pdf

http://www.adam-europe.eu/prj/10189/prd/7/1/Website_EN.pdf
Website reference, English version

Produit 'Newsletter 2 (Product nr.5)'

Titre:	Newsletter 2 (Product nr.5)
Type de Produit:	Autres
Texte marketing:	The second newsletter of the PREMO (Preparing the Mobility) project was launched in April 2014. You can access it at the project web site: www.preparingmobility.eu. It includes information about the project activities and results.
Description:	The newsletter present the general objectives of the project, as well as the way the partners are implementing the activities and the expected final results. A special focus is given to the guidelines addressed to staff supporting mobility programmes.
Cible:	All the actors and stakeholders of the VET sector, with a special focus on organisations active in mobility programmes.
Résultat:	It is a general information product.
Domaine d'application:	Organisations active or interested in the organisation of mobility programmes.
Adresse du site Internet:	http://preparalamobilita.eu/premo_news_2.pdf
Langues de produit:	anglais

product files

premo_news_2.pdf

http://www.adam-europe.eu/prj/10189/prd/8/1/premo_news_2.pdf
PreMo Newsletter 2

Produit 'Quality Charter (Product nr. 11)'

Titre:	Quality Charter (Product nr. 11)
Type de Produit:	Autres
Texte marketing:	The document presents the joint reflection about the planning, implementation, evaluation and review activities to be undertaken within the different phases of a Preparation of Mobility Plan
Description:	The different phases are here presented, detailing the associated activities. IT consisted of two documents : 1) a grid of quality standards ; 2) a declaration of commitments (9 in total) which could be followed by the organization involved in quality mobility management
Cible:	All the actors and stakeholders of the VET sector, with a special focus on organisations active in mobility programmes.
Résultat:	It is a general information product.
Domaine d'application:	Organisations active or interested in the organisation of mobility programmes.
Adresse du site Internet:	http://preparalamobilita.eu
Langues de produit:	anglais italien

product files

quality grid_EN.doc

http://www.adam-europe.eu/prj/10189/prd/9/1/quality%20grid_EN.doc
Quality grid full EN

quality grid_ITA_def.doc

http://www.adam-europe.eu/prj/10189/prd/9/1/quality%20grid_ITA_def.doc
Quality grid full_IT

Produit 'Skills analysis and Job profile “Mobility agency operator” (Product nr.10)'

Titre:	Skills analysis and Job profile “Mobility agency operator” (Product nr.10)
Type de Produit:	Description de nouveaux métiers
Texte marketing:	The Premo Project worked on the ' Analysis of Distinctive skills recognized of the mobility Operators and 2) a profile of professional operator at the ' Agency Mobility consistent with the descriptive framework of ECVET and EQF.
Description:	The product contains 1) the ' Analysis of Distinctive skills recognized of the mobility Operators and 2) a profile of professional operator at the ' Agency Mobility consistent with the descriptive framework of ECVET and EQF. This last part describes the profile of mobility agency operator in terms of professions, professional attitude, EQF level, role and responsibility, core tasks, languages and legislation.
Cible:	All the actors and stakeholders of the VET sector, with a special focus on organisations active in mobility programmes.
Résultat:	Description of a professional profile.
Domaine d'application:	Organisations active or interested in the organisation of mobility programmes.
Adresse du site Internet:	www.preparingmobility.eu
Langues de produit:	italien anglais

product files

profile_full.pdf

http://www.adam-europe.eu/prj/10189/prd/10/1/profile_full.pdf
Profile for mobility operator EN

Profilo operatori_ITA.docx

http://www.adam-europe.eu/prj/10189/prd/10/1/Profilo%20operatori_ITA.docx
Profilo operatori ITA

SAC - COMPLESSIVO.pdf

http://www.adam-europe.eu/prj/10189/prd/10/1/SAC%20-%20COMPLESSIVO.pdf
Skills analysis

Produit 'Newsletter 3 (Product nr.6)'

Titre:	Newsletter 3 (Product nr.6)
Type de Produit:	Autres
Texte marketing:	The third and final newsletter of the PREMO (Preparing the Mobility) project. You can access it at the project web site: www.preparingmobility.eu. It includes information about the project activities and results.
Description:	The newsletter present the general objectives of the project, as well as the way the partners are implementing the activities and the expected final results. A special focus is given to the guidelines addressed to staff supporting mobility programmes.
Cible:	All the actors and stakeholders of the VET sector, with a special focus on organisations active in mobility programmes.
Résultat:	It is a general information product.
Domaine d'application:	Organisations active or interested in the organisation of mobility programmes.
Adresse du site Internet:	http://preparalamobilita.eu/premo_news_3.pdf
Langues de produit:	anglais

product files

premo_news3.pdf

http://www.adam-europe.eu/prj/10189/prd/13/1/premo_news3.pdf
PreMo Newsletter 3

Produit 'Collaboration Agreement (product nr.15)'

Titre:	Collaboration Agreement (product nr.15)
Type de Produit:	Autres
Texte marketing:	The agreement lays out the Commitment of PreMo partners to establish a permanent partnership.
Description:	The agreement lays out the Commitment of PreMo partners to establish a permanent partnership.provided for the construction of a mobility partnership finalized to takes steps to ensure : • the quality of mobility initiatives implemented together ; • Collaboration and networking on the basis of the acquis and the results of Premo.
Cible:	All the actors and stakeholders of the VET sector, with a special focus on organisations active in mobility programmes.
Résultat:	It is a general information product.
Domaine d'application:	Organisations active or interested in the organisation of mobility programmes.
Adresse du site Internet:	http://preparalamobilita.eu
Langues de produit:	anglais

product files

Collaboration Agreement.pdf

http://www.adam-europe.eu/prj/10189/prd/14/1/Collaboration%20Agreement.pdf
Agreement

Produit 'Final Conference (Product nr.3)'

Titre:	Final Conference (Product nr.3)
Type de Produit:	Autres
Texte marketing:	Final Conference "PreMo and Track Quality mobility and recognizing skills following a placement abroad"
Description:	Joint Final Conference of the PreMo and Track projects The Final Conference which was held on November 14 and is divided into three main parts: the presentation of results from Premo with a view to strengthening the support to quality mobility;a panel referring to the individual competences for mobility in 2020 ; a round table between Institutional and Political representatives with the title " transnational mobility intended as a way to strength Human capital at local level ". The day before partners of the preMo and Track project had been involved in the annual Trentino Mobility Day.
Cible:	All the actors and stakeholders of the VET sector, with a special focus on organisations active in mobility programmes.
Résultat:	It is a general information product.
Domaine d'application:	Organisations active or interested in the organisation of mobility programmes.
Adresse du site Internet:	http://preparalamobilita.eu
Langues de produit:	italien anglais

product files

Agenda 13-14 11 2014 final_en.pdf

http://www.adam-europe.eu/prj/10189/prd/15/1/Agenda%2013-14%2011%202014%20final_en.pdf
Agenda 13_14 novembre EN

Agenda 14.11.2014_def_it.pdf

http://www.adam-europe.eu/prj/10189/prd/15/1/Agenda%2014.11.2014_def_it.pdf
Agenda ITA 14 Novembre

Comunicato.pdf

http://www.adam-europe.eu/prj/10189/prd/15/1/Comunicato.pdf
Press release 13 Novembre ITA

Produit 'Vortal (Product nr.9)'

Titre:	Vortal (Product nr.9)
Type de Produit:	Site Internet
Texte marketing:	The PreMo vortal is a community of practice where it is possible to create files, to insert documents and to manage document in the community.
Description:	The vortal is a community of practice where it is possible to create files, to insert documents and to manage document in the community. he Vortal Premo is a portal specialized in providing mobility services for learning available at "www.preparingmobility.eu". The Vortal (vertical portal) is a portal that provides content and services in response to specific needs of certain categories of users. The Vortal contains all the elements that distinguish a vertical portal: a) community (the vortal can accommodate virtual communities centered on specific topics); b) collaboration (the vortal is a cooperative environment, where different subjects work together to offer services); c) interactivity (the vortal facilitates interaction between those who offer products and services and all who seek). It was addressed primarily at operators of mobility, which can access different types of instruments (tools) It also was addressed at potential beneficiaries, who can access tools in preparation for mobility and can contact the operators active on the individual territories.
Cible:	All the actors and stakeholders of the VET sector, with a special focus on organisations active in mobility programmes.
Résultat:	It is a general information product.
Domaine d'application:	Organisations active or interested in the organisation of mobility programmes.
Adresse du site Internet:	www.preparingmobility.eu
Langues de produit:	anglais

product files

indirizzo vortale.docx

http://www.adam-europe.eu/prj/10189/prd/16/1/indirizzo%20vortale.docx
The PreMo vortal

vortalforum_manual_v1.pdf

http://www.adam-europe.eu/prj/10189/prd/16/1/vortalforum_manual_v1.pdf
Manual Guide for the Forum for operators

Produit 'The dissemination Plan (Product nr.12)'

Titre:	The dissemination Plan (Product nr.12)
Type de Produit:	Autres
Texte marketing:	the DP has been the document to detail the methods, tools and timing to maximize the dissemination of the results of the project. The idea was to have a dissemination plan adaptable to the needs and developments of the project.
Description:	It consists of an introduction of the dissemination strategy, it was enriched, during the project, throughout templates filled in by each partner (especially those territories receivers). The plan and its application have been supported by the intervention of outside experts (EVTA - European association for vocational training). Along the project (through a specific format) the dissemination activities of each partner have been collected. Based on these data, was then carried out a SWOT analysis overall, including the possible difficulties the project might encounter, the potential solutions, opportunities compared to other uses and implications and recommendations relating to the sustainability of the dissemination actions. The purpose was to provide the elements to foster dialogue and discussion of dissemination strategies for each transnational meeting of the project, in order to ensure the appropriate flexibility and appropriateness. The idea was to have a dissemination plan adaptable to the needs and developments of the project and ensures the personalization of intervention
Cible:	All the partners
Résultat:	Flexible and comprehensive overview of the dissemination activities
Domaine d'application:	General purpose
Adresse du site Internet:	www.preparingmobility.eu
Langues de produit:	anglais

product files

premo_dissemination_Plan.doc

http://www.adam-europe.eu/prj/10189/prd/17/1/premo_dissemination_Plan.doc
PreMo dissemination Plan

Produit 'Final Project report (Product nr.14)'

Titre:	Final Project report (Product nr.14)
Type de Produit:	Autres
Texte marketing:	Final Project report
Description:	Final Project report: Because is under evaluation by the NA we decided not to upload it
Cible:	National Agency
Résultat:	Final Project report
Domaine d'application:	Reporting
Adresse du site Internet:	www.preparingmobility.eu
Langues de produit:	italien

Produit 'Webinars (product nr.16)'

Titre:	Webinars (product nr.16)
Type de Produit:	Enseignement à distance
Texte marketing:	8 webinars available at the following address : http://www.ialweb.it/archivio-eventi-live/165077
Description:	8 webinars available at the following address : http://www.ialweb.it/archivio-eventi-live/165077 - STRUMENTI EUROPEI PER LA VALIDAZIONE DELLE COMPETENZE - BUONE PRASSI PER I PROGETTI DI MOBILITÀ TRANSNAZIONALE - LA VALORIZZAZIONE DEL CAPITALE UMANO - APPRENDIMENTO E MOBILITÀ: RICONOSCIMENTO DEI RISULTATI - MOBILITÀ NELLA NUOVA PROGRAMMAZIONE NAZIONALE E COMUNITARIA - FUND RAISING PER LA MOBILITÀ - CAPACITY BUILDING ED EUROPEMOBILITY NETWORK - SERVIZIO DI MOBILITA' TRANSNAZIONALE: GLI INDICATORI.
Cible:	Mobility opertors
Résultat:	8 webinars
Domaine d'application:	8 webinars
Adresse du site Internet:	http://www.ialweb.it/archivio-eventi-live/165077
Langues de produit:	italien

product files

Webinars.docx

http://www.adam-europe.eu/prj/10189/prd/19/1/Webinars.docx
Webinars

Événements

Final project meeting and Conference

Date	13.11.2014
Description	Final meeting of the project parners
Cible	Project partners and project stakeholders
Public	Événement non public
Informations de contact	Provincia Autonoma di Trento
Date et lieu	Trento 13-14 November 2014

Fifth project meeting

Date	04.06.2014
Description	Fifth meeting of the project parners
Cible	Project partners and project stakeholders
Public	Événement non public
Informations de contact	Assemblée Permanente des Chambres de métiers et de l'artisanat – APCMA
Date et lieu	Paris, 4-5 June 2014

Fourth project meeting

Date	20.03.2014
Description	Fourth meeting of the project parners
Cible	Project partners and project stakeholders
Public	Événement non public
Informations de contact	Province of Torino
Date et lieu	Torino, 20-21 March 2014

Événements

Third partners meeting

Date	29.10.2013
Description	Third meeting of the project parner
Cible	Project partners and project stakeholders
Public	Événement non public
Informations de contact	Regione Autonoma del Friuli-Venezia Giulia
Date et lieu	Trieste, 29-30 October 2013

Second Project meeting

Date	06.05.2013
Description	Second meeting of the project partners
Cible	Project partners and project stakeholders
Public	Événement non public
Informations de contact	Arbeit und Leben Hamburg
Date et lieu	Hamburg, 6-7 May 2013

Kick-Off meeting

Date	03.12.2012
Description	Kick-off meeting of the project partners
Cible	Project partners, project stakeholders
Public	Événement non public
Informations de contact	Province of Trento
Date et lieu	Trento, 3-4 December 2012