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# Implementation Guide

## For new transfers of the toolkits for intercultural cross-border project management trainings

### **Preliminary remarks:**

In the pilot phase, funded by the LEONARDO Transfer of Innovation programme, the transfer of two toolkits developed at the Franco-German border to four other borders took place. As result of the transfer the participating border regions acquired a tool for intercultural cross-border management training.

Other Partners willing to develop such a toolkit at their border can fully benefit from this first transfer experiences. In order to maximize the efficiency of future transfers, the PAT-TEIN members designed this implementation guide, which is composed of two parts.

You'll find the first one in section 7 of the common parts. Indeed, in this section the partners of the four pilot borders explain the challenges and obstacles they had to overcome but also the opportunities that this project offered them during the project life span and beyond.

The second part is a six steps approach that will help the other border regions willing to develop a toolkit for intercultural cross-border management training. All the steps should be undertaken by the partners at this specific border however the Euro-Institut - in interaction with the four pilot borders if applicable - will of course support this work.

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### 6 Steps for to develop a toolkit:

- 1 Need identification at the border
  - Definition of the aim that such a toolkit should have
  - Definition of the target group
  - Reflection on the future use of the toolkit
- 2 Getting to know the “Common Parts”
- 3 Approach of the “Border Specific Parts”
  - Do you know you border? (Cross-Border Grid)
  - Do you know the European, National, Local, Cross-Border Context of your Cross-Border region?
  - Are you aware of the intercultural aspects at your border?
- 4 Work on the “Border Specific Parts”
  - Case Studies (with the help of the grid)
  - Specific content
  - Work on the pedagogical instruments: Reflection on the use of the toolkit by the trainers (“pedagogical test module”; pedagogical experts workshop, others)
- 5 Test on the target group
- 6 Finalization of the toolkit